

EYFS Risk Assessment

Academy Name		Decide who may be harmed (insert ✓):					
		Student	✓	Contractors		Visitors	
Department/Year Group (if applicable)		Staff	✓	Vulnerable People	✓	Volunteers	✓
1. General activities 2. Washrooms 3. Mud kitchens/gardening 4. Wheeled Equipment 5. Sandpit 6. Water play/activities 7. Environment 8. General 9. Choking							
Identified Hazards	Initial Risk Rating	Existing Control Measures (select all that are in place)	Actions / Comments			Residual Risk Rating H/M/L	
INDOOR ACTIVITIES							
1. General Activities							
Malleable activities Possible allergic reactions to materials. Consumption of materials.	M	<ul style="list-style-type: none"> Check all information on allergies and avoid allergens. Make sure all other materials are sensitive and are diluted according to the instructions. Children follow the no consumption rule in this area Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> See Safety Guidance SG10 – Accident reporting 			L	

<p>Contact with sand and water</p> <p>Water or sand splashed into eyes</p> <p>Consumption of materials.</p> <p>Slipping on sand and water on the floor</p>	M	<ul style="list-style-type: none"> Involve the children in setting the safety rules in these areas. Staff to monitor these areas and encourage children to spot and help clear spillages to reduce the risk of slips. Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> See Safety Guidance SG10 – Accident reporting 	L
<p>Use of Toys</p> <p>Falling items</p> <p>Heavy boxes being moved unsafely,</p> <p>Trapped fingers or toes.</p>	M	<ul style="list-style-type: none"> Ensure boxes and baskets are not overloaded. Provide low storage for boxes. Adults to oversee manual handling and model safe techniques. Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> See Safety Guidance SG10 – Accident reporting 	M
<p>Slips and trips</p>	M	<ul style="list-style-type: none"> Set expectations about how much can be out at any one time and encourage children to tidy up what they are no longer playing with to keep the environment safe. Any spills on floor to be mopped up straight away. Any objects on floor that could be a trip hazard to be picked up. Provision of 1st aid and paediatric first aid Monthly inspections of premises Annual safety inspection Hazard reporting in place 	<ul style="list-style-type: none"> See Safety Guidance SG10 – Accident reporting 	M
<p>Insecure entrance door</p>	L	<ul style="list-style-type: none"> Monthly safety inspections Annual safety inspection Hazard reporting in place 	<ul style="list-style-type: none"> See site Safeguarding /security / safety risk assessment 	L
<p>Injury from electric sockets</p>	M	<ul style="list-style-type: none"> Socket covers in place Annual safety inspection Hazard reporting in place Suitable supervision 	<ul style="list-style-type: none"> 	L
<p>Trapping hazard from doors</p>	M	<ul style="list-style-type: none"> Provision of 1st aid and paediatric first aid Routine checks Hazard reporting procedures in place Finger guards provided 	<ul style="list-style-type: none"> 	L

Ineffective heating / ventilation	L	<ul style="list-style-type: none"> Monitor heating and level of ventilation 	<ul style="list-style-type: none"> See RAN8 – Provision of Ambient Temperature 	L
Use of sharp items	M	<ul style="list-style-type: none"> Sharp equipment to be stored in drawers and cupboards Children are shown safe ways to handle and store scissors and usually under supervision when in area Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> See Safety Guidance SG10 – Accident reporting 	L
Unhygienic surfaces	M	<ul style="list-style-type: none"> Routine cleaning Spot cleaning when appropriate 	<ul style="list-style-type: none"> NFA 	L
Unsecure Internal Gates/door	L	<ul style="list-style-type: none"> Gates, hinges, and locks checked daily by site manager 	<ul style="list-style-type: none"> 	L
Access to Cooker/oven	L	<ul style="list-style-type: none"> Children to stand safe distance away from cooker 	<ul style="list-style-type: none"> NFA 	L
Access to Electrical appliances	M	<ul style="list-style-type: none"> Appliances to be safely stored out of reach of children Routine Portable Appliance Testing Equipment to be unplugged/switch off when not in use Access to power outlets / chargers to be restricted/minimised 	<ul style="list-style-type: none"> 	M
Access to cooking utensils	L	<ul style="list-style-type: none"> Utensils to be stored safely in drawers or cupboards Restricted access to kitchenette 	<ul style="list-style-type: none"> NFA 	L
2. Washrooms				
Access to medical cabinet / storage	L	<ul style="list-style-type: none"> Medicines locked away out of reach of children 	<ul style="list-style-type: none"> NFA 	L
Injury from unregulated water temperature when hot water taps are on for any length of time	L	<ul style="list-style-type: none"> Automatic push taps that turn off after time Children made aware of need for taps to go off Annual TMV servicing Hazard/defect reporting procedures in place 	<ul style="list-style-type: none"> 	L
Burns from excessive Radiator / pipe temperature	L	<ul style="list-style-type: none"> Children warned to stay away from pipes and radiator and monitored when in toilets Hazard reporting procedures in place Annual Safety Inspection Suitable insulation/lagging of pipework 	<ul style="list-style-type: none"> 	L

