

MELBOURNE INFANT SCHOOL
On-line Safety Rules and Acceptable Use of Digital Technologies Agreement

ONLINE SAFETY

On-line safety is very important and at school we teach the children how to behave responsibly online and have top tips about how to stay safe. At school children will use the search engine <http://www.swiggle.org.uk> and not Google. The search engine uses Google but filters appropriate content for children in the primary age range.

Our eSafety Top Tips were designed by the children and are taught throughout the year to make sure children know what to do if they get that 'uh oh' feeling.

OUR ESAFETY TOP TIPS 

 Tell an adult if you get that 'uh oh' feeling.

 Only talk to people you know.

 Be nice to everybody.

 Keep your information private.

These on-line safety rules help to protect pupils and the school by describing acceptable and unacceptable computer use:

- The school owns the computer network and has set rules for its use
- Irresponsible use may result in the loss of network or internet access and will be reported to parents
- All network and internet use must be appropriate to education. Children are guided to specific websites, programs, and apps to use in the classroom
- Messages shall be written carefully and politely
- Pupils must take care not to reveal personal information through email, personal publishing, blogs and messaging

Please tick the box on the online Admissions form to confirm that you have read and understood the on-line safety rules.

Parent / Carer Acceptable Use of Digital Technologies Agreement

Background and purpose

Digital technologies provide a powerful tool for learning. They give access to rich dynamic content, connectivity across the globe, a platform for creativity and a place to engage in debate. It is therefore essential that our children are fully equipped with the skills and knowledge they need to safely access and use digital technologies.

This Parent/Carer Acceptable Use Agreement is intended to help share the importance that Melbourne Infant School places on keeping children safe, with particular regard to online safety. It additionally intends to encourage parents/carers to be actively involved in their child's online safety education, including encouraging transparent behaviour, critical thinking and reporting.

At Melbourne Infant School, we will aim to provide every child with the best and safest access possible to online technologies. Filtering, monitoring and alert systems will be in place to help protect children from unnecessary risks. The school will actively encourage children to think critically about content and communication from others and develop strategies for recognising inappropriate content/behaviours and how to deal with them. In return, the school expects the children to demonstrate that they are responsible users of digital technologies at all times.

Parent/Carer Agreement

Melbourne Infant School recognises that parents and carers have an essential role to play in enabling children and young people to become safe and responsible users of the internet and associated technologies. We would ask parents and carers to support us by:

- ✓ Modelling and Sharing good online behaviours with your child.
- ✓ Emphasising the importance of the Acceptable Use Statements/School's rules you and your child has agreed to.
- ✓ Highlighting the importance of accessing only age-appropriate content and sites along with the pitfalls of social media.
- ✓ Understanding the importance of and explaining how to keep an appropriate digital footprint.
- ✓ Discussing what is and isn't appropriate to share online.
- ✓ Emphasising never to meet anyone online nor trust that everyone has good intentions.
- ✓ Reporting any concerns you have whether home or school based. Any concerns or worries should be reported to the school in the first instance.
- ✓ Stressing the importance of openness when being online and that no one should ever be too ashamed or embarrassed to tell a trusted adult if they have seen/shared anything concerning or have had inappropriate online contact.
- ✓ Drawing up an agreement of online safety rules for outside of school that are applicable even when your child is at a friend's home.
- ✓ Never posting or replying to any comments about the school on social media that may have a negative impact.
- ✓ Using our systems, such as learning platforms (Class Dojo etc) and other network resources, safely and appropriately, including, but not only, not sharing passwords or images.
- ✓ Taking responsibility for their own awareness in relation to the risks and opportunities posed by new and emerging technologies.

By ticking the box on the online admissions form, you agree to allowing your child access to the school's internet and ICT systems. This also includes any educational subscription services.