



Apprenticeships

Apprenticeships offer the chance to **earn a wage whilst learning**. An apprenticeship combines practical training in a job alongside study. You will mainly train in the workplace but may also attend college or a specialist training provider as part of your apprenticeship standard. As an apprentice you will be employed from day one, in a job aligned to your study.

Apprentices are entitled to the apprentice rate if they're either:

- aged under 19
- aged 19 or over and in the first year of their apprenticeship

The current apprentice rate is £3.90 per hour, it should be noted that many employers pay above this hourly rate.

Further details about the national minimum hourly rate and the national living wage can be found at <https://www.gov.uk/national-minimum-wage-rates>.

Apprenticeships are now **available in most industry sectors**:

- Agriculture, Horticulture, Environmental and Animal care including land-based industries.
- Beauty and Wellbeing, Sports and Fitness.
- Creative, Arts, Media and Publishing.
- Digital, Business and IT, Finance, Administration and Law.
- Construction, Planning and The Built Environment.
- Education & Training.
- Engineering, Electrical & Manufacturing Technologies and Logistics.
- Health, Public Services and Care.
- Science, research and development.
- Energy, Marine, Vehicles and Transport.
- Hospitality, Leisure, Travel & Tourism.
- Customer Service, Retail and Commercial Enterprise.
- Charity and Volunteering.

Further details of all the apprenticeships offered in these industries can be found at

<http://www.apprenticeshipguide.co.uk/apprenticeship-by-industry-sector/>

www.gov.uk/topic/further-education-skills/apprenticeships#types-of-apprenticeships

Levels of apprenticeships:

Apprenticeship Name	Level	Equivalent educational level
Intermediate	2	5 GCSE passes at grades A* to C or 9 – 4
Advanced	3	A level passes / Level 3 Diploma / International Baccalaureate / T Level
Higher	4,5,6 and 7	Foundation degree and above
Degree	6 and 7	Bachelor's or master's degree

Apprenticeships can take 1 to 5 years to complete depending on their level.

Entry requirements vary, but for Intermediate and Advanced Apprenticeships **most employers look for GCSE grades 4 to 9** in at least English, maths and, for some jobs, a science or a technology subject. Many employers expect applicants to be able to demonstrate a basic level of ICT skills. For Higher and Degree Apprenticeships **most employers look for A levels or equivalent qualifications (BTEC Level 3 Extended Diploma and/or Foundation Degree, HNC, HND)**. It is important to look at each apprenticeship's entry requirements.

You will need to be well prepared for an apprenticeship. You should do some research on the industries of interest and the company or companies offering apprenticeships; look at the different roles on offer and think about which one(s) interest you the most. Remember you will be competing against other people for the apprenticeship and knowing why you want the job and how your skills link to that type of apprenticeship will be important. Ideally you should also try and do some work experience or take part in something that allows you to demonstrate you have the skills for that job (for example being the finance director for your Year 11 business enterprise challenge or being the team leader on your Duke of Edinburgh Expedition). Doing some preparation will help you confirm your interest in the apprenticeship area and prepare you for when you get invited for an interview.

For more information on what apprenticeships are all about go to:

- <https://www.apprenticeships.gov.uk/>
- <http://www.apprenticeshipguide.co.uk/>
- <https://www.ratemyapprenticeship.co.uk/>
- <https://careemap.co.uk/>

How to find an apprenticeship Option 1:

To look for national and local apprenticeship vacancies go to the apprenticeship website:

- www.gov.uk/apply-apprenticeship

Most employers are now encouraged to advertise their apprenticeship vacancies on this Government site but not all do. Your local Jobcentre may also have details of apprenticeships in the local area or listings of companies willing to take on apprentices.

An alternative site to try would be:

- <https://www.getmyfirstjob.co.uk/>

This site offers apprenticeship and traineeship matching with employers and some education establishments.

How to find an apprenticeship Option 2:

Get in touch with your local and national training providers, colleges and employers that offer apprenticeship opportunities.

Remember that with some of the training providers and colleges, you will be required to find your own employer. Be sure to ask how the training provider or college will work with you and support you in finding an employer.

Training Providers providing apprenticeships:

Company	For further information on apprenticeship opportunities contact:
<p>Paragon Skills Apprenticeships offered: Business & Admin, Health & Social Care, Childcare, Customer Service, Hairdressing and Beauty, Hospitality & Catering, Motor, Retail, Warehousing and Storage, Boatbuilding & Marine Engineering.</p>	<p>Website: www.paragonskills.co.uk/young-people/home-page Freephone: 0800 783 2545</p>
<p>MIT Training Apprenticeships offered: Business Admin and Improvement, Teaching & Learning, Logistics, Early Years and Adult care, Sports Coaching, Hair, Motor Vehicle, Construction, Manufacturing & Engineering, Railways, and Hospitality.</p>	<p>Website: https://mitskills.com Tel: 08454 309009 Surrey- based provider</p>
<p>PETA Training Apprenticeships offered: Business (Portsmouth), Engineering (Havant) and ICT (Cosham site).</p>	<p>Website: www.peta.co.uk Tel: 023 9253 8700</p>
<p>Catch 22 Apprenticeships offered: Business Admin, Customer Service, Team Leading, Operations Mgmt, Sales, IT User, Housing & Property Mgmt.</p>	<p>Website: https://www.catch-22.org.uk/offers/apprenticeships/ Tel: 023 9286 1228</p>
<p>Aim Apprenticeships Apprenticeships offered: Business Admin & Law, Accountancy & Finance, Education and Training, Engineering & Manufacturing Technologies, Hair & Beauty, Hospitality, Leisure Travel & Tourism, Information & Communication Technology, Health, Public Services & Care.</p>	<p>Website: https://www.theaimgroup.co.uk/apprenticeship-industries Tel: 01245 392075</p>
<p>FNTC Training and Consultancy Apprenticeships offered: Childcare, Digital Marketing, Human Resources, Event Management,</p>	<p>Website: http://www.fntctraining.co.uk/ Tel: 02380 866664</p>