Use and storage of cleaning materials / other substances	M	<ul style="list-style-type: none"> All cleaning materials stored in locked cupboards 	<ul style="list-style-type: none"> NFA 	L
Soap /water spills	M	<ul style="list-style-type: none"> Soap on sinks and picked up as soon as on floor, excessive water spills mopped up 	<ul style="list-style-type: none"> 	M
Use of hand drier	M	<ul style="list-style-type: none"> Hand drier on a timer and children shown correct way of using it 	<ul style="list-style-type: none"> NFA 	L
OUTDOOR ACTIVITIES				
3. Mud Kitchen/Gardening				
Contact with soil Ingesting soil	M	<ul style="list-style-type: none"> Provide hand washing facilities during and after play Establish good handwashing routines. Children encouraged to follow a no consumption routine in this area Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> NFA 	L
Soil contamination	M	<ul style="list-style-type: none"> Soil should be checked for contaminants daily, before play by staff Children follow the no consumption rule in this area Not using manure or any chemicals on the garden or surrounding areas Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> 	L
Washing up hands Wet areas - Slips and trips	M	<ul style="list-style-type: none"> Provide washing facilities and at times of extreme mud, provide rinsing facilities outside. Staff to monitor floor areas for water and mop up when necessary. Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> 	L
Washing up utensils, equipment Manual handling activities	M	<ul style="list-style-type: none"> Ensure buckets and baskets are not overloaded. Provide low storage for pots and pans. Adults to oversee manual handling and model safe techniques. 	<ul style="list-style-type: none"> NFA 	L

<p>Contact with water</p> <p>Drowning</p> <p>Flooding during prolonged or heavy rain</p> <p>Stagnant water</p> <p>Consumption/ absorption of contaminants</p>	M	<ul style="list-style-type: none"> Containers provided do not allow children to fall in. Teachers to supervise where large trugs are in use and do not fill deeply. Staff to monitor area during prolonged heavy rain Water containers are emptied at the end of each session/ day, so they do not go stagnant. Water containers are emptied regularly and check for contaminants. Children are encouraged to follow a no consumption routine in this area. Children are made aware of the hazards of stagnant water. Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> NFA 	M
<p>Wet/dirty clothes</p> <p>Children get cold</p>	M	<ul style="list-style-type: none"> Children keep wellies at the setting. School has a supply of spare clothes. Parents are asked to supply coats that they do not mind getting muddy. 	<ul style="list-style-type: none"> NFA 	L
<p>Contact with gravel, pebbles, woodchip, or other pieces of natural material</p> <p>Choking</p>	M	<ul style="list-style-type: none"> Any children who are likely to explore putting things into their mouths are identified and given greater supervision in this area Children encouraged to follow a no consumption rule in this area 		M
<p>Using plants and other foraged natural materials</p> <p>Ingesting or absorption of poisonous plants</p> <p>Allergies</p>	M	<ul style="list-style-type: none"> Raise the risk of eating plants Plants within the play area are chosen carefully. Adults to remove hazardous plants Children encouraged to follow a no consumption rule in this area. Provision of 1st aid and paediatric first aid 	<ul style="list-style-type: none"> See Risk Advice Note RAN40 – Poisonous Plants 	M
4. WHEELED EQUIPMENT				

