



Staffordshire Education Committee

# MOAT HALL PRIMARY SCHOOL

Headteacher: Mrs Jane King

*"Pupils love coming to school."  
"Pupils feel safe and happy." -Ofsted 2020*



Dear Parents

## RECEPTION 2020

Recently you will have been notified by Staffordshire Education Authority Admissions Office that your child has been offered a place in our Reception class from September 2020.

Whether you are new to our school, or have children who already attend, we are delighted to welcome you to Moat Hall Primary School. Starting school is an important milestone in a child's life and we want to make this move as smooth as possible. Whilst circumstances may make this year's transition to our school slightly different, we want to support you and your child in this process.

Communication between home and school is crucial so this will be done through text, email and through our website. Shortly, there will be information on the website in the early years' section - Reception 2020 page. We will put all essential documents in this area and will text or email you when they are available. Obviously, should circumstances change within the Government guidelines, we will keep you updated.

In the meantime, we would be grateful if you could email us on [office@moathall.staffs.sch.uk](mailto:office@moathall.staffs.sch.uk) to confirm your acceptance of your child's reception place and to provide a mobile phone number. You can also contact us on this address if you have any questions or concerns at this stage. Mrs Bradford, our Early Years' Lead, will be happy to respond.

We very much look forward to welcoming your child to our school and are pleased that you have chosen us for their Reception place.

Regards

Jane King  
Head Teacher



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