

PROVIDER ACCESS POLICY

July 2025

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Review led by: Mr. J Phillips

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1. Aims

The Provider Access policy sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory Requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 7 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

3. Learner Entitlement

All students at our school are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

These encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Years 7 to 9) and two encounters for pupils during the 'second key phase' (Years 10 to 11). For students in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the

- opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

4. Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one or more providers. We are committed to providing meaningful encounters to all pupils using the [Making it Meaningful Checklist](#). Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

5. Previous Providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

Dudley College
 Halesowen College
 King Edward VI College, Stourbridge
 Sandwell College
 Walsall College
 City of Wolverhampton College
 BOA
 Aston University
 Derby University
 University of Gloucester
 Manchester Metropole University
 Wolverhampton University
 Falmouth University
 Cardiff University
 UCL
 Coventry University
 ASK Apprenticeships
 Barr Beacon SKITT
 College Prospects of America
 Nova Training
 GTG
 3M
 Royal Navy
 West Midlands Police
 Nacro Education
 United Living
 NHS
 Juniper training
 DHL

6. Destinations of our pupils

Last year our Year 11 pupils moved to range of providers in the local area after school:

Route	Percentage of cohort
Sixth Form (total)	24%
Wednesfield Academy Sixth Form	15%
Other school Sixth Form	9%
College	70%
Training Provider	0.5%
Apprenticeship	4%
Football Academy	0.5%
Currently unplaced	1%

Last year our Year 13 pupils moved to range of providers in the local area after school:

Route	Percentage of cohort
University (total)	57
Russell Group Universities	7
Apprenticeship	23
Gap year	5
Employment	13
FE College	2

7. Management of Provider Access Request

7.1. Procedure

A provider wishing to request access should contact Mrs Vicky Hayward, Assistant Headteacher and Careers Leader.

Telephone:

01902558222

Email: postbox@wednesfieldacademy.co.uk

7.2. Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. These are detailed in our Career Plan <https://wednesfieldacademy.com/wp-content/uploads/2024/10/Careers-Programme-WA.pdf>. Please speak to our Careers Leader to identify the most suitable opportunity for you.

7.3. Granting and refusing access

We will always try to grant access wherever possible but may refuse based on the following criteria. Please note this list is not exhaustive and each request will be considered on a case-by-case basis.

- Nature of the request from provider
- The needs of the students
- The needs of the curriculum
- Number of requests received from provider
- Number of requests received for a particular cohort of students
- Timing of the academic day
- Availability in our calendar
- Quality of previous interactions with our students
- Failure to pass safeguarding checks
- Safety of our pupils, staff and visitors.

7.4. Safeguarding

Our Child Safeguarding Policy outlines the school's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Providers will only be permitted to take photographs of events if they have agreed this with the Careers Leader in advance and adequate time has been given to make appropriate permission checks.

[Policies - Wednesfield Academy](#)

7.5. Premises and facilities

Depending on the nature of the session, providers will have access to presentation rooms or classrooms with audio/visual equipment, projectors or interactive whiteboards. Organisation of these facilities will take place when you contact the Careers Leader about your proposed session.

Providers will be asked to send a copy of any presentation slides or materials to the Careers Leader 24 hours in advance of the session. The use of USB sticks is not possible.

Providers can leave materials such as prospectuses for the students to read but we kindly ask that this is agreed with the Careers Leader first. Such materials will be assessed for their suitability.

7.6. Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers and Enterprise Company via provieraccess@careersandenterprise.co.uk.

8. Monitoring Arrangements

The school's arrangements for managing the access of education and training providers to pupils is monitored by Mrs Vicky Hayward, Assistant Headteacher and Careers Leader.

This policy will be reviewed annually by Mrs Vicky Hayward, Assistant Headteacher/Careers Leader and Mr Joe Phillips, Headteacher.