

CONSCIOUSNESS - BASED EDUCATION

OUT OF SCHOOL CLUB

LOCATION:

Both morning and afternoon Out of School clubs are housed at the Primary site.

OUT OF SCHOOL CONTACT DETAILS:

07938 320857 (We recommend that you save this number to your phone contact list.)

MORNING

The morning club is open from 8.00am until 10 minutes before school starts, at which time the members of staff on duty will supervise pupils. A small snack will be provided, but this is not intended as a substitute for breakfast at home. Secondary phase students are transported to their site in the school minibus to arrive before 9.00am.

N.B. Children attending the club need to be delivered to the club staff for signing in. Primary phase students should not be brought to school before 9.05am unless they are attending the club. Secondary phase students are not admitted to the site before 8.50am.

AFTERNOON

In the afternoon pupils are supervised by the member of staff on duty for 10 minutes after school finishes.

The after-school club starts at 3.40pm and runs for two hours, with one or two-hour session options. A snack and drink will be provided.

N.B. Any unattended Primary phase students at school after 3.40pm, or Secondary phase students after 4.10pm, will be considered as attending the club.

It is essential that children are collected before 5.40pm. Late collections will be charged for (See charges below). Unavoidable delays should be pre-notified by telephoning the school before 4.15pm or the Out of School' number after this time.

CHARGES

The charges are:

Morning session is £3.60 (flat rate)

Afternoon session is £3.60 per hour or part thereof

Afternoon session – late charge after 5.40pm: \pounds 10.00 per 10 minutes or part thereof (\pounds 10.00 minimum charge)

Invoices will be emailed out on a monthly basis to the e-mail address provided to us. Charges for these are put on ParentPay for payment. Payment should be made immediately.