Accountancy, Management, Business, Education and Training.	
Fareport Apprenticeships offered: Retail, Health and Social Care, Business and Mgmt, Education and Training, Hair, Warehousing and Logistics.	Website: http://www.fareport.co.uk/ Tel: 01329 825805
Smart Training and Recruitment Apprenticeships offered: Business Admin, HR & Payroll, Team Leading and Management, Health and Social Care, Hospitality, Customer Services, Retail, Warehousing and IT.	Website: www.smarttar.co.uk Tel: 0330 088 0888
HTP Training Apprenticeships offered: <u>Portsmouth:</u> Business Admin, Cleaning Services, Customer Service, Health & Social Care, Hospitality, Professional Cookery and Retail. <u>Isle of Wight:</u> The above and, Childcare, Fitness Instructing and Nail Tech.	Website: www.htptraining.com Portsmouth Base Tel: 023 9237 4752 IOW Base Tel: 01983 533926
Haddon Training Apprenticeships offered: Animal Care, Show jumping, Dressage, Equine	Website: www.haddontraining.co.uk Tel: 01672 519977
Care Learning Centre Apprenticeships and Traineeships offered: Health and Social Care, Customer Service and Business Admin.	Website: www.carelearningcentre.co.uk Tel: 01983 533993
WEBS Furniture Training Apprenticeships offered: Furniture Upholstery, Sewing, Wood Machining, Cabinet Making, Frame Making, Polishing, Component Manufacturing, Restoration/Finishing, Timber Merchants, Installations and Supervision.	Website: http://www.webstraining.com/ Tel: 0115 967 7771
Lifetime Training Academy Apprenticeships offered: Clinical Health, Business & Mgmt, Childcare and Teaching, Clinical Health, Fitness, Health & Social Care, Hospitality and Retail.	Website: www.lifetimetraining.co.uk Tel: 0333 0143669
Skillnet Apprenticeships offered: Automotive, Business Admin, Team Leading & Mgmt, Sales and Customer Service.	Website: www.skillnet.org.uk
REMIT Apprenticeships offered: Automotive, Business, Food Manufacturing, Care, Hospitality, Management, Retail, Food and IT.	Website: https://remit.co.uk Tel: 0115 975 9550

CILEx Law School Apprenticeships Offered: Business Admin, Paralegal, Chartered Legal Exec (Level 6), Solicitor (Level 7)	Website: http://www.cilexlawschool.ac.uk/Apprenticeship_programmes
Showcase Training Ltd Apprenticeships Offered: Childcare Traineeships offered BUT currently only open to 19 to 24-year olds due to funding.	Website: https://showcasetraining.co.uk/

Colleges providing apprenticeships:

Company	For further information on apprenticeship opportunities contact:
Highbury College Apprenticeships offered: Admin & Financial Services, Animal Care, Automotive, Beauty, Business, Catering, Early Years, Computing, Construction & Built Environment, Engineering, Floristry, Hairdressing, Health & Social Care, Legal, Leisure, Travel & Tourism, Retail and Science.	Website: www.highbury.ac.uk/apprenticeship Tel: 023 9238 3131
Fareham College Apprenticeships offered: Accounting, Automotive, Beauty, Business Admin, Carpentry, Customer Service, Childcare, Construction, Engineering, Equine, Hair and Beauty, Health and Early Years, Horticulture, Motor Industry.	Website: https://www.fareham.ac.uk/apprenticeships/ Tel: 01329 815200
Chichester College Apprenticeships offered: Agriculture, Business & Management, Catering & Hospitality, Construction, Creative, Equine, Hair & Beauty, Engineering, Health & Social Care & Early Years, Horticulture and Motor Industry.	Website: https://chichester.ac.uk/apprenticeships Tel: 01243 786321
Portsmouth College Apprenticeships offered: Accounting (AAT), Business Admin, Customer Service, Digital Marketing, Early Years, Hairdressing and Barbering, Leadership and Management, Supporting Teaching and Learning, Supporting the Delivery of PE & School Sport.	Website: https://www.portsmouth-college.ac.uk/apprenticeships Tel: 023 9234 4347
Havant and South Downs College Apprenticeships offered: Accounting, Adult Health Care, Business & Admin, Customer Service, Early years, Engineering, Graphic Design, Hairdressing, Hospitality & Catering, Marketing, Motor Vehicle, Sciences, Team Leadership & management, Travel & Tourism and Warehousing.	Website: https://www.hsdac.ac.uk/study-with-us/apprenticeships/ Tel: 023 9279 7979

