

Dear Parents and Carers,

I hope that you all had a great summer and that you are all looking forward to beginning a new school year– a fresh start for everyone.

I would like to officially introduce myself as headteacher of Mayfield School. It is a huge privilege to become part of and build on our Mayfield family ethos.

During the last 2 days of staff training, we have begun our journey of improvement with a specific focus on developing our Mayfield culture and ethos through 'The Mayfield Way'.

As we continue to work together throughout the year, I will share how this is contributing to the improvements in our school where everyone is listened to, valued and included.

With this in mind, I have reflected on the 'Mayfield Messenger'. My initial thoughts were to have a short weekly message from myself with some key updates and then a full update from the different school phases, events and pupil celebrations every half term.

It would be good to receive feedback on how this form of communication has previously been used by our community and you as parents and carers.

I have attached a short form for you to feedback on. Please click [here](#).

I look forward to meeting and greeting you and your child/ren all on Monday. Have a good weekend.

Mr Howard

### **Key Information**

As we look forward to welcoming the children into school on Monday 5th September, we have some important reminders for all of our families as they prepare for the new term.

**Uniform** - our uniform consists of a Mayfield blazer, black trousers, white shirt and a Mayfield tie in an appropriate House/year colour. In addition, a Mayfield PE top in the appropriate House/year colour. Shoes must be black and polishable with no visible metal tags or logos.

**Jewellery (including piercings)** - these are limited to one earring in the lobe of each ear and a wristwatch. All other piercings including those in the top of the ear, in the nose and in the tongue **MUST BE REMOVED BY MONDAY**.

**False nails** - these are forbidden and **MUST BE REMOVED BY MONDAY**. Hair must be of a natural colour so please make sure that this is rectified before returning to school. Rules on long hair have been relaxed and so long hair must now only be tied back for practical lessons. Further information about our uniform can be found on the school website.

**Equipment** - seniors are responsible for bringing in their own equipment which must consist of a pen, pencil, eraser, ruler, purple pen, glue stick, highlighter pen and scientific calculator (casio fx). Equipment packs are available via ScoPay. Please email [general@mayfield.portsmouth.sch.uk](mailto:general@mayfield.portsmouth.sch.uk) for further information.

**Attendance** - this will be a big focus for us this year. Children must be in school every day unless they are very unwell. If you need to discuss your child's attendance, please email Mrs Rolfe (seniors) [rolfe@mayfield.portsmouth.sch.uk](mailto:rolfe@mayfield.portsmouth.sch.uk) and Miss Newnham (primary) on [newnham-grace@mayfield.portsmouth.sch.uk](mailto:newnham-grace@mayfield.portsmouth.sch.uk).

**First day back** - all pupils in years 1-6 must be in school by 8.45am. Gates for primary open at 8.30am. All pupils in years 7 and 8 must be in school by 8.10am and for those in years 9-11, by 8.40am. Gates for seniors open at 7.45am. Parents of pupils in year R have been contacted with information regarding their start date.

**Breakfast club** - this will be open as usual on Monday 5th September for all pupils who are booked in to attend. Please email [general@mayfield.portsmouth.sch.uk](mailto:general@mayfield.portsmouth.sch.uk) if you require further information about this.

**Football**s - the school provides these for pupils to use at break and lunch times so personal footballs must not be brought into school.

**ClassCharts** - we are now using ClassCharts as our main form of communication with parents around rewards and behaviour. Our behaviour system and behaviour policy has been updated and details will be sent out to parents regarding this in the coming week. Pupils will be given information around changes to the system through tutor time and from their class teachers. If you do not have a log in for ClassCharts, please email Mr M Godfrey on [godfrey-michael@mayfield.portsmouth.sch.uk](mailto:godfrey-michael@mayfield.portsmouth.sch.uk)

Thank you for your support with this. We look forward to seeing all of the children on Monday.