# Tree Tops After School Care at Maryport CE Primary School Bungalow

## Who is this for?

Wraparound Care is a new initiative part funded by the Government to help out working parents. It is available for children in Reception through to Year 6. Unfortunately, unlike breakfast club, we cannot provide free places for those entitled to free school meals.

# When is it available?

Our wraparound care will be available every week day during term time from 3.15 to 5.15

## How much does it cost?

The cost of each session is £7.50 per child. There are no discounts for early collection.

## Who will be running the wraparound care?

Our wraparound care is staffed by existing school staff who have full DBS checks.

# How do I book my child on?

All booking for our wraparound care are to be made via your School Money (Teacher2 parent app) account and must be paid for in advance at least 48 hours before the day. There will be a limited number of places for 'emergency' bookings but the office need to be informed of these by 2pm.

# How will my child get to the club?

At the end of the school day, all children booked on will be collected by the club staff and walked down to the bungalow. Any child attending one of our after school clubs run by staff/sports coach will be collected by a member of staff and taken to the bungalow at 4.15.

# Can my child still attend other after school clubs?

Yes. The cost however will remain £7.50

## What if my child is booked on but is then off school?

If your child is booked into wraparound care but is then absent from school, the payment will then be credited back to your account.

# Where do I pick up from?

All children are to be collected from the side door of the bungalow. The collecting adult will be required to sign out the child.

## Who can collect my child?

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Children will only be allowed to leave our wraparound care with an adult who has been named on their registration form. If there is a change to this, the office must be informed before 3pm.

# Can my child be collected before 5.15?

Children can be collected any time up to 5.15 but will still be charged £7.50

#### Can I book in on the day?

On the day bookings are for emergency use only and parents are asked to book their children in with a minimum of 48 hours notice.

#### Can I use child care vouchers?

Yes, child care vouchers are accepted as payment for the wraparound care. Please let the office know if this is your preferred method of payment.

#### Can my child bring their own snacks?

Snacks will be available for all children in the wraparound care but they may bring their own snacks if you wish. Please remember that we do not allow nuts.

## What if I am late to collect my child?

We reserve the right to apply a charge of £10 per child for every 15 minutes after 5.15 for additional staff costs.

#### What happens if a child is not collected?

If a child is not collected by 5.30 we will put in place our safeguarding procedures – parents and emergency contacts will be called in the first instance. If there is no response then the Safeguarding Hub will be contacted.