# Risk assessment (lone working)

## Company name: Footprints Animal Sanctuary Assessment carried out by: Cara Stephenson

## Date of next review: 01/06/2022 Date assessment was carried out: 01/12/2021

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Probability of risk (low, medium, high) | Severity of risk (low, medium, high) | Overall risk  |
| --- | --- | --- | --- | --- | --- | --- |
| **Slips, trips and falls** | Volunteers. May fall and cause serious injury, be unable to get help. | Volunteer rota in place so all trustees and others know who is at the sanctuary at any time. No one to go to the sanctuary without letting trustees know. Volunteers encouraged to keep a phone with them at all times and to utilise the group whatsapp to be able to contact someone if needed. All volunteers to have all Trustee contact numbers and to be made aware of the location of the first aid kit and accident book. Any volunteer who doesn’t feel comfortable working alone to be able to ‘buddy-up’ with another volunteer or trustee. Questionnaire and induction process to ensure all volunteers are supported with any physical limitations they may have. Volunteers aware of need for sensible clothing and footwear to minimise risks.Lone working is discouraged, however it is sometimes unavoidable. No new volunteers are ever left alone until both themselves and trustees are confident they can manage and minimise any potential risks.  | Continue with current control measures | Medium | High | Medium |
| **Animal related injuries** | Volunteers. May be bitten, trampled or gored. | As above. Volunteers all given training on each animal. All animals can be fed without the need for volunteers to enter their enclosures. If a volunteer is unsure around a certain animal they do not have to enter the enclosure at all.  | Continue with current control measures | Medium | High | Medium |