<p>Eastleigh College Apprenticeships offered: Multiple apprenticeship opportunities please refer to their website.</p>	<p>Website: www.eastleigh.ac.uk/student-support/apprenticeships Tel: 023 8091 1195</p>
<p>Sparsholt College Apprenticeships offered: Agriculture, Animal and Zoo Management, Arboriculture, Forestry & Woodland Management Business, Conservation, Countryside and the Environment, Digital Learning Design, Equine Studies, Game and Wildlife Management, Horticulture, Motor Vehicle and Veterinary Nursing.</p>	<p>Website: https://www.sparsholt.ac.uk/apprenticeships/ Tel: 01962 776441</p>
<p>City College Southampton Apprenticeships offered: Business, Finance, IT and Administration, Care, Construction, Engineering, Marine, Motor Vehicle and Service Industries.</p>	<p>Website: www.southampton-city.ac.uk/apprenticeships/ Tel: 023 8048 4848</p>
<p>Brockenhurst College Apprenticeships offered: Construction, Marine, Customer Service & Business Admin, Hospitality & Catering, Management and Retail.</p>	<p>Website: https://www.brock.ac.uk/apprenticeships/ Tel: 01590 625589</p>
<p>Totton College Apprenticeships offered: Beauty, Business, Customer Service, IT, Health and Social Care, Hairdressing, Leadership & Mgmt, Logistics, Motor Vehicle Maintenance and Warehousing.</p>	<p>Website: www.totton.ac.uk Tel: 023 8087 4874</p>
<p>Basingstoke College of Technology Apprenticeships offered: Accountancy, Barbering, Beauty, Business Admin, Carpentry & Joinery, Childcare, Clinical Healthcare Support, Construction & The Built Environment, Creative & Digital Media, Customer Services, Electrical Installation, Engineering, Food & Beverage Service, Food Cooking & Production, Hairdressing, Hospitality Services, Hospitality Supervision & Leadership, Interior Systems, IT, Software, Web & Telecoms Professional, Light Vehicle Maintenance & Repair, Maintenance Operations, Management, Painting & Decorating, Plumbing, Procurement, Professional Cookery, Sales & Telesales, Supporting Teaching & Learning in Schools, Team Leading , Warehousing and Storage & Logistics.</p>	<p>Website: https://www.bcot.ac.uk/apprenticeships/ Tel: 01256 306237</p>

Hospitality, Travel and Tourism (Outdoor):

Company	For further information on apprenticeship opportunities contact:
<p>HIT (Hospitality Industry Training) Apprenticeships offered: <u>Hotel & Catering</u> Bar Staff, Barista, Brewer, Business Admin, Chef, Cleaner, Customer Service, Hospitality, Housekeeping, Porter, Receptionist, Team Leading and Waiting Staff, Retail, Event Assistant, Cleaning and Support Services.</p>	<p>Website: https://hittraining.co.uk Tel: 0800 093 5892</p>
<p>PGL – Outdoor Industry Apprenticeships Apprenticeships offered: <u>Activity Leadership</u> Outdoor activity instructor <u>Hospitality & Catering</u> Catering assistant <u>Management</u> Catering, Retail</p>	<p>Website: https://www.pgl.co.uk/en-gb/about-us/jobs-at-pgl/more-pgl/apprenticeships Tel: 0333 321 2123</p>
<p>Marriott Apprenticeships offered: <u>Hospitality & Catering</u> Bar Staff, Barista, Chef, Cleaner, Housekeeping, Porter, Receptionist, Team Leading and Waiting Staff.</p>	<p>Website: www.marriott.com/careers Contact company directly via the website.</p>
<p>Hays Travel Apprenticeships offered: Customer Service, Travel Consultant, Retail/Head Office</p>	<p>Website: https://www.haystravel.co.uk/careers/apprenticeships Tel: 0800 215 5045</p>

Energy and Utilities:

Company	For further information on apprenticeship opportunities contact:
<p>British Telecom Apprenticeships offered: Business/Project Mgmt, Customer Experience, Digital & Product, EE, Logistics, Sales, Engineering, Finance, HR, IT, Technology and Cyber Security.</p>	<p>Website: http://www.btplc.com/Careercentre/</p>
<p>EDF Energy Apprenticeships offered: Engineering Maintenance, Quantity Surveyor, Nuclear Engineer, Civil Engineer, Project Controls.</p>	<p>Website: https://www.edfenergy.com/careers/early-careers/apprenticeships</p>
<p>SSE (Scottish & Southern Energy) Apprenticeships offered: Engineering Craft Apprenticeships, Trainee Engineers, Cyber and Network Engineering.</p>	<p>Website: http://sse.com/careers/apprentices-and-trainees/</p>
<p>National Grid Apprenticeships offered: Substations, Electricity Transmission, Mechanical Technician, Gas Transmission, Operations, Liquefied Natural Gas. Project planner, Electricity transmission, Power systems, Systems operator, Trainee Network Analyst, Trainee Operations Engineer, Cyber Security, IT, Project Controls, Capital Delivery, Construction Procurement and IT, Pipeline Maintenance.</p>	<p>Website: https://careers.nationalgrid.com/new-talent/apprentices</p>
<p>British Gas Apprenticeships offered: Customer Service</p>	<p>Website: http://www.britishgasjobs.co.uk/careers/apprentices-and-trainees/</p>
<p>Veolia Environmental Services Apprenticeships offered: Sustainable Waste Management, Vehicle Maintenance and Driving, Customer Service, Engineering, CMI, Business Administration, Accounting and Tax.</p>	<p>Website: https://www.campus.veolia.co.uk/apprenticeships Tel: 020 7812 5000 All vacancies are advertised on www.gov.uk/apply-apprenticeship</p>
<p>Southern Water Apprenticeships offered: Electrical, Water Distribution.</p>	<p>Website: https://www.southernwater.co.uk/careers</p>
<p>Wartsila Apprenticeships offered: Business analyst, marketing and engineering.</p>	<p>Website: https://www.wartsila.com/gbr/careers/wartsila-talent</p>

