

Careers Programme

Melksham Oak Community School and Melksham Oak Sixth form are very proud of their careers programme including events, workshops, in tutor programme, careers in curriculum, trips and external partnerships.

Each year scheduled events take place each term. Please find these are detailed below

Timetabled Events Years 7-11

Activity Years 7-11	Information	Year and Numbers	Term
Post 16	A range of events exploring options and qualifications for Post 16 via FE Colleges, Sixth Form, Apprenticeship & UTC Providers	Years 8-11	Autumn Term 1 – 2
Win Skills Day	Understanding Life Skills Workshop	Y11 x 60	Autumn Term 2
Careers Carrousel	Tutor Time exploration of Careers by Option Subjects	Y9	Spring Term 3 Before 28 th Feb
Apprenticeship insight Day	Rotation of Apprenticeship providers delivering insight sessions	ALL Years	Spring Term 3 Before 28 th Feb
Options, Choices and Careers	Understanding Options and Career Choices	Y9	Spring Term 3



Employability Ready – Recruitment and Selection experience Day	An Assessment based activity day demonstrating skills in team work and mock interviews	Y10	Spring Term 4
STEM Experiences of The Workplace	A Collapsed Timetable day with Y8's rotating around experiences of the workplace	Y8	Spring Term 3
Workplace Showing Day	Project Day for year 8's to explore and research jobs with an adult in their family or friends.	Y9	Spring Term 4
Futures Day at Bath Spa university WIN	Exploring Bath Spa University	Y10 x 50 places	Summer Term 5
KidZania – Exploring the working world	An Interactive city of Jobs experience Day	Y7	Summer Term 5
Work Experience & Enterprise week	A rotation of activities, experiences and encounters across a whole week for Year 10 students to experience the workplace. There is an option for any Y10 students to complete 1-week physical or online work experience.	Y10	Summer Term 6
Next Steps – Careers, FE and HE Fair	A whole school Careers fair packed with interactive stalls and promotional material to inform, educate and inspire our students for their Next Steps - Employers; Apprenticeship Providers, Businesses, FE and HE providers, Clubs and Societies	ALL Years – Rotational	Spring Term 6 Summer Term 2

Timetabled Events Years 12 & 13

Activity – Sixth form	Information	Year and Numbers	Term
Post 18	Exploring Post 18 options (Employment, Gap years, Apprenticeships and University) for Parents and Students	Y13	Autumn Term 1 -2
Wiltshire Careers Fair – MP Led	Local Employment Fair	Y12 / 13	Autumn Term 2
UK University & Apprenticeship Fair	Exhibitions, Seminars and advice from University, College and Apprenticeship Providers	Y12	Spring Term 3
Apprenticeship insight Day	Rotation of Apprenticeship providers delivering insight sessions	ALL Years	Spring Term 3
Employability Ready – Recruitment and Selection experience Day	An Assessment based activity day demonstrating skills in team work and mock interviews	Y12	Spring Term 4
Uni Trip	University trip by Student Vote	Y12	Spring Term 4
Y12 Work Experience	2 Weeks Work Experience programme	Y12	Spring Term 3

Careers Focused Events in lessons

- Green Careers Week
- National Apprenticeships Week NAW
 - o Apprenticeship Careers in Curriculum Focus – All Staff, all Students in all Lessons
- National Careers Week NCW –
 - o Careers in Curriculum Awareness - All Staff, all Students in all Lessons
- Careers in Curriculum Subject Specialist lessons with Employer Encounters
 - o Various dates scheduled for Subject / Faculty and employer availability
- Employer led lessons – a minimum of 2 per subject every year

External Programmes

- WIN (Wessex Inspiration Network) Uni connect programme www.wincop.ac.uk

o Year Group	o Activities	o Time of Year
o Year 9	o Insight into HE - school-based workshop	o December?
o Year 10	o Study Skills Workshop - school based workshop	o Autumn Term
o Year 12	o Steps to HE schools based workshop and can be split between school and a Campus day	o June
o Year 13	o Application Workshop/s	o Autumn Term

- Villiers Park - Future Leaders [Villiers Park | Empowering young people to succeed](#)
- WOHA – Wings of Hope [Wings of Hope - Children's Charity, Empowering Through Education \(thewingsofhope.org\)](http://thewingsofhope.org)
- Mighty Girls STEM [Mighty Girls CIC](#)
- Skills Builder www.skillsbuilder.org
- Youth Employment UK [Home - Youth Employment UK](#)
 - o Understand Employment Sectors Understand Different Types of Business
 - o Understand changes in Working World Understand Key Business Functions

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| <ul style="list-style-type: none"> o Understand roles o Skills for Employers o Building Networks | <ul style="list-style-type: none"> Understand routes Getting WEX and Volunteering |
|---|---|
- My Path [HOME | MYPATH Careers \(mypathcareersuk.com\)](#)
 - **Chartered Insurance Institute Personal Finance Society Workshops**
 - **Thrive with Natwest**
 - Barclays Life Skills
 - Ad hoc programmes

Careers Newsletters

- A weekly newsletter packed full of information, advice and news on event links, jobs of the week. Available to access for all here [Careers Newsletters | Melksham Oak Community School](#)

Careers Education Platform

We provide a subscribed membership for all students to UNIFROG. This is our chosen careers education platform which is packed with information, quizzes, exploration tools, jobs by sector and subject and more. All careers education activities delivered are recorded on your child's profile. Your child is encouraged to use this platform fully.

