MADELEY
SCHOOL

Inspiring Excellence
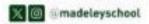
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Dear parents/carers,

We are excited to announce that we will be moving our Management Information System (MIS) to Arbor in **September 2024**.

An MIS manages all the student information including personal details, timetables, reporting and more. As a parent, this means some of the platforms you use to give and receive information from the school will change from September 2024.

Adopting Arbor will allow us to communicate with you more efficiently and bring all core school data and workflows into one system. Therefore, **ClassCharts will not be in use at the start of the new academic year** and all its functions will be available through one Arbor platform.

We are really looking forward to getting started with Arbor and invite all our parents to familiarise themselves using this link: Log into the Arbor Parent Portal and Parent App. Arbor also offers access to many training resources, which are completely free for you to make the most of. These can all be found here.

To ensure you can access the new platform with ease, **it is essential your correct email address is listed on our system**. If you are changing email address or think the one currently held on our system is incorrect, please email arbor@madeley.set.org by **Wednesday 17th July.**

We have not yet been moved to the Arbor platform so if you download the parent app before September 2024 you will either have **no access**, or occasional **access to our training site**. **The information on our training site will not reflect your child's accurate and current attendance and behaviour record as it is being used for staff training purposes only.** There is no need to notify us of any errors on Arbor at this stage as the training site data will be removed before September 2024.

We will send further communication about the parental app and how to register at the **start of the new academic year in September 2024**. Please look out for this information and register when prompted. Students will be given an opportunity to log into the *student portal* when they come back in September with form tutors.

As you will see from the information available on the links, Arbor is a very versatile app with a lot of functionality and we hope you are looking forward to using all its new features as much as we are. If you have any further queries about Arbor, please contact us via arbor@madeley.set.org

Yours sincerely

Mr M Hawkins
Assistant Principal

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