Riding on and being a passenger on the bikes Knocking other children, clothing trapped in moving parts Equipment tipping Clothing trapped in moving parts Trapped fingers Nip points - moving parts	M	<ul style="list-style-type: none"> Involve children in safety talks about using the bikes in the garden space. Make sure children do not wear scarves in the garden to avoid tangling in wheels. Limit the number of wheeled toys in the garden at any one time and keep them to hard surface area to avoid muddy/slippy wheels. Ensure all wheeled toys are checked over regularly for damage and replaced when necessary. Provision of 1st aid and paediatric first aid Monthly safety inspections Annual safety inspection Hazard reporting in place 	<ul style="list-style-type: none"> NFA 	M
5. SANDPIT				
Contact with sand Sand flipping up into eyes.	M	<ul style="list-style-type: none"> Monitor the number of children playing in the sand pit and regulate if necessary Provision of 1st aid and paediatric first aid Eye washing facilities 	<ul style="list-style-type: none"> 	M
Falling in or out of the sand pit Injury from falling over the low wall either into or out of the pit.	M	<ul style="list-style-type: none"> Adults to involve children in discussions around safety in the sand pit and how to get in and out safely. Adults to monitor the numbers in the pit to reduce the risk of knocking. 	<ul style="list-style-type: none"> 	M
Sand contamination Ingesting/ absorbing contaminated sand	M	<ul style="list-style-type: none"> The cover needs to be in place at the end of each day. Adults to remove the cover and check for any contamination. Area around the sandpit to be checked each day for any contamination, rubbish blown in, animal droppings etc. 	<ul style="list-style-type: none"> NFA 	M
6. Water Play / Activities				
Use of water tray Children become wet and cold	M	<ul style="list-style-type: none"> Staff to consider the temperature outside before placing water trays out. If children are playing at the water, ensure cover-ups are available to use. 	<ul style="list-style-type: none"> NFA 	L

Contact with water Water is dirty or contaminate	M	<ul style="list-style-type: none"> All water trays to be emptied at the end of the session/day and refreshed with clean water each day. If children have transported soil/sand or other materials into the water, then trays need to be washed before they are refreshed. 	<ul style="list-style-type: none"> NFA 	L
Use of water toys Toys hold water and become mouldy or contaminated.	M	<ul style="list-style-type: none"> Staff to ensure all water toys are drained and left to dry overnight – toys are periodically sterilized and checked for mould. Toys to be replaced when necessary. 	<ul style="list-style-type: none"> NFA 	L
Sprays/bubbles Bubble solution or spray in the eye.	M	<ul style="list-style-type: none"> Staff to involve children in assessing the risks of blowing bubbles or spraying water and look at how to do it safely. Staff to supervise use of bubbles 	<ul style="list-style-type: none"> NFA 	M
Use of den building equipment	M	<ul style="list-style-type: none"> There is adequate space to move around the den building. Equipment is checked regularly. Weather conditions are monitored and acted upon. i.e., if it is a windy and rainy days the den equipment maybe used inside only 	<ul style="list-style-type: none"> 	L
Use of plastic crates/building equipment	M	<ul style="list-style-type: none"> The ground is firm and free of loose items that may give way The crates are selected to ensure there are no holes in the sides or base that would cause fingers to become stuck in them. The resource is children prior to and during use for wear and tear. There is adequate space to move around freely Hazard reporting in place 	<ul style="list-style-type: none"> NFA 	L
Use of climbing rocks / climbing equipment	M	<ul style="list-style-type: none"> Weather conditions monitored and acted upon. The resource is children prior to and during use for wear and tear. There is adequate space to more around freely and placed on a suitable safe surface. Adult to be within sight or always hearing of children when it is in use Monthly safety inspections Annual safety inspection Hazard reporting in place 	<ul style="list-style-type: none"> 	M