Retail and Banking:

Company	For further information on apprenticeship opportunities contact:
Barclays Customer Services, Business Administration and others see website.	Website: https://joinus.barclays/eme/apprenticeships/
RBS Apprenticeships offered: Relationship Management, Business Admin & Customer Service, Relationship Management and Technology.	Website: https://jobs.rbs.com/pages/apprenticeships
Lloyds Banking Group Financial Services, Digital and Technology, Professional Services.	Website: https://www.lloydsbankinggrouptalent.com/apprentices/
Aldi Apprenticeships offered: Drivers, Stores and Logistics.	Website: www.aldirecruitment.co.uk/apprentice
Whitbread Group Well-known restaurants include Beefeater Grill, Brewers Fayre, Premier Inn, Bar+Block and Costa. Apprenticeships offered: See website for latest offerings.	Website: https://www.whitbreadcareers.com/early-careers/apprenticeships/
Spec Savers Apprenticeships offered: Retail, Optical.	Website: https://jobs.specsavers.co.uk/explore-careers/early-talent/
Starbucks Apprenticeships offered: Barista Mastery and Customer Service	Website: https://www.starbucks.co.uk/promo/apprenticeship

Local Government and Public Services:

Company	For further information on apprenticeship opportunities contact:
Civil Service Apprenticeships offered: <u>Civil Service Fast Track Scheme</u> Policy, Business, Commercial, Digital, Data and Technology, Finance and Project Delivery.	Website: https://www.gov.uk/guidance/civil-service-fast-track-apprenticeship-fast-track-schemes Booklet Apprenticeships in the Ministry Of Defence: https://www.gov.uk/government/publications/civilian-apprenticeships-in-the-ministry-of-defence-booklet
Royal Mail Apprenticeships offered: Engineering and Vehicle Maintenance, Project Management, Logistics distribution, Finance AAT and Sales.	Website: https://earlycareers.royalmailgroup.com/

Youth Force Lab & Science Technician, Business Admin, Infrastructure Technician and Material Technician.	Website: https://youthforce.co.uk/apprenticeships/ Tel: 01273 776779
NHS Ambulance practitioner, Care Leadership and Management, Health and Social Care, Dental Nursing, Emergency Care, Informatics, Maternity and Paediatric Support, Perioperative Support, Pharmacy Services, Healthcare Science, IT, Management, Electrical and engineering, Construction/estate services, Bus Admin and HR.	Website: https://www.stepintohenhs.nhs.uk/apprenticeships
Armed Forces Business Admin and Law, Technical and Engineering and manufacturing, HR, Health and Social care, ICT, Leisure travel and tourism, Public services, Retail and commercial enterprise, Intelligence analyst, Logistics, Operations, Force protection.	Royal Navy (including Royal Marines) – http://www.royalnavy.mod.uk/ Army – www.armyjobs.mod.uk Royal Air Force – www.raf.mod.uk

Marine and Maritime:

Company	For further information on apprenticeship opportunities contact:
British Marine Represents businesses involved in the <ul style="list-style-type: none"> • Leisure boats - seagoing and inland • Small commercial workboats up to 24m • Superyachts • Hire fleets Apprenticeships offered: Please refer to the website to see all the different types available. You will need to register.	Website: https://britishmarine.co.uk/Services/Growth/Training/Apprenticeships
Maritime Skills Access, links and information to all sectors who offer apprenticeships in the Maritime Industry including: Inland waterway, marinas and boatyards, marine pilotage, the Merchant Navy, port operations, sea fishing and workboats.	Website: https://www.maritimeskills.org/apprenticeships.htm
Berthon Marine Engineering, Marine Electrical, Shipwright and Painter/Sprayer.	Website: https://www.berthon.co.uk/about-berthon/apprenticeships/ Tel: 01590 673312
Chiltern Maritime Deck officer, Marine Engineering Officer, Electro-Technical Officer.	Website: https://www.chilternmaritime.com/maritime-cadetships/ Booklet on Cadetships: https://www.chilternmaritime.com/wp-content/uploads/2018/02/Chiltern_Brochure_A4_v2.pdf
Carnival Finance, IT, Customer Services, Sales, Maritime	Website: https://carnivalukcareers.co.uk/careers/

Hair and Beauty:

