



Montgomery Academy

An Academy within the Fylde Coast Academy Trust

Exec. Headteacher: Mr S. M. Bullen BA NPQH & MEd

Headteacher: Mr S. Careless BSc MSc NPQH

Senior Deputy Headteacher: Mrs C. Montgomery BSc MSc NPQSL

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Inspiring Excellence Together

Thursday 30th April 2020

Dear Parent(s)/Carer(s),

We are delighted that your son/daughter has received a place with us at Montgomery Academy and clearly since we wrote to you at the beginning of March significant changes have taken place to everyone's daily lives and certainly life in school. Above everything, I therefore hope that this letter finds you well today.

I am writing primarily to offer reassurance that Transition planning is well under way and although things are happening in a different manner, the importance that we place on smooth transition has not changed. We are unclear as to when and how schools will be returning but it remains our hope that we will be able to meet the Year 6 children later in the term.

Usually at this point of the term myself and colleagues from the Year 7 Team would be visiting children in their primary schools and also speaking with year 6 teachers, all with the aim of getting to know the students more. We would also be keen to answer key questions they may have as well as allowing them to learn more about life at Montgomery.

Therefore, I am including three documents with this letter that will help us meet these aims 'in a different way'.

1. **Data Booklet**- Please could you complete this with the required up to date information.
2. **Student 'Getting to know You' sheet**-Please can students complete this with information all about themselves.
3. **A 'Getting to know Us' sheet**-Each time I write to you, I propose to introduce key members of staff with a photograph. Whilst you can't yet meet in person, it will slowly allow you build up a better picture of the day to day life of school, particular for Year 7 students.

There is a Stamped Addressed Envelope included. The aim being to avoid asking families to go out to buy stamps and into shops unnecessarily, for your own well-being and we would ask that you return the two documents via the postal service.

To be returned:

1. **Completed Data Booklet**
2. **Completed student 'All about Me sheet'.**

I have included my email at the bottom of this letter and if you do wish to contact us please



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use this. I understand that there will be many questions that at the moment we are unable to answer and that this must be very frustrating.

This year my own son is in Year 6 so I feel very much that I understand your concerns more than ever. What I can reassure you, is that as a school we will do everything we can to ensure that transition is successful, smooth and above all safe. We care and will always go the extra mile. These circumstances set us new challenges and we will rise to them together.

In the meantime, stay well and safe and we will be in touch again soon with more transition information and activities.

Kind regards

Karen Bunker,

Transition Manager k.bunker@montgomery.fcat.org.uk