Provider Access Policy
September 2026

Introduction

This policy Statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of providing them with information regarding the provider's education or training offer at each transition point. This complies with the school's legal obligation under section 42B of the education act 1997.

All pupils in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training opportunities available at each transition point;
- To hear from local providers and the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 7 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Destinations of our pupils

Last year our year 11 pupils moved to range of providers in the local area after school: This included: Newcastle College (NCSG), Cheshire College South & West, Reaseheath College, Stoke-on-Trent Sixth form college.

Management of Provider Requests

Procedure – A provider wishing to request access should contact Stephen King – Careers Leader and Work-Related Learning Lead

Telephone 01782 987800 Stephen.king@madeley.set.org

Opportunities for access

Several events within the school calendar, integrated into the school careers programme, offer providers opportunities to engage with pupils and, where appropriate, their parents/carers:

Careers education is delivered across Years 7–11 through Compass CEIAG Personal Development lessons, curriculum-linked careers learning, assemblies, employer and provider encounters, Unifrog activities, open-event promotion and work-related learning. Compass CEIAG Personal Development lessons are normally delivered on Wednesday mornings (8.40am–9.30am), with key learning and interactions recorded through student digital workbooks and Unifrog Locker/Showbie.

Year Group	Autumn 2026	Spring 2027	Summer 2027
7	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 2–6 November Green Careers Week / National Engineering Day: 2–6 November National Engineers Week: 9–13 November National Entrepreneurship Week: 16–20 November Lunchtime provider drop-ins by prior arrangement	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 1–5 February National Apprenticeship Week: 8–12 February National Careers Week: 1–5 March British Science Week: 8–12 March Lunchtime provider drop-ins by prior arrangement	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 10–14 May International Women in Engineering Day: 21–25 June Lunchtime provider drop-ins by prior arrangement
8	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 2–6 November Green Careers Week /	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 1–5 February National Apprenticeship	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 10–14 May International Women in

	National Engineering Day: 2–6 November National Engineers Week: 9–13 November National Entrepreneurship Week: 16–20 November Lunchtime provider drop-ins by prior arrangement	Week: 8–12 February National Careers Week: 1–5 March British Science Week: 8–12 March Lunchtime provider drop-ins by prior arrangement	Engineering Day: 21–25 June Lunchtime provider drop-ins by prior arrangement
9	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 2–6 November Green Careers Week / National Engineering Day: 2–6 November National Engineers Week: 9–13 November National Entrepreneurship Week: 16–20 November College open events and post-16 pathway awareness Lunchtime provider drop-ins by prior arrangement	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 1–5 February National Apprenticeship Week: 8–12 February National Careers Week: 1–5 March British Science Week: 8–12 March Lunchtime provider drop-ins by prior arrangement	Compass CEIAG Personal Development lessons Careers-related subject lessons Careers Assembly Week: 10–14 May International Women in Engineering Day: 21–25 June Lunchtime provider drop-ins by prior arrangement
10	Compass CEIAG Personal Development lessons, including employer profiles and work-experience preparation Work Experience launch: 7–11 September Post-16 open events promoted throughout the term Newcastle College assembly: 19 October	Compass CEIAG Personal Development lessons Work Experience placement deadline / progress check: 4–8 January Careers Assembly Week: 1–5 February National Apprenticeship Week: 8–12 February National Careers Week: 1–5 March	Compass CEIAG Personal Development lessons, including work-experience preparation and workplace wellbeing Careers Assembly Week: 10–14 May Post-16 open events and provider engagement Work Experience Preparation Week: 28 June–2 July Work Experience Week: 5–9

	Newcastle College lunchtime drop-ins: 3, 10, 17 & 24 November Cheshire College South & West assembly / drop-ins: dates TBC Careers Assembly Week: 2–6 November Careers-related subject lessons	British Science Week: 8–12 March Post-16 open events and provider engagement Provider lunchtime drop-ins by prior arrangement	July Work Experience Reflection: 12–16 July Careers-related subject learning and provider encounters
11	Compass CEIAG Personal Development lessons: employability skills, post-16 choices, CVs, personal statements, applications and interview preparation Post-16 open events promoted throughout the term Newcastle College assembly: 19 October Newcastle College lunchtime drop-ins: 3, 10, 17 & 24 November Cheshire College South & West assembly / drop-ins: dates TBC Careers Assembly Week: 2–6 November Post-16 pathways, applications and provider encounters	Compass CEIAG Personal Development lessons: post-16 applications, interview preparation, volunteering and paid work Careers Assembly Week: 1–5 February National Apprenticeship Week: 8–12 February National Careers Week: 1–5 March Post-16 open events, pathways, applications and provider encounters Provider lunchtime drop-ins by prior arrangement	Compass CEIAG Personal Development lessons and post-16 transition support Careers Assembly Week: 10–14 May Post-16 open events and transition information Provider engagement Careers-related subject learning

Additional provider and post-16 opportunities

Students and parents/carers are signposted to a programme of local post-16 open events and virtual opportunities. During 2026–2027 these include events from Cheshire College South & West, City of Stoke-on-Trent Sixth Form College, Newcastle College, Stafford College, Leek College, Stoke-on-Trent College, Reaseheath College, St John Fisher Catholic College Sixth Form and St Joseph's College Sixth Form, alongside relevant Unifrog university and careers webinars.

The whole-school assembly framework also creates planned careers links, including Public Service Careers, Careers that Power Britain, STEM Futures, Hospitality, Leisure & Retail Futures and Digital Futures & AI. Providers may be invited to contribute where this supports the intended careers learning and provides a meaningful encounter for pupils.

Premises and facilities

The school will make the main hall or classrooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the main reception desk.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approved By	Academy Council
Last Review Date	November 2026
Next Review Date	September 2027