Company	For further information on apprenticeship opportunities contact:
HABIA The Sector Skills Council for the hair and beauty industry, Habia has the latest information and guidance on training and qualifications.	Website: https://apprenticeships.habia.org/
Hair OTT Apprenticeships offered: Hairdressing - branches in North End, Cosham, Waterlooville, Lakeside and Whiteley.	Website: http://www.hairottacademy.co.uk/apprenticeships.htm Tel: 023 9237 7373
Nikki Froud Apprenticeships offered: Barbering and Hairdressing.	Website: https://nikkifroud.com/training Tel: 023 9255 6222
Academy at No 5 Ltd Apprenticeships offered: Barbering and Hairdressing.	Website: www.academy5.co.uk Tel: 01329 286250
HaHa (Hampshire Apprenticeship Hairdressing Academy) Apprenticeships offered: Barbering, Beauty Therapy and Hairdressing.	Website: http://www.hahatraining.co.uk/ Tel: 023 9266 6151

Engineering:

Company	For further information on apprenticeship opportunities contact:
Network Rail Apprenticeships offered: Track, Off Track, Overhead Lines, Signalling, Telecoms and Electrification & Plant.	Website: https://www.networkrail.co.uk/careers/apprenticeships/
BAE Systems Maritime Services Portsmouth Apprenticeships offered: Engineering, Project Management, Engineering Technician, Electrical Engineer and Mechanical Engineer, Painting, Scaffolding, Welding, Business Support, Business Apprenticeship (Cyber Security).	Website: www.baesystems.com/en/careers/careers-in-the-uk/apprenticeships
SETA (Southampton Engineering Training Association) Apprenticeships offered: Mechanical Engineering, Electrical & Electronic Engineering, Fabrication & Welding and Engineering Construction.	Website: www.seta-training.co.uk Tel: 023 8077 1908
Defence Munitions Gosport Apprenticeships offered: Mechanical Engineering	See your school careers practitioner for details, see Civil Service Apprenticeships.

<p>Babcock International Apprenticeships offered: Cavendish Nuclear, Aviation, Marine and Land (Critical Services, Network Engineering).</p>	<p>Website: www.babcockinternational.com/en/Careers/Apprenticeships</p>
<p>StandardAero Apprenticeships offered: Mechanical Engineering, Electrical Engineering, Shared Technical Services and Boeing Sponsorship Apprenticeship. Note: Do not offer every year.</p>	<p>Website: http://www.standardaero.com/AboutUs/Careers.aspx</p>
<p>Airbus Group: Airbus, Airbus Helicopters, Airbus Defence & Space Apprenticeships offered: Engineering (commercial aircraft, defence and space or helicopters), digital and technology solutions, business, finance, craft, customer service engineering and technical.</p>	<p>Website: https://www.airbus.com/careers/apprentices-and-pupils/in-the-united-kingdom.html</p>
<p>ECITB (Engineering Construction) Apprenticeships offered: Engineering construction <u>Craft and Technical</u> Pipefitting, Mechanical, Plating, Welding, Erecting, Electrical, Instruments and Control, Pipefitting, Erecting, Nuclear, Construction Technician, Rigging, Testing, Small Bore Tubing <u>Professional</u> Designers draughtsmen, Project control and Management.</p>	<p>Website: https://www.ecitb.org.uk/Apprenticeships-Careers</p>
<p>Exxon Mobil Apprenticeships offered: Engineering – specialisms in Instrument and Maintenance Engineering.</p>	<p>Website: http://careers.exxonmobil.com/en-gb/how-we-hire/student-uk</p>
<p>Leonardo (Selex Sensors & Airborne Systems now part of Leonardo group) Apprenticeships offered: Electronics, Defence & Security Systems, Helicopter – Craft and Technical.</p>	<p>Website: www.uk.leonardocompany.com/people-careers/apprenticeships</p>
<p>A Plant Apprenticeships offered: Plant Maintenance, Hire Desk, Business Admin, Accommodation Maintenance, Electric Engineer, Mechanical Engineer and Drivers.</p>	<p>Website: https://www.aplant.com/careers/apprenticeships Nearest Sites: Ford (West Sussex) and Brighton.</p>
<p>GE Aviation (Hamble) Apprenticeships offered: Engineering.</p>	<p>Website: http://www.ge.com/uk/careers/university-students</p>

<p>Griffon Hoverwork Apprenticeships offered: Marine Electrical, Marine Engineering, Marine Outfitters, Aluminium Fabricators/Welders, Marine Composites Technicians, Stores, CAD Draughtsperson and Sales/Marketing/Customer Service.</p>	<p>Website: http://www.griffonhoverwork.com/about-us/careers.aspx Email: apprentices@GriffonHoverwork.com</p>
<p>Britten Norman Apprenticeships offered: Engineering and Designing.</p>	<p>Website: www.britten-norman.com Email: recruitment@britten-norman.com Contact company directly.</p>

Construction:

