

## Lytham St Annes High School : Provider Access Policy

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997. Pupil entitlement- all pupils in years 8-13 are entitled

- To be informed out about technical education qualifications and apprenticeships opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions, taster events, drop in sessions etc
- To understand how to make applications for the full range of academic and technical courses and where to get support with completing applications.

We work closely with our Enterprise Coordinator, Inspira (Nicola Roberts) as part of the *Lancashire Careers Hub* (a collaboration of 154 secondary schools and colleges across the whole region who work together to deliver the Gatsby benchmarks) and are pleased to have developed close links with Enterprise Advisers from Ribby Hall Holiday Village, Land Registry and Dudley Industries.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Careers Leader Mrs Clegg (Deputy Head teacher) or Miss Peloe (CIEAG Co-ordinator)

Emails: [gillian.clegg@lythamhigh.lancs.sch.uk](mailto:gillian.clegg@lythamhigh.lancs.sch.uk) Jessica.peloe@lythamhigh.lancs.sch.uk

#### **Opportunities for access**

Events integrated into the school's career programme will offer providers an opportunity to come into school to speak to pupils and/ or their parents/carers.

Please speak to the Careers Leader to discuss the suitable opportunities for you.

#### **Premises and facilities**

The school will make the library, hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity be they whole group presentations, drop ins or contributing to Careers Fairs etc. The school will also make available equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant literature at reception to use in the Careers Hub. The Careers Hub is available to all students at lunch and break times.

#### **Safeguarding**

Any visitors to the school are asked to familiarise themselves with our Safeguarding Policies (see school website)