

## Melbourne Infant School

### Third Party companies used by the school:

<i>Name of Company</i>	<i>Why we use this company</i>	<i>What is shared with the company</i>
<b>Wrates Photography</b>	<b>Class Photographs and Individual Photographs are taken annually Parents are given the opportunity to purchase a school photograph from Wrates</b>	<b>Images of all the children are taken by Wrates</b>
<b>Insight</b>	<b>Whole School Assessment Tool</b>	<b>School details/UPN/Name/DateofBirth/Gender/SEN Records/Attainment/FSM Meals/Safeguarding  Photographs/Videos are also uploaded</b>
<b>My Concern</b>	<b>Safeguarding Software for tracking incidents and recording chronology of events</b>	<b>Safeguarding information is already recorded by the school with a paper-based system and all documents are kept locked in the Headteacher's office. The new software eliminates the need for paper and therefore any data breach that may occur. It also gives school the facility to transfer any data directly and securely to the next school without any confidential information potentially going astray.</b>

<b>Tapestry</b>	<b>Early Years Assessment Tool</b>	<b>School details/Name/DateofBirth/Gender/SEN Records</b>
<b>Schudio</b>	<b>Website</b>	<b>All school information is located on the website for parents. Images of children (with permission) and staff only are uploaded.</b>
<b>Teachers2Parents</b>	<b>Text Messaging Service Parent Evening Tool Ticketing Service</b>	<b>Year Group/Class/UPN/Student Forename/Student Surname/ParentGuardian1:mobile/Parent Guardian1:Emergency Ranking/ParentGuardian2:Mobile/Parent Guardian2:Emergency Ranking</b>
<b>Wonde</b>	<b>Data Extraction Company used by Teachers2Parents</b>	<b>Year Group/Class/UPN/Student Forename/Student Surname/ParentGuardian1:mobile/Parent Guardian1:Emergency Ranking/ParentGuardian2:Mobile/Parent Guardian2:Emergency Ranking</b>
<b>Dojo</b>	<b>Behaviour Management Tool</b>	<b>Behaviour management tool used by staff – a school account is set up with the child’s first name only. Photographs may be uploaded of events in school (school use only) and staff may send messages</b>

		<p>Parents have the option to set up an account with their name and email address and may also upload photographs and send messages</p>
<b>Bug Club</b>	<b>On-line Reading/Phonics Tool</b>	<p>The school creates an excel spreadsheet from RM Integris containing the following:</p> <p><b>First Name / Surname / Entry Date / Class</b></p> <p>Parents are given a username (first 4 letters of child's first name/first 4 letters of surname) / school code and password (each class has a separate password)</p>
<b>Spelling Shed</b>	<b>On-line Spelling Tool</b>	<p>The school creates an excel spreadsheet from RM Integris containing the following:</p> <p><b>Class / year / first name / initial of surname only</b></p> <p>First name and surname initial of the child will be used to create an account / or a pseudonym may be used - in addition to teacher contact details/address/email address.</p>

<b>Phonics Tracker</b>	<b>Assessment Tool</b>	<b>First name / surname / gender / year group</b> <b>Phonics Tracker is an instant assessment and tracking program for phonics, high frequency words and the phonics screening check. PT is designed by teachers for teachers to simplify the assessment of phonics by instantly recording whether a child can successfully pronounce the phoneme or word, tracking progress across the primary English curriculum. PT is a company registered in England and Wales (company number 10194403). PT is registered with the ICO (registration number ZA309690).</b>
<b>Phonics Play</b>	<b>Teacher Resource</b>	<b>Class use by teachers</b>
<b>Charanga</b>	<b>Teacher Resource</b>	<b>Class use by teachers</b>
<b>Children First Derby</b>	<b>Safeguarding Tool to provide Early Help to Families</b>	<b>The information that will be shared with, and then processed by, CFD relating to pupils and their families is already processed by the school under the lawful basis of Legal Obligation with Substantial Public Interest for any Special Category Data. Data regarding pupil safeguarding, special educational needs, health issues, bullying and other concerns regarding pupil wellbeing is collected and retained within the school. This information was previously shared with the MAT Teams</b>

		<b>at Derbyshire County Council. The change is who this information is shared with.</b>
<b>EdenRed</b>		<b>DfE meal voucher scheme for use during COVID-19 epidemic. Pupil name / email address used.</b>
<b>GDPRiS</b>		<b>Tool that the school uses to manage our obligation to demonstrate compliance with the Data Protection Act 2018.</b>
<b>PTA</b>	<b>Year 2 leavers Individual photographs taken for end of year graduation</b>	<b>Photographs taken by a member of the PTA and saved directly to a disk. Once photographs have been offered to Year 2 parents for purchase the photographs will be deleted and the disk returned to the Headteacher. Photographs will be sold by digital download.</b>
<b>Class Fundraising (PTA)</b>	<b>Christmas Cards</b>	<b>The children had drawn their Christmas Cards and their first and second name are on the cards. Proofs are then supplied to parents who can purchase the photograph.</b>

<b>Facebook</b>		<b>To showcase school events / reminders of upcoming events</b>
<b>Zoom</b>		<b>Virtual communications tool between staff &amp; children</b>
<b>Teams</b>		<b>Virtual communications tool for staff use</b>