



Montgomery Academy

An Academy within the Fylde Coast Academy Trust

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Inspiring Excellence Together

IMPORTANT - Payments for School Dinners changing from ParentPay to MCAS

March 2025

Dear Parent/Carer,

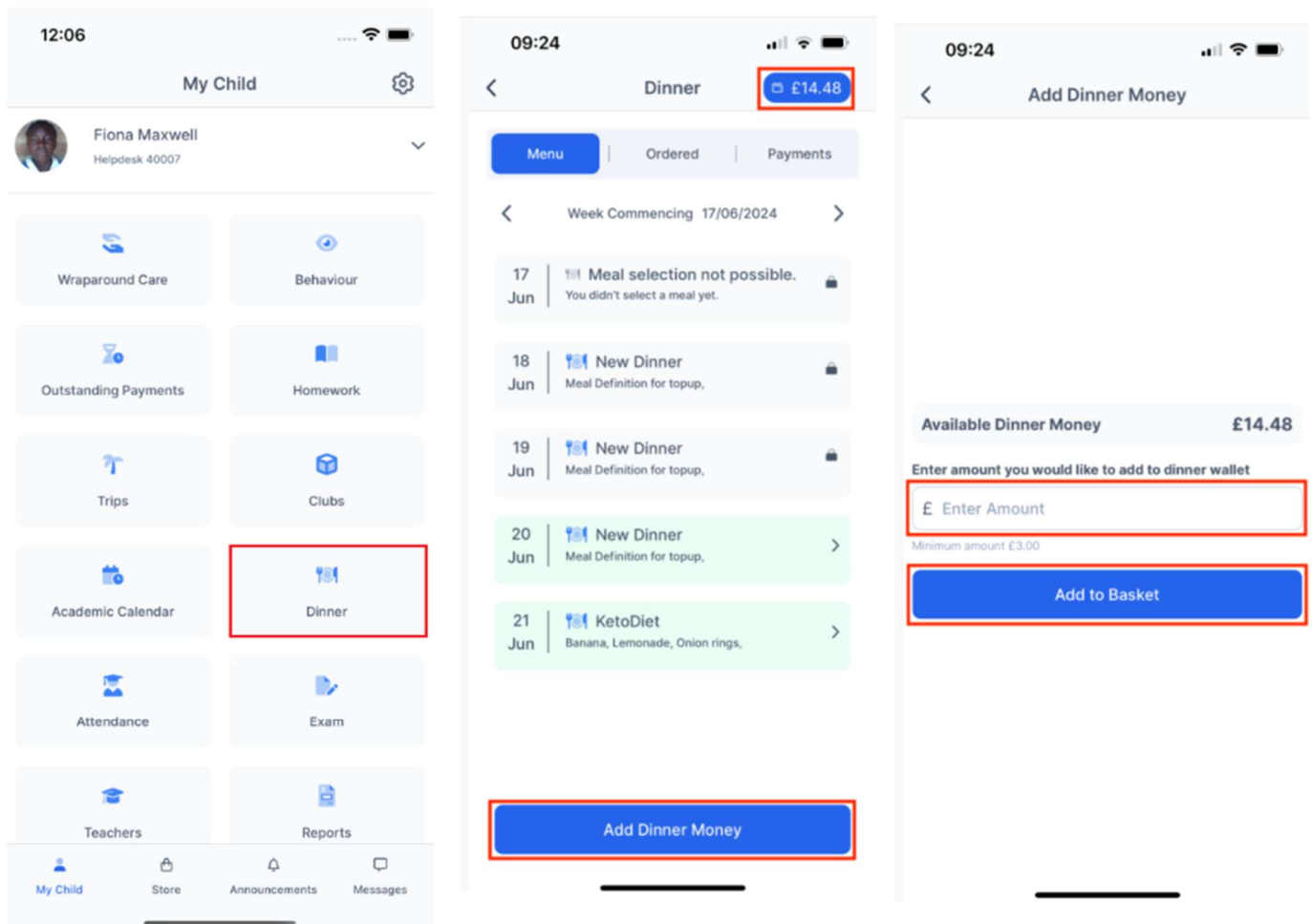
In order to simplify our data systems in school we are looking to streamline the modules we use to one provider, Bromcom. Many of you have already downloaded the MCAS Portal/App (My Child At School) and are able to book progress evening appointments and have perhaps paid for a school visit. If this is the case you already have what is required in order to make Dinner Money payments for your son/daughter.