7. ENVIRONMENT

Cold weather	M	<ul style="list-style-type: none"> Adults to assess the weather conditions and make children aware of the temperatures outside. Keep the sand pit closed if it is too cold Gritting procedures 	<ul style="list-style-type: none"> NFA 	L
Hot weather /Heat exhaustion	M	<ul style="list-style-type: none"> Procedures in place to prevent exposure to sun Drinks available 	<ul style="list-style-type: none"> 	L
Heavy/persistent rain	M	<ul style="list-style-type: none"> Adults to assess the weather conditions and make children aware of the weather conditions 	<ul style="list-style-type: none"> NFA 	L
8. GENERAL				
Slips and trips and Falls	M	<ul style="list-style-type: none"> Routine checks Planned Safety Inspections Planned Safety Audits 	<ul style="list-style-type: none"> See risk assessment RA048 - ST&F 	L
Security breaches	M	<ul style="list-style-type: none"> Planned Safety Inspections Planned Safety Audits Emergency procedures in place See Critical Incident Plan 	<ul style="list-style-type: none"> See site security / safety risk assessment 	L
Lighting - STF	M	<ul style="list-style-type: none"> Suitable and sufficient lighting indoors and outdoors 	<ul style="list-style-type: none"> 	L
Risk of fire	M	<ul style="list-style-type: none"> Combustible items kept away from sources of heat Provision of firefighting equipment Emergency procedures Statutory checks and inspections Monthly checks 	<ul style="list-style-type: none"> See School Fire risk assessment 	L
Unauthorised access / egress	L	<ul style="list-style-type: none"> Provision of access control Signing in system 	<ul style="list-style-type: none"> See Site Security/Safeguarding/Safety risk assessment 	L
Use of wooden equipment – trips & falls	M	<ul style="list-style-type: none"> Monthly safety inspections Annual safety inspection Hazard reporting in place 	<ul style="list-style-type: none"> See RAN37 – Wooden Structures 	L

Choking	M	<ul style="list-style-type: none"> • Adequate first aid provision across school, including 1st aid at Work, Emergency first aid & paediatric first aid training staff for EYFS children • Suitable supervision ratios during meal times and activities • Routine refresher first aid training for staff • Staff take extra caution with resources available to children • High-risk items because they're: Small, Round, Slippery, Hard or easily fit into the mouth are not suitable for free-flow or unsupervised access • Provision of medical room and medical supplies • Staff trained in food preparation • Food preparation, food cut into appropriate sizes • Children sit upright during meals/snacks • Cleaning regimes in place to remove potential choking hazards • Communications with parents around choking hazards • Staff aware of any pre-existing medical conditions which could exacerbate or trigger choking 	•	M
		•	•	

Risk Rating Guidance: H= High M= Medium L= Low TBA = To Be Assessed - Assessment of the likelihood and or impact of injury and or damage. Initial assessment has been undertaken, complete the residual assessment based on your control measures/findings/additional actions etc.

Other Hazards Identified	Additional Control Measures to be Put in Place				
Any other foreseeable hazards that are associated with the activities being carried out to be listed here.	<i>Where you have identified other hazards record the additional control measures you are going to put in place to mitigate these below:</i>				
Date of Assessment:	XX / XX / XXXX	Carried out by:		Signature:	

Use this to identify risk before and after controls

Very Unlikely
Unlikely
Possible
Likely
Very Likely

X [L] Likelihood of Harm

Nil / Negligible (Scratch, Bruise) >
Minor (First Aid) >
Moderate (Lost Time, Medical Treatment) >
Major (Broken Bone, Serious Injury, Disease) >
Extreme (Fatality, Permanent Incapacity) >

[S] Severity of Harm

1	2	3	4	5
2	4	6	8	10
3	6	9	12	15
4	8	12	16	20
5	10	15	20	25

[L] : Likelihood [S] : Severity [R] : Risk Rating