



WELCOME BACK

Dear Parents,

Welcome back to the start of a new school year. I hope this year will prove to be a positive and successful year for all of our children and families. And a special welcome to all of our new children and families - I hope you will soon feel a part of the Moor Park family.

Our aim this year is to provide more opportunities for parents/ carers to come into school. There will be various events and drop ins over the year - please put the dates in your diaries.

We are constantly looking at ways to improve our practice, one area we are developing further is our lines of communication. Please note the procedures and read the list of staff who are available to contact should you have any questions or concerns regarding your child.

PROCEDURE:

For a general enquiry:

- Administration Officer - Mrs Sandwell
- Administration Assistant - Miss England
- Business Manager - Mrs Martin

For a classroom learning/behaviour query:

- Your child's class teacher

For a SEN query:

- SENco - Mrs Palmer

For a behaviour/friendship concern or query:

- Mrs Palmer
- Mr Kellett
- Your child's class teacher

For a safeguarding concern:

- DSL - Mrs Parton

For a more serious concern/query (i.e. repeated behaviour concern, general progress concern, concern about a member of staff):

- Assistant Headteacher for KS1 - Mrs Rhodes
- Assistant Headteacher for KS2 - Mrs Jefferson

For a concern which hasn't been resolved by the above:

- Deputy Headteacher - Mr Kirkpatrick
- Headteacher - Mrs Magson

We will hopefully be appointing a Family Support Worker to join our team this term. More details will follow.

We will always endeavour to meet with you the same day, however this might not always be possible. Appointments/ meetings will be arranged as quickly and mutually convenient as possible.

As you may be aware we are also in the process of re-developing an area in the junior end of the school building. This area will provide a calming and sensory environment for those children who require a different approach to their learning.

Dates For Your Diary

Tuesday 17th September	Meet the teacher drop in 3:30 – 3:45 PM
Thursday 19th September	Year 2 Parent Event: Reading in Year 2 2:15 – 3:15 PM
Thursday 19th September	Meet the teacher drop in 3:30 – 3:45 PM
Tuesday 24th September	FS + KS1: Together Tuesday Open Morning 9:00 – 9:30 AM
Thursday 26th September	KS2: Together Thursday Open Morning 9:00 – 9:30 AM
Tuesday 8th October	New admission for 2020 Open Morning 9:30 – 11:00 AM
Wednesday 9th October	Year 1 Zoo trip
Wednesday 9th October	Open Evening 5:00 – 6:00 PM
Wednesday 16th October	Parents Evening 3:30 – 6:00 PM
Thursday 17th October	Year 1 Parent Event: 1:30 PM
Wednesday 23rd October	Year 4 Parent Event: Sewing 1:30 – 3:15 PM
Friday 8th November	Book Sub in School all day
Wednesday 13th November	Year 5 Science Event – 9:15 – 10:40 AM
Tuesday 19th November	Together Tuesday FS + KS1 2:45 – 3:15 PM
Thursday 21st November	Together Thursday KS2 2:45 – 3:15 PM
Friday 29th November	Flu Vaccinations Reception to Year 6
Tuesday 10th December	Infant Nativity for Reception parents 9:15AM
Wednesday 11th December	Infant Nativity for Year 1 Parents 9:15 AM
Wednesday 11th December	Christmas Family Event Whole School 4:15 – 6:00 PM
Thursday 12th December	Infant Nativity for Year 2 Parents 9:15AM
Friday 20th December	School Closes for Christmas 1:30 PM

I look forward to seeing you at our parent drop ins and events this year.

Yours Sincerely,



Mrs J L Magson