



"Together we learn to shine"

**Middlethorpe Primary Academy**

Highthorpe Crescent  
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Principal Mrs R Simpson  
Chair of Governor Mrs M Odlin

July 2020

Dear Parents and Carers,

It gives me great pleasure to share the reopening plans for September. Middlethorpe Primary Academy will reopen for all children from Nursery to Year 6 on **Wednesday 2<sup>nd</sup> September**. Please read this letter carefully to ensure that you and your child are ready.

### **What measures will be in place?**

As a school, we are following recommendations from the DfE to minimise the risk of the virus spreading and to keep the children and staff as safe as possible. These include:

- a requirement that people who are ill stay at home
- robust hand washing and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace
- classes being kept apart wherever possible so children and staff mix with a smaller group
- Y2, Y3, Y4, Y5, Y6 classrooms will be arranged with forward facing desks
- children will have their own equipment

### **What time does my child need to arrive at school?**

Please **do not** arrive before the drop off time. Doors will be opened at the drop off time, therefore, there is no need to arrive earlier than this as we must avoid groups of people on the school site.

<b>Year group</b>	<b>Drop off</b>	<b>Pick up</b>	<b>Location</b>
Nursery	8:50 am – 9:00 am	3:20 pm	<b>Nursery front door</b>
Reception	8:40 am – 8:50 am	3:10 pm	<b>KS1 Cloakroom</b>
Year 1	9:00 am – 9:10 am	3:30 pm	<b>KS1 Cloakroom</b>
Year 2	8:40 am – 8:50 am	3:10 pm	<b>Year 2 Cloakroom door</b>
Year 3	8:50 am – 9:00 am	3:20 pm	<b>Year 3 Classroom door</b>
Year 4	9:00 am – 9:10 am	3:30pm	<b>Year 4 Classroom door</b>
Year 5	8:50 am – 9:00 am	3:20 pm	<b>Year 5 and 6 upper corridor door</b>
Year 6	8:40 am – 8:50 am	3:10 pm	<b>Year 5 and 6 lower corridor door</b>

### **What if I have children with different start times?**

We have tried to provide you with a drop off window which will enable you to drop of siblings at the end of one time and the beginning of another.



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### **Who can bring my child to school?**

We ask that only one adult drops off and collects your child from school. If you have pre-school children we ask that they remain close to the adult at all times whilst they are on site. **We urge all parents and carers to maintain social distance when dropping children off at school.**

### **What if I am late?**

If children miss the drop off time we ask that you ring the office to inform them. It may be that your child is not able to attend school that day.

### **Do I have to send my child back to school?**

The Government has made it clear that they expect **all** children to return to school in September. There is a legal requirement for all children to attend school and our normal attendance procedures will be in place.

### **Will Breakfast and After School Club be available?**

We are currently assessing whether it will be possible to reopen our breakfast and after school club provision. This decision will be based on health and safety recommendations, staffing and demand.

### **What will happen when I arrive onsite?**

We ask that you **do not** arrive at school before your drop off time. Whilst onsite you should follow social distancing with people who are not in your household. It is important to leave the site promptly and do not congregate in or outside the school site. We will have a one way system in place. Everyone should enter via the Key Stage 1 gates and follow the route to the drop off points. On each playground there will be spaced out markings. We ask that children stand on these markers. Teachers will call the children in from these markers. Parents **must not** approach the classroom doors.

### **Does my child have to wear uniform?**

Yes. All children should return in September in their Middlethorpe uniforms.

### **What can my child bring to school with them?**

Children should only bring a coat, water bottle and packed lunch (if needed) to school with them. Water bottles must be filled with water at home and taken home daily to be washed. PE will be outdoor only until half term. Please ensure your child has an outdoor PE kit in school. There will be no PE the first week back and the class teacher will inform you when they need their PE kit in school.

### **What will happen at lunchtime?**

Reception, Year 1 and Year 2 will eat their lunches in the hall. The hall will be separated into zones and children will not be allowed to move around the hall. Lunches will be given to the children and they will not queue up for their lunch. Children will have 30 minutes to eat their lunch.

Key Stage 2, who have brought a packed lunch to school, will eat their lunch in their classroom. Children who are having a school dinner will eat their lunch in the hall.



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### **Will children be allowed to mix?**

Children will only be able to mix with children in their own class. Playtimes and lunchtimes will be staggered so less children are playing outside at a time. Where there are two classes outside or in the hall at the same time children will have a designated zone to play in.

### **What do I do if I need to speak to my child's class teacher?**

Parents and carers must not approach the classroom doors or enter the office. We ask that if you need to speak to a member of staff you do so by ringing the school office Tel: 698185.

### **Will staff wear PPE?**

Staff will only wear PPE if they are administering First Aid, providing intimate care or if they are looking after a child who is showing symptoms of COVID-19.

### **What should I do if my child has COVID-19 symptoms?**

Please keep your child and any siblings at home and inform the school immediately. We will advise you to get your child tested for COVID-19. If the test is negative, your child should return to school when they are well enough to. If the test is positive your child must isolate for 7 days and any family members must isolate for 14 days.

### **What should I do if a family member has COVID-19 symptoms?**

Family members should isolate until the person has been tested. If the test is negative, the child can return to school. If the test is positive the child must continue to isolate for 14 days.

### **What if my child displays COVID-19 symptoms at school?**

You will be contacted immediately to collect your child. Whilst your child is waiting to be collected they will be isolated within school and staff may wear PPE.

### **What will happen if there is a confirmed case of COVID-19 in school?**

Public Health England will advise the school of the safety measures and precautions that need to be taken.

### **What happens if Middlethorpe has to close or we return to 'lockdown'?**

Home learning will be resumed.

### **Please be aware that plans may be subject to change in response to government updates**

I would like to take this opportunity to thank you for your hard work and commitment to home learning. It has been lovely to see all the activities that have been completed. I hope you have a relaxing summer and I look forward to seeing all the children return in September.

Mrs. Simpson