



Monkton Church of England Primary School

Monkton Street, Monkton,

Ramsgate, Kent CT12 4JQ

Telephone: 01843 821394

Email: office@monkton.kent.sch.uk

Executive Headteacher: Wendy Stone

Head of School: Chris Marston

Thursday 1st September 2022

Absence Requests During Term

Time Term-Time Holidays: A Guide for Parents & Families

Over the last academic year, we received an abnormally high amount of requests from parents to take their child/ren out of school during term-time to go on a family holiday. Whilst the school recognises many of these holidays have been rebooked due to cancellations caused by Covid-19, absence during term-time has a detrimental impact upon children's learning and therefore, as of 1st September 2022, the school will not authorise absence for a holiday other than in the most exceptional circumstances.

An application must be made in writing, with appropriate evidence, in advance of the intended holiday.

Kent Local Authority guidance advises that penalty notices will be issued for 10 or more unauthorised sessions within a 50 day period (10 sessions is the. On receipt of the Notice, the Penalty will be £120 per parent reducing to £60 if paid within 21 days. Failure to pay the penalty in full at the end of the 28 day period may result in prosecution by the attendance service.

Please note, it is KCC, not the school that make the decision to issue a penalty notice and receive any fine paid.

Request to take a child out of school during term-time for the following reasons will not be authorised:

- Cheaper cost of a holiday;
- Availability of the desired accommodation
- Poor weather experienced in school holiday periods; and
- Overlap with beginning or end of term

We will respond to all requests for a leave of absence in writing (email) giving the reasons for the decision.

We will NOT authorise a holiday during periods of national tests ie: SATs examinations.

I hope this makes our position clear on this matter. If you have any questions, please come and ask.

Kind regards

Chris Marston

Head of School



