



# Montgomery Academy

An Academy within the Fylde Coast Academy Trust

Headteacher: Mr S. Careless BSc MSc NPQH  
Senior Deputy Headteacher: Mrs C. Montgomery BSc MSc NPQSL

All Hallows Road  
Bispham  
Blackpool  
FY2 0AZ

e-mail: [admin@montgomery.fcat.org.uk](mailto:admin@montgomery.fcat.org.uk)

Web: [www.montgomeryschool.co.uk](http://www.montgomeryschool.co.uk)

Tel: 01253 356271

Fax: 01253 352305

Inspiring Excellence Together

## Year 11 Face to Face Progress Evening – Thursday 19<sup>th</sup> March 4:30pm – 7:30pm Appointment Booking (online) – OPEN from 9am on Tuesday 10<sup>th</sup> March

Dear Parent/Carer,

I would like to invite you to the Year 11 Progress (Parents') Evening. The teaching staff have written the final report for your son/daughter for their time at the school. You should receive a print out of this on the evening (we will also send a copy by email to arrive following the evening). This will give us a chance to speak to you and your child about their report, finals grades and current performance in lessons and with home learning.

Even though the evening itself will be face to face we will be using the MCAS online booking system to make the appointments. This allows you to choose your own appointment times with teachers and you will then be able to see the appointments in your MCAS App. Teaching staff will be available, in school, throughout the 4:30pm – 7:30pm session on Thursday 19<sup>th</sup> March.

Some of the classrooms are upstairs – if you have any issues walking around the site or using the stairs, please email [p.morris@montgomery.fcat.org.uk](mailto:p.morris@montgomery.fcat.org.uk) before the booking system opens so we can make arrangements for downstairs appointments.

- **4 minute appointments with each teacher can be made from 9am Tuesday 10<sup>th</sup> March until 5pm on Wednesday 18<sup>th</sup> March (appointments are spaced 5 minutes apart but the aim is for 4 minute appointments and to allow some movement time – staff are spread out in rooms across the main block)**
- **There are no appointments for core PE or with Progress Tutors**
- **Appointments are on a first come, first served basis – some members of staff teach a large number of year 11 students. If you are unable to make an appointment as all slots have been taken, please email [progressevening@montgomery.fcat.org.uk](mailto:progressevening@montgomery.fcat.org.uk) and we will ask the teacher to contact you**
- **If you wish to have a pastoral appointment with Mr Taylor (Acting Progress Manager), or Miss Sharpe (Pastoral Manager) please email [m.taylor@montgomery.fcat.org.uk](mailto:m.taylor@montgomery.fcat.org.uk), or [r.sharpe@montgomery.fcat.org.uk](mailto:r.sharpe@montgomery.fcat.org.uk)**

### **YOU WILL NEED TO BE REGISTERED ON THE MCAS SYSTEM TO BOOK APPOINTMENTS**

The vast majority of parents have already gained access to the MCAS App.

A guide on how to use the Bromcom MCAS portal/app can be found on our website here:

<https://montgomeryschool.co.uk/Information/bromcom-parent-student-guides>

Once you have downloaded the App please access:

<https://www.mychildatschool.com/MCAS/MCSParentsEveningPage> to book your appointments.

The system is linked to our school system so will only allow parents/carers who give the information on our system access to make appointments.

If you do not have access to the internet, or are struggling to use the system, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,