



Maryport Church of England Primary School

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Headteacher Mrs J Ormond

'Learn, achieve, shine'

Dear Parents/carers,

As you will be aware, the government has set out its expectation that *'all pupils, in all year groups, will return to school full-time from the Autumn term'* and as such we have been planning carefully to reopen fully on Wednesday 2nd September. Although school will be operating again at full capacity, there will of course be some changes to the daily routines that need to be implemented to help reduce the risk of Covid 19 transmissions. Government guidance has been followed and our procedures will be constantly under review as and when new guidance is published. Please take some time to carefully read the following information about how we will be operating from September. I appreciate that this is a rather lengthy letter but hope that it answers any questions you may have. Additional information can be found at <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-in-the-autumn-term>

Classes for next year are –

Little Acorns – 2 year olds – Mrs McCallig & Mrs Minchella

Willow –Nursery – Miss Harrison & Mrs Walling

Ash – Reception – Mrs Brinicombe

Aspen - Reception/Y1 – Mrs Moore

Rowan – Y1 – Mrs Brown

Elm – Y2 – Mrs Holliday

Lime – Y3 – Mr Ward

Juniper – Y4 – Miss Huddart

Oak – Y5 – Mr Stockdale

Maple – Y5 – Mrs Hurst

Beech – Y6 – Miss Dover

Our new Y3s and their parents are invited to an information session on Tuesday 2nd September at 2pm.

Nursery and Reception parents will already have had information about start times for the first 2 weeks, copies of these letters are available on our website.

Little Acorns will resume on Monday 7th September at 12.15 – please use the first gate up the drive to enter.



Unfortunately, for the time being, we will be unable to restart our Friday morning Baby and Toddler group.

COMMUNICATIONS

All communication from school will be done via text, email, phone or Tapestry (Early Years) and SeeSaw (Y1-6). **It is therefore very important that you ensure the office have your up to date contact details.** Class teachers will ensure that you are given the information needed to set up the Tapestry and SeeSaw apps. There will be no admittance into school by parents unless by appointment.

PAYMENTS

From September we will be going **completely cash free** and all payments will need to be made via our Lunchshop system. This was trialled in the spring term with some year groups and parents found it very easy to use. Everyone should have a Lunchshop account – if not, please contact the office.

BREAKFAST CLUB

This will be moving from the bungalow to the main dining hall in order that the children can be more spaced out. Entry will be via the main infant front door. Places at breakfast club will need to be pre-booked and the office will send out booking forms weekly. As mentioned above, payment will need to be made via Lunchshop. Breakfast club will resume on Monday 7th September at 8am. There will be no admittance after 8.10.

ARRIVAL & FINISH TIMES

Government guidance states that in order to reduce the number of people arriving on the school site at any one time, we need to adopt staggered start and finish times and these will be as follows –

Surnames **A-G** arrive 8.30, finish 3.10

Surnames **H-M** arrive 8.40, finish 3.15

Surnames **N-Z** arrive 8.50, finish 3.20

Parents will not be allowed into the school building but can bring their child to the main infant entrance (Willow and Ash), front terrace (Aspen, Rowan, Elm) and the rear junior yard for Y3-6. Please do not arrive any earlier than your allotted time. Upon arrival, children will be met by a member of staff and will wash their hands before settling down to morning activities. All doors will close at 8.55 and any arrivals after that time will need to go to the main office to sign in.



At the end of the day, we kindly ask that parents wait in their designated area outside of the classrooms/on the yard maintaining social distancing from one another. All infant children must be brought to school and collected by an adult. Junior children may walk to and from school without an adult with their parent's permission however please ensure they arrive at their allotted time slot and not before.

DAILY ROUTINES

Government guidance states that schools need to minimise contact between groups of pupils. We will therefore be grouping the children into 'bubbles' and will restrict, wherever possible, movement between these. Our bubbles will consist of –

1. Little Acorns 2 year olds
2. Nursery, Reception, Year 1
3. Years 2, 3 & 4
4. Years 5 & 6

These bubbles will primarily come into force during playtimes, lunchtimes and collective worship where the different groups will have designated areas and times.

Again to minimise the risk of contamination, we ask that no unnecessary items are brought in from home. All the children need to bring into school are their book bag, lunch box if appropriate and a water bottle. All lunchboxes and water bottles must be taken home each night and cleaned thoroughly. For the older children it would also be helpful if they could bring in their own pencil case with a set of coloured pens and pencils to reduce the need to share these resources. Pencil cases will then remain in school.

