



“Excellence, Truth and Grace”

Thursday 18th April 2024

Dear Parents & Carers,

ELECTION OF PARENT GOVERNOR – NOMINATION PAPER

We have a vacancy for a parent Governor that needs to be filled and would like to partner with someone who wants to help us drive our school forward.

Being a parent Governor is an important and responsible role. There are at least three meetings of all Governors each year as well as a number of committee meetings and other ad hoc meetings with specific delegation and terms of reference. Full induction and training on becoming a governor will be provided and our fabulous governor team stand ready to welcome and support you.

The job of the Governors is to make decisions about how the school is run. Governors are strategic leaders of the school and have a vital role to play in making sure every child gets the best possible education. Your focus will be to ensure clarity of vision, ethos and strategic direction; holding the Headteacher to account for the educational performance of the school and its pupils and the performance management of staff and overseeing the financial performance of the school, making sure its money is well spent.

As a Governor you will be asked to sign up to a code of conduct, to work in accordance with the Governance Handbook and Competency Framework (where appropriate) and be willing to undertake a minimum amount of training. If you become a Governor, you'd be expected to serve for four years.

To put yourself forward as a Governor, please fill in the attached form including a biography (pen portrait) outlining your skills and how these would contribute to effective governance. You can email your nomination for the attention of the Headteacher: head@middletonparishce.rochdale.sch.uk or hand it into the school office, no later than noon on **Friday 26th April 2024.**

You may wish to nominate another parent. Please ensure that you have their consent to put their name forward before doing so. If we have more people come forward than we have vacancies, we will hold an election.

Please contact me, or grab me on the gate, if you would like to find out more about what being a parent Governor involves. I have also enclosed a useful document which may answer some of your questions.



A Voluntary Aided Primary School in the Diocese of Manchester
Head teacher: John Shelton
Deputy Head teacher: Chris Lowe

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We hope that you will consider joining us on our journey to make Parish even better! I look forward to hearing from you.

Yours sincerely,

John Shelton
Headteacher

NOTES

- A) Would candidates please return a brief biography with the nomination paper outlining their skills and how these would contribute to effective governance. This will be circulated to parents with the voting paper should an election be necessary.
- B) Nominations received after the closing date will not be considered.
- C) If you require assistance in completing the nomination form or would like further information on the role of the Governing Board and work of a parent Governor, then please contact the Headteacher. You may nominate yourself (Section A) or nominate another parent (Section B) to serve as a parent Governor. If you nominate another parent you should obtain that person's signature, to signify that he or she is willing to be nominated.

ELIGIBILITY TO SERVE ON A GOVERNING BOARD

All Governors, regardless of how they are elected or appointed, have one common purpose – to govern the school in the best interest of the pupils. Parent Governors are no exception. They are not elected to represent their stakeholder group, but are elected in order to contribute to the work of the Governing board in ensuing high standards of achievement for all children and young people in the school, contributing to strategic discussion, holding senior leaders to account by monitoring school performance and ensuring money is well spent.

Parent Governor

Parents with a child or children registered at a maintained school are eligible for nomination and election to the Governing Board of that school in accordance with the School's instrument of Government.

Section 576 of the Education Act 1996 defines a parent as:

- all natural parents, whether they are married or not
- any person who, although not a natural parent, has parental responsibility for a child or young person
- any person who, although not a natural parent, has care of a child or young person

And

- has a child on roll at the time of the election

A person is disqualified from election or appointment as a parent Governor of a school if he/she is:

- An elected member of the local authority
- Paid to work at the school for more than 500 hours (i.e. for more than one third of the hours of a full time equivalent) in any consecutive twelve month period (at the time of election/appointment)
- Subject to any of the disqualifications under the Regulations



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Please complete **either** Section A **or** Section B.

Section A - Self Nomination

I wish to nominate myself for election as a parent Governor on the School Governing Board.

Full Name: _____

I am the parent (as per the parent definition under Section 576 of the Education Act 1996) of _____ who is/are a registered pupil(s) at the school, currently in Year(s) _____.

I have read the grounds for disqualification from being a Governor. I am not disqualified on any of these grounds and I am not an elected member of the Local Authority nor paid to work at the school for more than 500 hours in any consecutive twelve-month period (at the time of election or appointment).

Signature: _____ Date: _____

Biography to include your skills and how these would contribute to effective governance to be issued with voting papers should an election be necessary. If necessary continue on reverse of this nomination paper

Large empty box for writing the biography.



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Section B - Nomination of Another Parent

I wish to nominate the parent (as per the parent definition under Section 576 of the Education Act 1996) listed below as a parent Governor on the School Governing Board, I have sought their approval before submitting this nomination.

Name of parent

Name: _____
nominated to serve on the Governing Board

Parent of (insert pupil(s) name(s) _____

Name of parent who proposed the above nomination

Name: _____

I have read the grounds for disqualification from being a Governor. I am not disqualified on any of these grounds and I am not paid to work at the school for more than 500 hours in any consecutive twelve-month period (at the time of election or appointment).

Nominated person's signature: _____

Date: _____

I am the parent of _____ who is/are a registered pupil(s) at the school.