Sign in using school email address at www.unifrog.org.

The suggested alternative platform used is www.careerpilot.co.uk (There is a section for Parents too; packed full of information to help parents and carers support young people to making the right decisions. You can access information here [Careerpilot : Parent zone](#)).

Tutor time Programme of Careers Education

During Tutor time, all years will follow a programme of career education with content written to support their wider skills and knowledge development.

Our Tutor programme is carefully planned, written and prepared for tutors to deliver to ensure a developmental approach to all career's education topics. We use a number of different presentation methods, and provide information sources to ensure there is a varied approach and style to suit everyone including Unifrog, Career Pilot, Your Employment, My Path, Careerometer,

You can follow your child's weekly content under the policies section; Tutor Programme document [Careers Education Policies | Melksham Oak Community School](#)

In summary the programme covers the following: -

Year Group	Topic
Year 7	Exploring Careers and the Future, Introduction to employability skills and Careers Labour Market Information
Year 8	Getting to know Yourself and Your Skills and Careers Labour Market Information exploration
Year 9	Options and Pathways, employment environments, sectors and curriculum links
Year 10	Work experience, CV's and Preparing for Post 16
Year 11	Post 16 Options, Applications and Preparing for Year 12
Year 12&13	Preparing for Post 18 pathways

Annual Careers Events

Every Year collapsed timetable Career Events will be planned into the school calendar and can be viewed here [Careers Events | Melksham Oak Community School](#). These will include the below :-

EVENT	Event Dates	Year	Employer Requirement
Post 16 Pathways	Term 1	Year 11	Human Library - An interactive Speed Information and Guidance session



Post 18 Pathways (Melksham)	Term 2	Year 13	Post 18 Providers - Human Library - An interactive Speed Information and Guidance session with Post 18 providers
Year 8 Experiences of the Workplace	Term 3	Year 8	Inspire our Year 8's with an experience of your workplace workshop in lesson time – Sessions delivered on rotation to groups of 28
(NAW) Apprenticeship Careers in Curriculum Week	National Apprenticeships Week Term 3	Years 7-13	All students start all lessons
Insights into Careers in Curriculum (NCW)	National Careers Week Term 4	Years 7-13	Employer Engagement related to Subject
Employability Ready	Term 4	Years 10 and 12	Recruitment and Selection Mock Assessment Centre – Mock Interviewers, CV workshops, Team Activities and Psychometrics
University Visits	Term 5	Year 12	Specialist University Visits
PSHE and Careers day	Term 6	ALL	An exploration of Careers and Skills based sessions
Work Experience	Term 6	Years 10 and 12	Year 10 and 12 Work Experience 1 WEEK

Employer and Providers

We are very grateful to the employers and providers engaged with our Careers Education Programme (listed below) and are always welcoming additions to this list. Please contact careers@melkshamoak.co.uk and complete the register [2026-2027 Careers Education Events - Melksham Oak & Devizes – Fill in form](#)

Some of our wonderful current engaged employers include

- AB Dynamics
- Aggreko
- Army Careers
- Ask Apprenticeships
- Atkins
- Barnardo's
- Bath College
- Bath Spa University
- Bath Vet Group
- BMW
- Guyers House Hotel
- Hanson
- HHG Vets
- KidZania London
- Lancaster Uni
- Lockheed Martin
- Loughborough Uni
- Mander Duffill Chartered Accountants
- Melksham Motor Spares
- Mighty Girls CIC
- Tall Ships Youth Trust
- BMW (Rolls Royce)
- Boomsatsuma
- Bristol City Robins Foundation
- BSW Primary and Community Care Training Hub
- Cardiff University
- CEC
- Cereal Partners
- Circomedia
- CMD recruitment
- Co Op
- National Trust
- New College Swindon
- NHS
- NHSBT
- Norland Nannies
- Oxford Brookes
- Pickwick Hotel Limited T/A Guyers House Hotel
- Radio Society of Great Britain
- RAF
- Rolls Royce
- UTC Swindon
- Coventry Building Society
- Coventry University
- Cultural Au Pair
- Defence Equipment & Support
- Dick Lovett
- Employment 4 Students
- G Plan Upholstery
- Gompels
- Goughs
- Great Western Railway
- Royal Navy
- Siemens Mobility Limited
- Simple Recruitment
- Sinewave
- Skills Builder
- Solent Uni
- Sound FM
- Speakers for Schools
- SpringPod
- SWAS
- Wiltshire Police



- TH White
- Thermo Fisher Scientific
- THG Labs
- TWHF
- University of Gloucester

- Villiers Park
- Wadworths
- Wheelers
- Wiltshire College and University Centre
- Wiltshire Council

- WIN
- Wings of Hope
- Youth Employment UK
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Signatories September 2026

David Cooper – Executive Headteacher

Ronnie Ebanks – SLT Link

Abigail Clark – Associate Headteacher

Moira Laffey - Chair of Governors

Ceri Tranter – Head of Careers

Andrew Davies – Link Governor (Careers)