

## Melbourne Infant School

### Third Party companies used by the school:

<b><i>Name of Company</i></b>	<b><i>Why we use this company</i></b>	<b><i>What is shared with the company</i></b>
<b>Cauliflower Cards</b>	Christmas Cards (fundraising) Parents have the choice whether or not to purchase their child's Christmas Card	First name, surname, class and school
<b>Wrates Photography</b>	Class Photographs and Individual Photographs are taken annually Parents are given the opportunity to purchase a school photograph from Wrates	Images of all the children are taken by Wrates
<b>Insight</b>	Whole School Assessment Tool	School details/UPN/Name/DoB/Gender/SEN Records/Attainment/FSM Meals/Safeguarding Photographs/Videos are also uploaded
<b>My Concern</b>	Safeguarding Software for tracking incidents and recording chronology of events	Name/dob/gender/year group/registration/social worker/behaviour/case info/child protection
<b>Feeder junior schools</b>	Allocated junior schools of Year 2 children due to transition to juniors – as selected by parents/carers and allocated by Admissions	Data of Year 2 children will be shared with the child's allocated Junior School in preparation for transition of children from the Infants to the Juniors. This will involve sharing necessary educational and safeguarding information.

<b>Schudio</b>	Website	Images of children (with permission) and staff only are uploaded
<b>Teachers2Parents</b>	Text Messaging Service Parent Evening Tool Ticketing Service	Year Group/Class/UPN/Student Forename/Student Surname/ParentGuardian1:mobile/Parent Guardian1:Emergency Ranking/ParentGuardian2:Mobile/Parent Guardian2:Emergency Ranking
<b>Wonde</b>	Data Extraction Company used by Teachers2Parents and DFE Attendance	Year Group/Class/UPN/Student Forename/Student Surname/ParentGuardian1:mobile/Parent Guardian1:Emergency Ranking/ParentGuardian2:Mobile/Parent Guardian2:Emergency Ranking
<b>ParentPay (from 2023)</b>	Online secure payment system for school contributions	Student data: Forename, Surname, Alias, DOB, Gender, Groups, Salutation, Dietary Requirements, Postal Address, Identifiers, Meal Selections and spend history, Trip information, UPN, FSM status. Parents/carers data: Title, Forename, Surname, Authentication data, Gender, House Name, Street, Locality, Town, Postcode, Day Telephone, Home Telephone, Mobile Telephone, Email, Payment History and balances, Payment card details, Other, In-app messages, Trouble ticket data, Shop information, Browser Details.
<b>DFE Attendance Project (from 2023)</b>	As part of the Department For Education (DfE) work to identify the causes of poor school attendance , access to pupil level attendance data	Student data: Name, Date of Birth, National Curriculum year group, Gender, Profiling/analytical/insights information/cookies, Children's data, Pupil UPN, Looked after status/ previously

	<a href="#">Privacy notice linked here</a>	in care, Health Data (Education and Health Care Plan), Ethnic origin, Free School Meals status (including FSM6), SEN status/support, Child In Need status, Child Protection Plan status, Student Admission Data, Student Leaving Date (both expected and confirmed)
<b>Dojo</b>	Behaviour Management Tool	First name only Photographs may be uploaded of events in school (school use only) and staff may send messages Parents have the option to set up an account with their name and email address and may also upload photographs and send messages <i>Class Dojo is used to safely share learning resources, as per our Remote Learning Policy. Parents are advised not to use this platform to communicate messages containing sensitive personal data to school.</i>
<b>Derbyshire County Council Holiday Activity and Food Programme</b>	Free Holiday Activity and Food Programme funded by the Department for Education offered to children aged between 4-16 who are eligible for benefits-related free school meals.	Email addresses of parents/carers of eligible children
<b>Bug Club</b>	On-line Reading/Phonics Tool	First Name / Surname / Entry Date / Class Parents are given a username (first 4 letters of child's first name/first 4 letters of surname) / school code and password (each class has a separate password)
<b>Spelling Shed</b>	On-line Spelling Tool	Class / year / first name / surname First name and surname of the child will be used to create an account / or a pseudonym may be used - in addition to teacher contact details/address/email address

<b>Phonics Tracker</b>	Assessment Tool	First name / surname / gender / year group
<b>Phonics Play</b>	Teacher Resource	Class use by teachers
<b>Charanga</b>	Teacher Resource	Class use by teachers
<b>Libresoft</b>	Electronic Library System	Surname/forename/class/year group/gender/UPN/DoB
<b>Children First Derby</b>	Safeguarding Tool to provide Early Help to Families	The information that will be shared with, and then processed by, CFD relating to pupils and their families is already processed by the school under the lawful basis of Legal Obligation with Substantial Public Interest for any Special Category Data. Data regarding pupil safeguarding, special educational needs, health issues, bullying and other concerns regarding pupil wellbeing is collected and retained within the school. This information was previously shared with the MAT Teams at Derbyshire County Council. The change is who this information is shared with. The Support Worker from Children First will be given access to the relevant information.
<b>EdenRed</b>	DfE meal voucher scheme for use during COVID-19 epidemic	Pupil name / email address
<b>Facebook</b>	To showcase school events / reminders of upcoming events	Images of children (with permission)
<b>SeeSaw</b>	An online journal where students can document and reflect on what they are learning in class	Pupil first name and first initial of surname where consent has been given

<b>GDPRiS</b>	Tool that the school uses to manage our obligation to demonstrate compliance with the Data Protection Act 2018	
<b>Zoom</b>	Virtual communications tool between staff & children	
<b>Teams</b>	Virtual communications tool for staff use	
<b>Lateral Flow Testing (staff only)</b>	COVID testing kits (staff only)	