

Name:.....

Date:

.....

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# Informal or Formal?

Colour the formal language in one colour. Colour all the informal language in a different colour.

I think...	It is my opinion that...
Please accept our apologies for...	Sorry.
Just a note to say...	I'm writing to inform you...
Cheers!	I am most grateful.
This action of yours is unacceptable.	What you're doing is stupid.
Yours sincerely...	Talk later.
In addition to my earlier point...	Also...
You're stupid if you don't listen to me.	To ignore this advice would be perilous.

**\*\*Extension\*\***

Can you write an informal version of this sentence below?

I trust I will hear from you in writing soon.

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