



# Montgomery Academy

An Academy within the Fylde Coast Academy Trust

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Inspiring Excellence Together

19<sup>th</sup> June 2026

Dear Parent/Carer,

This letter contains important information regarding the upcoming transition events and key dates over the coming weeks, including:

- Tutor Group Allocation
- Transition Day
- Year 7 Induction Evening

## **Tutor Group Allocation**

I am pleased to inform you that, with the valuable support of primary school staff and families, your child has been allocated to:

**Tutor Group:**

**Progress Tutor:**

This allocation has been made following careful consideration of friendship requests, information shared by primary schools, and the need to create balanced, supportive tutor groups. We believe this will provide your child with a positive start to their Montgomery journey and a nurturing environment in which to grow both academically and socially.

## **Transition Day: Thursday 2nd July 2026**

### **Arrival and Departure**

**Arrival time:** 9:00am (school gates will open from 8:55am)

**Entrance:** Please use the North Gate entrance nearest to All Hallows Church, where members of staff will be available to welcome students.

**Departure time:** 2:45pm, using the North Gate again.

### **What to Bring**

Students should arrive wearing their full primary school uniform and bring a bag containing:

- A pen
- A pencil
- A ruler
- A rubber
- Water bottle
- Medication (see below)

### **The Day**

Students will spend time with their Progress Tutor at the beginning and end of the day, take part in four lessons, and have opportunities to ask questions, reflect on their day, and become familiar with their new school environment.

### **Break and Lunch Arrangements**

A **free** lunch will be provided for all students on Transition Day. However, students may bring a packed lunch if they would prefer. A **snack and juice** will also be provided at **morning break**.

There is no requirement for students to bring any money on the day.

### **Student Leadership Team**

Our Year 10 Student Leaders will support students throughout the day by escorting tutor groups between lessons and helping them navigate the school site.

### **Medication**

If your child requires medication during the school day, please ensure it is clearly labelled with your child's name and tutor group. It should be handed to Mrs Campbell on arrival, where it will be stored safely for the duration of the day.

### **Travel Arrangements**

As we prepare for Transition Day, we kindly ask that you make appropriate arrangements for your child's travel to and from Montgomery Academy (**they do not go to their primary school on Transition Day**).

If your child has an older sibling currently attending Montgomery Academy, we can arrange for them to meet their sibling at the end of the school day (3pm) in the assembly hall. Please inform me via email if you would like this arrangement to be made.

If you are unexpectedly delayed collecting your child, please contact me as soon as possible so that we can reassure your child and make appropriate arrangements.

### **Year 7 Induction Evening: Thursday 9th July 2026**

Following Transition Day, we are delighted to invite you and your child to our Year 7 Induction Evening. This event is designed to provide further information about life at Montgomery Academy and an opportunity to meet key members of staff, including the Year 7 Pastoral Team and your child's Progress Tutor.

The evening will be split into two sessions:

**5:00pm session:** Students in tutor groups 7JEN, 7MCX, 7JWA and 7CVA

**6:00pm session:** Students in tutor groups 7LKO, 7NRO, 7CFE and 7RMI

*If you are unable to attend your allocated session, you are welcome to attend the presentation at an alternative time. Please note, however, that Progress Tutors will only be available during their allocated session. The Year 7 Pastoral Team will be available throughout the evening.*

We understand that moving to secondary school can be an exciting but sometimes anxious time for both students and families. Please do not hesitate to contact me if you have any questions or concerns regarding the transition process or your child's move to Montgomery Academy.

We look forward to working with you over the next five years and warmly welcoming your family into the Montgomery Academy community.

Yours sincerely,



Mrs Campbell  
Assistant Headteacher