



Montgomery Academy

An Academy within the Fylde Coast Academy Trust
Exec. Headteacher: Mr S.Cox BSc Hons MA (Ed) NPQH
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Inspiring Excellence Together

November 2nd, 2020.

Dear Parent/Carer,

As we begin to adapt to the new normal I feel it is appropriate to remind you of our high expectations of uniform and punctuality and share changes to our lates system in accordance with our new routines and systems.

Uniform

All year groups have now moved to the new Montgomery Academy uniform with the new logo on all blazers and our school skirts. Students that chose to wear a skirt must wear them at the correct length, they must not be shorter than 2 inch above the knee or rolled up at the top. Students wearing the skirt must wear black socks or plain opaque tights.

Student Ties: Students in different year groups have different coloured ties as part of our SMART initiative. Our SMART system works on rewarding students that are **S**afe, **M**ature, **R**espectful, **A**mbitious and **T**houghtful if a student is not SMART they will have their SMART tie removed and they will not be able to queue up at breaks and dinner times until 15 minutes into the sessions; they will however, be able to earn their tie back showing that they can be SMART and share our school values.

Footwear: There are no changes to our current footwear policy but just a reminder that footwear must be all black and must not be trainers or resemble pumps. They must not have white/coloured soles, no stripes, piping or logos. A student wearing other footwear for medical reasons should provide a doctor's note. We regret that a letter from parents is not acceptable. Further guidance is available under uniform on the school website.

Nails: Nails must appear natural with no coloured nail varnish. If students have acrylic nails they must: be short in length, be natural in colour and have a rounded tip. Students arriving to school with a coloured nail varnish or inappropriate acrylics will be asked to remove them.

Hair: Hairstyles must be suitable for the academy environment.

- Only black, brown or blonde dyed hair is acceptable - no other dyed colours or streaks
- Tramlines or shaved head designs are not acceptable
- Plain simple hair bands or hair slides (no flowers/ no scarves). Hijabs should be plain black or maroon.

Jewellery: Jewellery is restricted to:

- 1 pair of plain gold/silver coloured studs
- 1 wristwatch
- No facial piercings are allowed

Additional jewellery may be confiscated for collection at the end of the school day.

Make up: Make up must be minimal and natural, with no false eye lashes. Any students not conforming to this will be asked to remove their make-up.

Face masks: Students have been given three face masks each at the start of the term. Please ensure they have at least one mask with them each day and that they are washed regularly. Students are fine to wear their own face masks if they are plain and black. If your child has lost their face masks please purchase one for them to wear.

PE kit: Students arriving in PE kit this term has meant that students have a longer lesson and therefore a better learning experience. Please can I remind you that students, where possible, must be wearing their Montgomery PE kit or plain black clothing. Branded clothing, grey tracksuits for example are not appropriate and should be refrained from being worn. Students need to be organised when they are wearing their PE kit and remember to place their equipment and mask into their bags.

Mobile Phone Reminder: Mobile phones have been banned in school for three years. Phones should not be seen onsite. This includes after 3pm. Students should not get their phone out until they leave the school premises.

Headphones: Headphones are banned in school and should not be seen onsite. They will be confiscated if seen for collection at the end of the school day.

Attendance

This year is a very different year for us and it is important that all absences are reported to the attendance line as soon as possible. Guidance is available on the school website to guide you through the COVID-19 (coronavirus) absence procedures. We have had a huge emphasis on student attendance and have worked hard to establish clear goals and expectations around attendance with students. If your child should need to self-isolate we will provide resources remotely and students have access to Google Classroom.

With this in mind I would like to take the opportunity to remind you that the education regulations make clear that Headteachers may not grant leave of absence during term time unless there are exceptional circumstances. In exceptional circumstances the school will consider a request for a leave of absence for one period of absence during the academic year. Weddings, holidays and family events are not classed as special or exceptional circumstances. Penalty Notices can be applied for when a student has 10 sessions (5 days) of unauthorised absence in a term or 14 sessions (7 days) over two successive terms this includes holidays during term time. Please be mindful of this when planning your holidays and events. Term dates are available on the website and in the attendance guidance.

Punctuality detentions: We are committed to ensuring that students set excellent standards of punctuality and attendance and therefore students that are late to school will complete a detention for the number of minutes they are late. For year 11 and 7 this will be counted for students arriving after 8.35am, for year 9 students after 8.50am and year 8 and 10 students after 9.05am. If students are late to numerous lessons, without a note from a member of staff, they will also receive a detention for the number of minutes they have missed. These detentions will take place in a weekly punctuality detention which will be run by the progress manager of their year group, families will be notified before the detention takes place.

I would like to thank you for your continued support throughout the year. All systems have been put in place to further our ongoing improvements and raise the standards even further for your child. If you have any queries or I can support further, please do not hesitate to contact me.

Yours faithfully,



Mrs E Cumming
Assistant Headteacher