If you have not yet downloaded the My Child At School App – please could you do so at your earliest convenience? A guide on how to use the Bromcom MCAS portal/app can be found on our website here:

<https://montgomeryschool.co.uk/Information/bromcom-parent-student-guides>

Adding payments (will only become live on 16th April once we switch over from ParentPay)

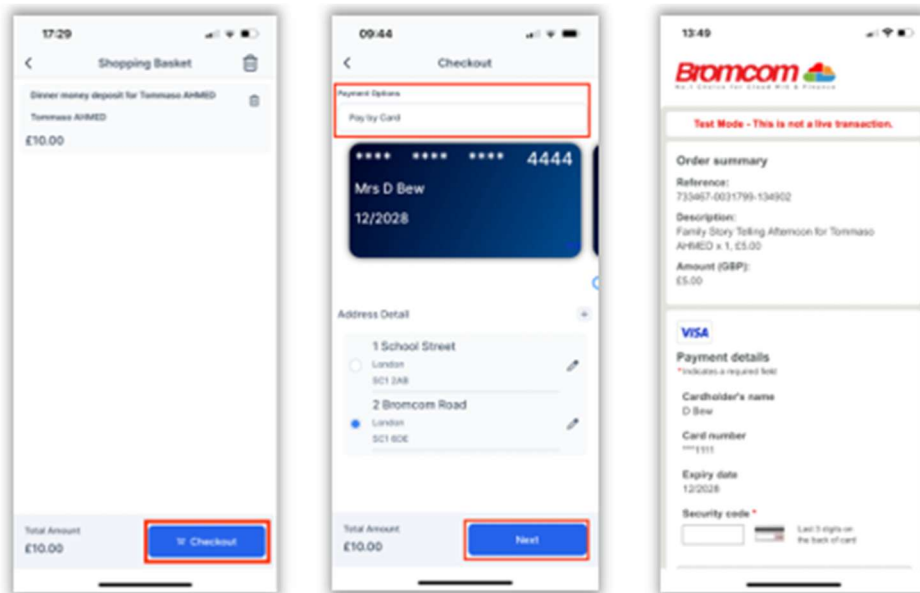
Go to My Child>Dinner. The blue wallet at the top right of the Dinner screen displays the available Dinner Money balance. Click on the Add Dinner Money button. Enter Amount you would like to add to the dinner wallet and click Add to Basket.



Dinner>Add Dinner Money>Amount>Add to Basket

Once you have added it to the Basket, you will be taken automatically to the Shopping Basket screen where you can click Checkout. Select a Payment Option from the dropdown and click Next.

This will take you to the Order Summary screen to complete payment



This switchover is planned to happen during the **Easter Holidays**. You will not be able to make new payments on ParentPay from 4th April. You will be able to make payments on MCAS following the guidance above from 16th April. Please ensure you have sufficient funds in your MCAS Account for your son/daughter to purchase their meals when they return to school from Tuesday 22nd April onwards. Any funds remaining in ParentPay will automatically be transferred over for you. As previously you are still able to send your son/daughter with cash to be added to their dinner account using the machines in the dining rooms.

If your son/daughter is in receipt of free school meals this service will continue uninterrupted.

In June we are also looking to switch from the GroupCall/Xpressions App we use for text messaging to the MCAS system.

Yours sincerely,

Clare Montgomery

Mrs C Montgomery
Senior Deputy Headteacher