Company	For further information on apprenticeship opportunities contact:
<p>CITB Apprenticeships offered: Over 30 different types of apprenticeships available in Construction; please refer to the CITB website for full details.</p>	<p>Website: https://www.citb.co.uk/courses-and-qualifications/citb-apprenticeships/</p>
<p>JTL Apprenticeships offered: Electrical, Plumbing, Heating & Ventilation and Property Maintenance, Engineering Maintenance, Fire, Emergency and Security.</p>	<p>Website: www.jtltraining.com/apprenticeships Tel: 0800 085 2308</p>
<p>Steve Willis Training Apprenticeships offered: Gas, Electrical, Plumbing and Oil.</p>	<p>Website: www.stevewillis.com/apprenticeships Tel: HAMPSHIRE Centre Tel 02392 190190 and SUSSEX Centre Tel 01444 870860</p>
<p>BESA Training Apprenticeships offered: Lighting, Air Conditioning Engineer, Building Services Engineer, Domestic Heating Fitter, Electrotechnical, Plumbing, Heating & Ventilation Engineer, Refrigeration Engineer, Service & Maintenance Engineer and Ductwork Apprentice.</p>	<p>Website: https://www.thebesa.com/training Tel: 07970 377791</p>
<p>Mountjoy Apprenticeships offered: Business Admin, Decorating, Carpentry, Electrical, Plumbing, Site Management and Customer Service.</p>	<p>Website: http://www.mountjoy.co.uk/careers</p>
<p>Redrow Apprenticeships offered: Bricklayer, Plumber, Electrician, Scaffolder and Commercial Apprentice</p>	<p>Website: https://www.redrowcareers.co.uk/apprenticeships-graduates-work-experience/apprentices/</p>

IT:

Company	For further information on apprenticeship opportunities contact:
Basingstoke ITEC Apprenticeships offered: Information Technology, Infrastructure, IT/Telecoms/Software and Web Professional, Infrastructure Technician, Business & Admin, IT Security, Digital Marketer and Customer Service.	Website: www.basingstokeitec.co.uk/apprenticeships Tel: 01256 471161
IBM Apprenticeships offered: Infrastructure Technician, Software Developer, Software Tester, Associated Project Manager, Junior Management Consultant (Please note A Levels or equivalent required). Degree apprenticeships also offered.	Website: https://www.ibm.com/uk-en/employment/school_leaver.html
GCHQ Apprenticeships offered: CyberFirst and Software Engineering degree	Website: https://www.gchq-careers.co.uk/early-careers/apprenticeships.html
QA Apprenticeships Apprenticeships offered: IT Systems and Networking, Software and Web Development, Cyber Security, Digital Marketing, Project Management, Digital and Technology solutions, Business Admin and Data Analyst.	Website: https://apprenticeships.qa.com/

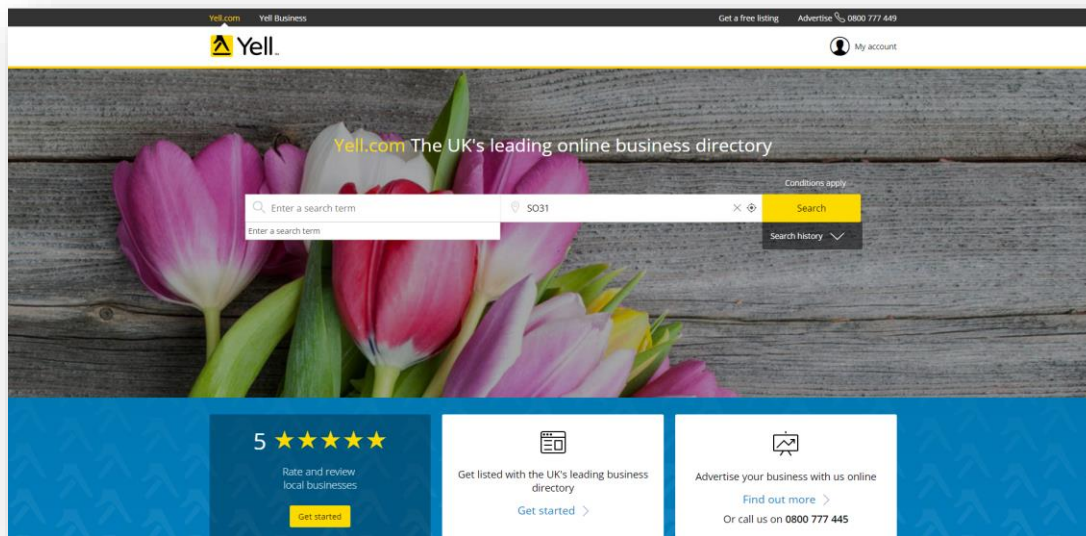
Motor Vehicle / Automotive

Company	For further information on apprenticeship opportunities contact:
Jaguar Land Rover Apprenticeships offered: Advanced apprenticeships in Engineering, Manufacturing and Product development (different branches). Degree Apprenticeships in Digital and Tech.	Website: https://www.jaguarlandrovercareers.com/go/Apprentice-Programmes/3202701/?locale=en_GB
BMW Apprenticeships offered: Body Repair, Vehicle Service and Parts Operations.	Website: www.bmweducation.co.uk/careers/
Stagecoach Apprenticeships offered: Body Repair, Mechanics, Electrics, Coach Building and Vehicle Electrician.	Website: https://www.stagecoachbus.com/promos-and-offers/national/apprenticeship-schemes-with-stagecoach-bus National Opportunities