School uniform is to be worn, however we do ask that on PE days, the children wear their PE kit - black shorts and white t-shirt. They can of course wear either their school jumper/PE hoody over the top along with a pair of black or grey joggers. Teachers will let you know which days each class will have PE. Additionally, old clothes can be worn on Forest School days – again teachers will advise of the dates for these. As of yet, we have not heard if/when swimming lessons will resume in the Autumn term.

Throughout the day, the children will be expected to clean their hands regularly either by washing at a sink with soap and water or by using hand sanitiser. Public Health England have said there is no requirement for children to wear face coverings. Staff may, if they wish, wear a visor and **MUST** wear full PPE when providing intimate care (changing a nappy or attending to a child after a toileting accident) or first aid.

We have increased the hours that our cleaners work so there will be additional cleaning of the toilets and shared areas throughout the day. The dining room will also be thoroughly cleaned between lunch sittings. Within each classroom, there will be a plentiful supply of wipes, sanitiser and tissues. **We do ask however that where possible KS2 children (Y3-6)**



bring in their own packs of tissues and hand sanitisers in order that they learn to manage their own hygiene responsibilities.

Also in line with government guidelines, those classrooms where children primarily work at desks have been rearranged so all pupils are facing forward, sat side by side rather than across from each other. Although it is recognised that primary age children cannot be expected to fully socially distance within their group, staff are advised not to have direct face to face contact and to remain, wherever possible, 1m from the children.

Whole school gatherings will not be able to take place for the foreseeable future. This means that we will not be able to hold our daily whole school collective worship and we won't be able to have open afternoons or performances either in school or at church. We will of course continue to hold collective worship either in class or in bubbles and we hope that Rev. Susan and Arch Deacon Richard will still be able to support this.

AFTER SCHOOL CLUBS

For the majority of pupils there will be no after school club provision during the Autumn term. The exception is for an externally provided sports club – details of which will be sent out separately.

ILLNESS & ABSENCE

All children are expected to return to school in September unless they have been advised to continue to shield by a specialist healthcare professional. If your child is ill, the usual procedure is to be followed – contact the office before 9.30 to explain the reason for absence and keep us informed daily.

If your child is displaying any symptoms of coronavirus please do not send them to school.

If they begin to display symptoms in school, we will notify parents immediately and the child must be collected. In both scenarios, you must take your child for Covid 19 testing and advise us of the outcome of the test. Please see the table below –

What to do if.....	Action needed	Return to school when....
....my child has coronavirus symptoms	<ul style="list-style-type: none">• Do not come into school• Contact school daily• Self isolate• Get a test• Inform school immediately of the test resultthe test comes back negative
....my child tests positive for coronavirus	<ul style="list-style-type: none">• Do not come to school• Contact school daily• Self-isolate for at least 10 days• Inform school immediately of the test resultthey feel better and have isolated for at least 10 days even if they still have a cough as this can last for a few weeks after the infection has gone.



....someone in my household has coronavirus symptoms	<ul style="list-style-type: none"> Do not come into school Contact school daily Self isolate All household members get a test Inform school immediately of the test result 	...the household members test comes back negative
...someone in my household has tested positive for coronavirus	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for 14 days 	... the child has completed 14 days isolation
... NHS test and trace have identified my child as being in close contact with someone with symptoms or confirmed coronavirus	<ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for 14 days 	... the child has completed 14 days isolation
...we/my child has travelled abroad and has to self-isolate due to quarantine regulations	<ul style="list-style-type: none"> Do not take unauthorised leave in term time Consider quarantine requirements and FCO advice when booking travel <p>Upon return from a destination where quarantine is required –</p> <ul style="list-style-type: none"> Do not come to school Contact school daily Self-isolate for 14 days 	...the quarantine period of 14 days has been completed
...we have received medical advice that my child must resume shielding	<ul style="list-style-type: none"> Do not come into school Contact school to organise home learning Shield until you are informed by a medical professional it is ok to return to school your medical professional says shielding can be lifted

Any positive cases of coronavirus in school will be monitored by the Local Authority who may then advise that everyone in the bubble isolates and/or gets tested. Should that happen, or if the whole area goes into a local lockdown situation, learning will continue via online platforms. If you do not have access to an internet enabled device, please let your child's teacher know and if necessary, school will loan out devices so no one misses out on their learning.

Finally..... we are all very much looking forward to welcoming all of our children back into school. We know the last few months have been strange and difficult and I can assure you that we will do all we can to get the children settled back in, supporting them all academically and emotionally. Things in school, like life in general, have had to be adapted to the 'new normal' but we will continue as we always do to put the children's safety, security and learning at the very heart of all we do to ensure they *'Learn, achieve and shine'*.

Please do get in touch if you have any worries about the return to school.

Kindest regards,

Mrs Joanne Ormond

Headteacher

