



## MIDDLETON PARISH CHURCH SCHOOL

### Charging and Remissions Policy

*Excellence, Truth & Grace*

#### AIMS

This policy reflects our school Mission Statement which, in summary states that Middleton Parish School being the Church of England Aided Primary School of the Parish Church of St. Leonard, Middleton is firmly rooted in gospel values with love being at the heart of everything that we do.

#### INTRODUCTION

The governors recognise that education provided by the school for its registered pupils should be free of charge if it is taking place wholly or mainly during school hours.

An essential element in the work of the school is the range of additional activities that are offered through lunchtime or extra-curricular school clubs, trips, residential experiences and instrumental music tuition. The Governors fully recognise the valuable contribution these make to the personal and social development of our pupils.

The governors aim to promote, enhance and provide for such activities both as part of a broad and balanced curriculum and also as additional optional activities, fully recognising the voluntary contribution made to facilitating these by members of the school staff.

#### CHARGING

The Governing body reserves the right to make charges in the following circumstances for activities organised by the school:-

##### 1. Residential Trips

If a school activity involves pupils spending at least one night away from home the Governors are permitted to make a charge for the trip.

##### 2. Activities outside school hours (Optional Extras)

Charges may be made for some activities which are known as 'optional extras'. Where an optional extra is being provided, a charge **can** be made for providing materials, books, instruments or equipment. The Governors will exercise their right to charge for activities outside school hours. Such activities might include sports practices and fixtures, choir rehearsals and performances etc. This list is not exhaustive

Participation in any optional extra activity will be on the basis of parental choice and a willingness to meet the charges. Parental agreement is therefore a necessary pre-requisite for the provision of an optional extra where charges will be made.

### **3. Charging in kind**

The Governors will not make a charge for any ingredients or materials provided by them for pupils making articles, models etc. arising from technology, art or any other curriculum area. Every child is provided with a book bag, PE bag and water bottle when they join the school. If any of these items are lost or damaged, we sell replacements which we buy using funds from the School Fund Account. Any monies raised are also paid back into that account.

### **4. Individual Music Tuition**

The Governing body will make a charge for individual or small group instrumental tuition, where this tuition is offered through the Rochdale Music Service. The Governors will apply the rates charged by the Service to cover the cost of tuition, instruments etc. Payment for these lessons is made on a termly basis.

### **5. General**

The Governors may, from time to time, amend the categories of activity for which a charge is made.

### **REMISSIONS**

Where the parents of a pupil are in receipt of Free School Meals, the Governors may remit the cost of some of the above after discussion with the parent / carer.

### **EDUCATIONAL VISITS**

The governors are anxious to promote the use of educational visits to enhance the work the school undertakes in delivering the National Curriculum. They will make funds available to enable such visits to take place, but support will also be dependent on a satisfactory level of parental contribution being received.

The Head teacher, in consultation with the teaching staff of the school, should notify the parent / carers of any proposed educational visits and advise them of the appropriate level of voluntary contribution required. The Head teacher should determine the financial viability of a visit following voluntary parental / carer contributions and inform parent / carer if the visit cannot continue.

### **LOSSES, BREAKAGES, VANDALISM AND DAMAGE**

The Governors may ask parents to pay for damage to school property or equipment where this is a result of a pupil's behaviour. There will be a charge for a lost reading book of £4.00.

Nothing in this policy precludes the Governors from inviting parents to make a voluntary contribution towards the cost of providing education for pupils.

### **Monitoring and Evaluation of Policy**

September 2018