

Microsoft Teams – How Students Join Live Lessons

Step 1) Open the Live Lesson link via Satchel

Satchel can be accessed by either:

- 1. Visiting the Melksham Oak school web site.
- 2. The Satchel One web site directly <u>www.satchelone.com</u>.
- 3. Google Search Satchel One.
- 4. Via the mobile app.

Click the button that says <u>Sign in with Office 365</u> & enter your school email address and password.



Once signed in, find the homework set by your teacher. This may include a Teams link for a live lesson.

Step 2) Joining the lesson

Open the live lesson link from Satchel.

If you see the message below press the **Dismiss** button.



Press the Sign in button and log in with your school email address and password.

Meetings are just one tool in our belt.

Learn about Teams

Sign in

If you need your password reset please email moc@whfit.org.uk.