



Lyminster Primary School

Find Your Roar!

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Wraparound Care Policy 2025 -2026

The club operates under the umbrella of Lyminster Primary School and runs within all current school policies and procedures. This includes our Safeguarding and Child Protection Policy, our Behaviour Policy and Medicines Policy. The club staff are qualified practitioners and have all undergone safeguarding checks.

The clubs are not run on a drop-in basis and places will need to be booked in advance (more information about this is below).

To keep the costs as low as possible, and given time constraints in the Early Dragons, no meals are provided. The Afterschool club charge does include a snack, which might be toast, biscuits/crackers, etc.

Charges

We consider the provision of Wraparound Care (WAC) to be a vital service to our families, providing the opportunity for extended care for their children. We aim to keep costs as low as possible; our objective is to meet the costs of the provision, not to make a profit.

Any surplus income generated from the clubs will be invested in the purchase of provisions for the clubs. Should the surplus exceed this, funds will be directed to support the enhanced provision of extracurricular activities offered by Lyminster Primary School.

The Early Dragons fees are £5.00 per child per session. All bookings to made and paid for in advance when booking through the Bromcom MCAS APP. Logistically we are unable to provide a breakfast service, therefore we recommend children have additional snack for breacktime.

The Afterschool Club fees include a snack and are tiered as follows:

3:20-5:00pm £5.00 per child, per session (early session)

3:20-6:00pm £9.50 per child, per session (late session)

All sessions to be paid in advance on the Bromcom MCAS APP.



Due to staffing costs, no exceptions can be made to the tiered fees and Parents/Carers must ensure that if they only wish to be changed for the first session, their child must be collected by 5:00pm.

Sibling rates

In order to further support our families, we are able to offer the following discounts for the third sibling: £3.50 for the Early Dragons (early morning) club, per third child, per session

£3.50 for the ASC early session (until 5:00pm)

£7.50 for the ASC late session (until 6:00pm)

This rate cannot be booked on-line and you will need to contact the school office to arrange this.

Pupil Premium Funded Children

If the school identifies a clear benefit or need for a child in receipt of PPG funding, we may offer a place on one of our clubs free of charge. This will be entirely at the discretion of the Senior Leadership Team and will be for a limited period.

Late collections

We do understand that sometimes the unavoidable happens and you may not be in time to collect your child. If this happens, please call the Club on their mobile phone and let them know as soon as possible. For a collection due at 5:00pm we may be able to extend your child's attendance at the club to 6:00pm and you will be charged the additional rate (this will appear as a debt on Bromcom MCAS APP). In order to avoid this charge, we recommend that you call someone to collect your child on your behalf, ensuring that the Club Staff know the name of the person collecting, so that we are safely able to release the child into their care. If you expect to be later than 6:00pm, this is after the club operating times and an alternative contact should be sent to collect your child, again please let the Club staff know who is coming to collect so that we can safely release the child into their care.

Late Bookings

Bookings can be made up to 24 hours in advance. If you find you unexpectedly need childcare for either club and have missed the 24-hour cut-off on the App, you can call the school office and they can book a place for your child, if there is availability. For the Early Dragons, you will have to call the office no later than 3:45pm the day before. In these situations, the charges will appear as a debt on your MCAS APP. Under no circumstances should you assume that there will be a place and drop your child off at Early Dragons (early morning club) without a booking or fail to collect your child after school assuming there will be a place at the Afterschool Club.

Changes and Cancellations

Changes to individual booked sessions can be made on the MCAS App at least 48 hours in advance. These can be rescheduled to alternative days, or the funds left in credit for use on a different date. We are unable to process refunds.



If you wish to cancel your child's attendance and all their booked sessions completely, this must be done with at least two weeks' notice. If you require a refund, you must email the school office and request one. Refunds can only be made electronically and due to banking system delays refunds will not be immediate.

Child sickness

If a child is unwell and has not attended school or been sent home from school, please let the office staff know to cancel their place at the Club when you call or come to pick them up. In these circumstances a refund will be credited on MCAS APP to be used at another time. No refunds will be given.