<p>Toyota Apprenticeships offered: Customer Service, Body Technician, Paint Technician, Vehicle Technician and Parts Advisor.</p>	<p>Website: http://apprenticeshipfinder.co.uk/toyota/</p>
<p>Ford Apprenticeships offered: Engineering – Electromechanical, Toolmaker, Prototype mechanic, Finance and IT or Ford Masters Apprenticeship.</p>	<p>Website: https://www.ford.co.uk/experience-ford/careers/careers-at-ford/apprentices</p>
<p>Mercedes Apprenticeships offered: Parts Operation Specialist, Light vehicle Technician and Heavy Vehicle Technician.</p>	<p>Website: https://www.mercedes-benzretailgroup.co.uk/about-us/apprenticeship-programme/</p>
<p>Volkswagen Group Apprenticeships offered: Service Technician and Parts Adviser and Service Advisor.</p>	<p>Website: www.volkswagen-apprentice.co.uk</p>
<p>Peugeot Group Apprenticeships offered: Service Technician, Service Customer Adviser, Parts Customer Adviser, Sales Executive, Accident Repair Technician and Business Administrator.</p>	<p>Website: http://www.psaapprenticeships.com</p>
<p>Halfords Autocentres Apprenticeships offered: Automotive Technician and Retail.</p>	<p>Website: www.halfordscareers.com/apprenticeships</p>
<p>Thatcham Automotive Academy Apprenticeships offered: Body Repair (Panel), Body Refinisher (Paint), Body Fitters (MET – Mechanical, Electrical & Trim), Vehicle Damage Assessor (VDA) and Customer Services.</p>	<p>Website: https://www.thatcham.org/what-we-do/automotive-academy/</p>
<p>Nationwide Crash Repair Centre Apprenticeships offered: Paint Spraying, Panel Beating and Strip Fitting/MET, Vehicle Damage Assessment, Customer Service, Parts Management and Administration.</p>	<p>Website: http://www.nationwiderepairs.co.uk/tags/apprenticeships</p>
<p>National Tyres Apprenticeships offered: Fitters and Technicians.</p>	<p>Website: https://jobs.national.co.uk/apprentice-scheme</p>

How to find an apprenticeship Option 3: Finding an employer yourself

Look on the yellow pages online at <https://www.yell.com/>
Search for the type(s) of company you would like to work for and where.



A list will appear detailing their address, phone and web site details which you can add to a short list and print out as well as look up on a map.

Look on the company websites to see if they have any suitable jobs or apprenticeship vacancies. Apply if interested.

A lot of companies nowadays like you to apply online via their company website.

If there are no suitable vacancies, but you are still interested in that company, contact them via phone, email, post or in person with your CV and a covering letter asking about suitable opportunities.

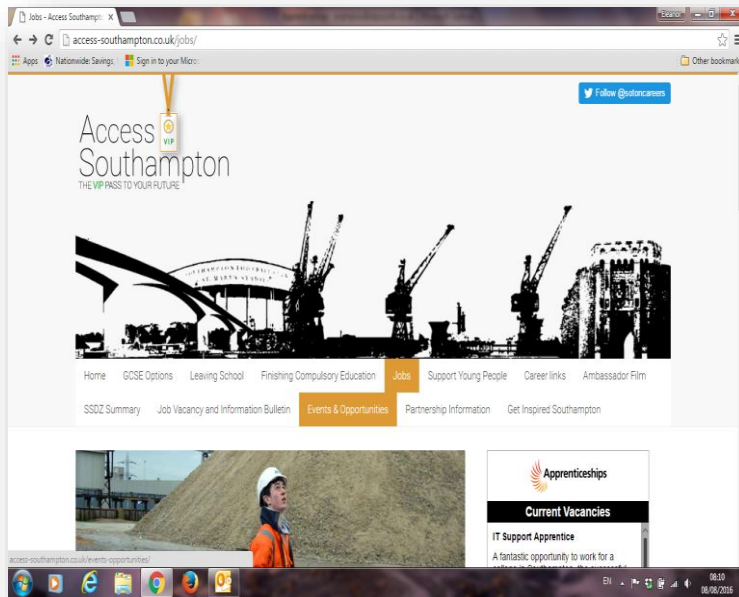
General hints & tips:

- Make sure your CV is up to date and get it checked by several people for mistakes. If you email a CV & covering letter don't use a silly email address e.g. judeyjooyay@hotmail.com, be professional.
- When handing in your CV & covering letter in person, dress smartly just in case the manager is available to see you straight away. Make a good first impression.
- Apply for as many things as you can and then accept the best offer.
- Tell your friends and family what sort of job or apprenticeship you hope to get, and they can help you look.
- Practise your interview technique before the real thing.
- Ask for help from a career practitioner, teacher or parent if you need help completing an application form.
- No idea what sort of apprenticeship or job you want? **BOOK A CAREERS INTERVIEW NOW!**

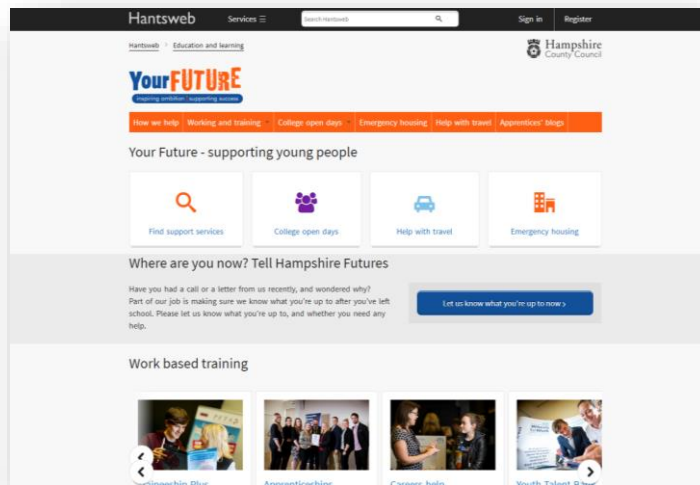
How to find an apprenticeship Option 4:

