



Montgomery Academy

An Academy within the Fylde Coast Academy Trust

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Inspiring Excellence Together

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Dear Parent/Carer,

At Montgomery we are proud of the Careers Information and Advice we provide to students which has been validated by a range of external agencies. In order to tailor our provision more closely to the needs of students we would like to celebrate and recognise the engagement of students in activities outside of school such as volunteering, part time employment and other extra-curricular clubs and activities.

Upon completion of their student journey at Montgomery, students will go on to Post 16 education providers, Employment or Training. This will include interviews and discussions around their achievements in both academic and extracurricular activities. To support this, we are currently recording all of the activities students attend in school on a system called Compass+. This will be provided at the end of Year 11 to give each student a complete overview of their time with us at Montgomery. This will help students provide more robust evidence in future interviews or applications helping them on their transition from secondary school life.

To ensure this is a more accurate representation of each student's experiences to date, we would like the opportunity to incorporate information regarding their engagement in experiences outside of school. This will enable students to take away with them a complete record of their engagement both inside and outside of school as evidence for their discussions with future employers, colleges, universities etc.

These experiences could be gained through the completion of a variety of activities such as part time employment, paper rounds, helping a family business, work experience in a workplace be it with family members, friends or independently **during the school holidays**. This can also include the school's extracurricular programme, sporting groups, dance classes and shows, the forces cadets' schemes, part time jobs and Duke of Edinburgh awards. All of these fantastic opportunities are a part of what makes each of our students the unique young person that they are.

To assist the school to record and recognise the work activities that our students are doing in their own time we are asking for further details of the work activities they do including dates so that we can validate these experiences and enter them on Compass+ for each student.

The details that we would require for this validation would be:

- Date (Started)
- Date (Finished/Ongoing)
- Type of experience (Part Time employment, Volunteering, Paper round, etc, clubs and teams)
- Contact details of employer/provider/club/team

If you would like to inform us about any activities that your son/daughter takes part in outside of school and would want this validating by school please complete this form:

<https://forms.gle/7onKGkpv5PtYf4U8>

If you have any concerns or comments please do not hesitate to contact careers@montgomery.fcat.org.uk.

Yours sincerely,
Mr P Palfrey