



MELBOURNE INFANT SCHOOL

Head Teacher: Mrs C Gibbs

Email: enquiries@melbourne-inf.derbyshire.sch.uk

Website: www.melbourne-inf.derbyshire.sch.uk

Packhorse Road
Melbourne
Derby
DE73 8JE
Tel: 01332 862325

Shine brightly together and reach for the stars!

FAQs

Where can I find out more about school: including the times and structure of the school day?

To answer any of your immediate questions there is a New Starter booklet on the school website.

How can I prepare my child for school?

Please utilise the information and videos available on our website to help your child with the settling in period and make their transition into Melbourne Infant School easier. You and your child may particularly enjoy watching our video, prepared by our superstar Reception children, that will tell you all of the things that will help your child feel ready for school!

Please encourage your child to:

Play and share with other children	Go to the toilet independently	Put on, zip up and hang up his/her own coat
Dress and undress independently	Eat with a knife and fork and use table manners	Tidy up toys and games
Communicate his/her needs and feelings to a grown up	Follow verbal instructions when given	

You can also find useful information on the website: www.derbyshire.gov.uk/readyschool

How will you help my child transition into school?

We hope that your child feels part of the school family in no time at all! We plan lots of transitional activities to help your child become used to the school environment during our Spring term. These include "stay and play" sessions, a tour of the school and a school lunch, and an induction day. More information and dates are included in the transition document on this website.

We work closely with our local pre-schools to help with your child's transition into school. The local pre-schools are Scallywags, Puddleducks, Derby Forest School and Dame Catherine Harpur. Please do not worry if your child attends an out of area pre-school - please simply note this on your online admission form or advise us of the pre-school that your child attends via email (admissions@melbourne-inf.derbyshire.sch.uk) and we will contact them accordingly.

When your child starts school, we have a phased start to the school year to help children to settle in gradually to school life. Children typically will attend school for a half-day session during their first few days of school (Monday 7th and Tuesday 8th September). You will be notified of more details nearer the time of joining.

When will I find out which class my child will be in?

We work closely with pre-schools and take into account a number of factors when determining which class children will be in when they join us. More information on the class structure will be provided during the lunch and tour sessions in June / July.



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My child has a medical need, allergies and/or a special dietary request.

Please complete the "medical" section on the admission form in full and bring this to our attention when you bring in your paperwork to the school office via phone (01332 862325) or email (admissions@melbourneinf.derbyshire.sch.uk). We may ask you for additional information, or ask you to complete further paperwork.

If your child has any dietary requirements, you will be asked to complete an online form: the details of which [can be found here](#).

Where can I find information on before and after school clubs?

This can be found on the "Breakfast and After School Clubs" page of our website under the "Parents" Menu.

Breakfast club runs from 7.30am every day during term time and is run by Premier Education: bookable online for single or multiple sessions.

After school, we currently have a variety of school-run clubs and clubs run by other providers which run until 4.30pm or 5pm. Reception children will be able to attend Breakfast and After School clubs from their first full day in school (excluding any transition days, where children attend for half a day).

Extended wrap-around care is also available from external local childcare providers in the local area: including Scallywags Day Nursery and local childminders.

What is the school uniform and where can it be purchased from?

Details of our school uniform can be found in the booklet on the school website: (<https://www.melbourne-inf.derbyshire.sch.uk/parents/school-uniform>).

As a school we understand that school uniform can be expensive. Therefore, our uniform does not need to have the branded logo on. You can buy the uniform from a range of places including local supermarkets. We regularly have pre-loved sales in school for families to be able to purchase branded second hand uniform; and this will also be on sale during our transitional events.

Our branded uniform supplier is Pupils' Schoolwear, which is located in Swadlincote; www.pupilschoolwear.co.uk Please note that Pupils' Schoolwear normally work on a 2-3 week lead time for uniform orders which can increase at peak times.

How do I contact you?

If you need to contact us, the email address to use in the first instance is admissions@melbourne-inf.derbyshire.sch.uk or our telephone number is 01332 862325. We will use the email address specified on your admissions application form to contact you.