Local Authority Websites

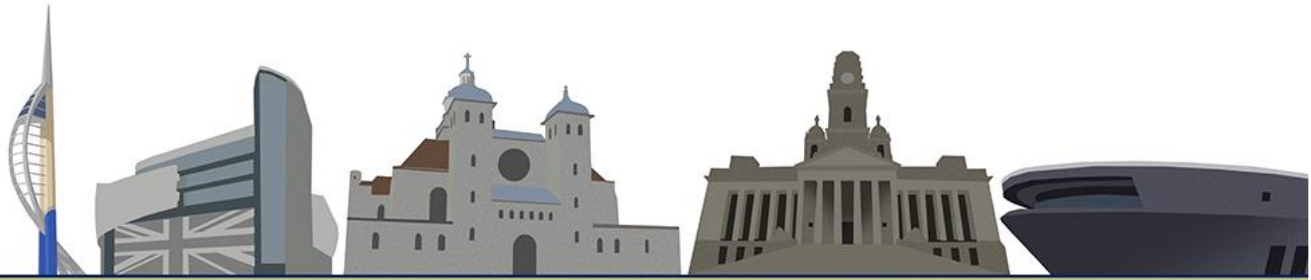
Southampton City Council - <http://access-southampton.co.uk/job-vacancy-and-information-bulletin/>



Hampshire County Council - <https://www.hants.gov.uk/educationandlearning/yourfuture>



Shaping Portsmouth - <http://shapingportsmouth.co.uk/opportunities/apprenticeships>



SHAPING PORTSMOUTH

- Home
- Meet the Team
- Our Programmes
- Our Supporters
- Conference
- News
- Business Support Bank
- Opportunities
- Contact Us
- Mailing List

APPRENTICESHIPS



PATRONS

Other Websites:

Love Apprenticeships - <https://www.loveapprenticeship.com/>



SIGN IN OR CREATE ACCOUNT

RECRUIT YOUR APPRENTICE

Employers and Training Providers

- HOME
- FIND AN APPRENTICESHIP
- ALERT ME
- SEARCH EMPLOYERS
- CAREERS ADVICE
- SEARCH PROVIDERS

Quality training, rewarding careers

e.g. Network Engineer

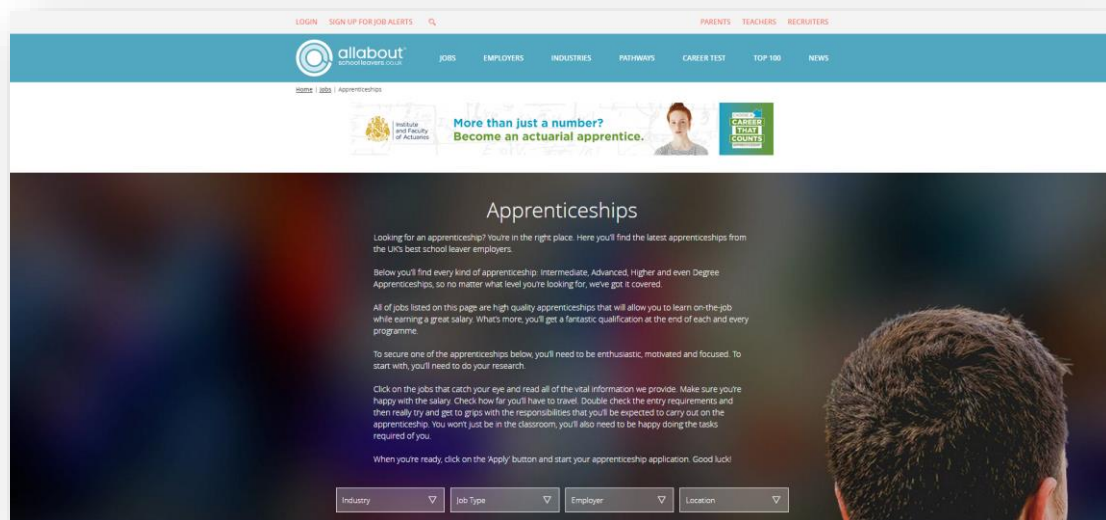
e.g. Portsmouth



Within 5 miles

SEARCH

All about School Leavers - <https://www.allaboutschoolleavers.co.uk/jobs>



You can also use local newspapers, job search websites, vacancy bulletins and industry specific publications. Most job vacancies come out on a Thursday.

Space for your apprenticeship notes:

If you feel you are not ready for an apprenticeship, then another alternative to think about is



Traineeships

What is a Traineeship?

A Traineeship is an education and training programme with work experience that is focused on giving you the skills and experience that employers are looking for. At its core are work preparation training, English and Maths for those who need it, and a high-quality work experience placement.

To check whether you are eligible and whether a Traineeship is the correct route for you talk to your school careers practitioner or visit the Gov.uk website:

<https://www.gov.uk/government/collections/traineeships-programme>

Note: Many of the training providers in this guide also offer traineeships; please visit their websites for details.

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