



Montgomery Academy

An Academy within the Fylde Coast Academy Trust

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Inspiring Excellence Together

Year 11 Virtual Parents' Evening – Thursday 27th January 4pm – 7:30pm Online Appointment Booking – OPEN from 9am on Tuesday 18th January

Dear Parent/Carer,

I would like to invite you to attend our second Year 11 Virtual Parents' Evening of the year. This will give us a chance to speak to you and your child about the remainder of Year 11, their finals (mock) results and in particular what they need to do between now and the summer in order to progress further.

The school has successfully used a virtual Parents' Evening system now for over a year that allows parents/carers to make online appointments using an easy to use booking system. This allows you to choose your own appointment times with teachers and then you will receive an email confirming your appointments. Teaching staff will be available virtually throughout the 4pm – 7:30pm session on Thursday 27th January.

Using a mobile phone is perfectly fine and there is no need to download any apps as the system will work through your internet browser. However, using video will count towards data plans, so we would suggest you remain on wifi where possible.

- **4 minute appointments for each teacher can be made from 9am Tuesday 18th January until 5pm on Wednesday 26th January**
- **There are no appointments for Progress Tutors**
- **Appointments cannot be made for Core PE, but can for GCSE PE and Sports Studies**
- **Appointments for Science will be with one of your child's teachers who discuss all three subjects**
- **If you wish to have a pastoral appointment with Mr. Meakin (Progress Manager) or Mr Benson (Pastoral Manager) please email l.meakin@montgomery.fcat.org.uk or d.benson@montgomery.fcat.org.uk**

Please visit <https://montgomeryacademy.schoolcloud.co.uk> to book your appointments. A short guide on how to add appointments is on our school website. The link is

https://files.schudio.com/montgomeryhighschool/files/documents/covid/Virtual_Parents-Evening_helpsheet_-_making_appointments.pdf

Login with the following information:

- Parent Title, First Name, Surname and email address
- Student First Name, Surname and Date of Birth

The system is linked to our School system so will only allow parents/carers who give the information on our system access to make appointments.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,