



Montgomery Academy

An Academy within the Fylde Coast Academy Trust

Headteacher: Mr S. Careless BSc MSc NPQH
Senior Deputy Headteacher: Mrs C. Montgomery BSc MSc NPQSL

e-mail: admin@montgomery.fcat.org.uk

Web: www.montgomeryschool.co.uk

All Hallows Road
Bispham
Blackpool
FY2 0AZ

Tel: 01253 356271

Fax: 01253 352305

Inspiring Excellence Together

Year 11 Face to Face Progress Evening #2 – Thursday 27th February 4:30pm – 7:30pm Appointment Booking (online) – OPEN from 9am on Tuesday 11th February

Dear Parent/Carer,

I would like to invite you to the Year 11 Progress (Parents') Evening. The teaching staff have written the final report for your son/daughter for their time at the school. You will receive a print out of this on the evening (we will also send a copy by email to arrive following the evening). This will give us a chance to speak to you and your child about their report, finals grades and current performance in lessons and with home learning.

Even though the evening itself will be face to face we will be using the BROMCOM MCAS online booking system to make the appointments. This is the same process as the progress evening in November. This allows you to choose your own appointment times with teachers and then you will receive an email confirming your appointments. Teaching staff will be available, in school, throughout the 4:30pm – 7:30pm session on Thursday 27th February. Some of the classrooms are upstairs – if you have any issues walking around the site or using the stairs, please email p.morris@montgomery.fcat.org.uk so we can make arrangements for downstairs appointments.

- **4 minute appointments with each teacher can be made from 9am Tuesday 11th February until 5pm on Wednesday 26th February (appointments are spaced 5 minutes apart but the aim is for 4 minute appointments and to allow some movement time – staff are spread out in rooms across the main block)**
- **There are no appointments for core PE or with Progress Tutors**
- **You will make one science appointment which will cover Biology, Chemistry and Physics**
- **Appointments are on a first come, first served basis – some members of staff teach a large number of year 11 students. If you are unable to make an appointment as all slots have been taken, please email admin@montgomery.fcat.org.uk and we will ask the teacher to contact you**
- **If you wish to have a pastoral appointment with Ms Holden (Progress Manager), or Mr Higgs (Pastoral Manager) please email l.holden@montgomery.fcat.org.uk, or s.higgs@montgomery.fcat.org.uk**

YOU WILL NEED TO REGISTER ON THE BROMCOM MCAS SYSTEM TO BOOK APPOINTMENTS

You may have already registered on the Bromcom My Child At School (MCAS) portal. A guide on how to use the Bromcom MCAS portal/app can be found on our website here:

<https://montgomeryschool.co.uk/Information/bromcom-parent-student-guides>

Once you have created your MCAS profile please visit

<https://www.mychildatschool.com/MCAS/MCSParentsEveningPage> to book your appointments.

My Child At School is linked to our school data system and will only allow parents/carers that use the exact details registered on our system to make the appointments.

If you do not have access to the internet, or are struggling to use the system, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,