

MOORFIELD PRIMARY SCHOOL



CHARGING AND REMISSIONS POLICY

Term Of Staff Review:	Autumn 2021
Reviewed & Approved By Governing Body:	
Committee:	Resources and Staffing
Term of Next Review:	Autumn 2024

Inspiring Creative Learners for Exciting Futures

Introduction

All education during school hours is free with the exception of individual or group music tuition (see below). We do not charge for any activity undertaken during school hours as part of the National Curriculum.

School Trips/Visits And Activities During School Time – Voluntary Contributions

When organising school activities, trips or visits which enrich the curriculum and educational experience of the children, the School may ask for a voluntary contribution.

The following is a list of ‘typical’ activities organised by the school which may require voluntary contributions from parents and carers. This list is not exhaustive:

- visits to museums
- sporting activities – sometimes involving transport expenses
- outdoor adventure activities
- visits to the theatre
- musical events

NB

At times, we are only able to fund our educational visits programme with the aid of voluntary contributions from parents. Although we may be able to subsidise a small number of children whose families are under financial stress, we may only be able to operate educational visits successfully when voluntary contributions cover the large majority of the cost of the visit. If you have any questions about the affordability of any aspect of our educational visits programme, please speak to the headteacher in confidence. All educational visits are planned very carefully to be as cost-effective as possible, and charges are kept to the absolute minimum once both safety and educational priorities have been met.

Parents/Carers will be given reasonable advanced notice of proposed visits/ activities and school will provide details of how each individual voluntary contribution amount (if any) has been determined. Staged payments may be arranged where contributions are significant. Parents/Carers have a right to know how each individual trip is funded. The school provides this information on request.

Residential Visits - Charges

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we may invite voluntary contributions to meet other costs associated with the visit such as transport, visit to a specific place of interest and/or accommodation.

Parents/Carers will be given advanced notice of proposed residential visit opportunities together with an early indication of voluntary contribution requests and staged payments may be arranged where contributions are significant.

Music Tuition

All children study music as part of the normal school curriculum and some year groups are supported by the ‘Music Service’. We do not charge for this.

Visiting music teachers offer individual or small group music tuition at the school which is additional to the National Curriculum. We give parents information about availability of this facility at the start of each academic year and a charge is made for these lessons.

Swimming

The school organises swimming lessons for children in KS2. These take place in school time and are part of the National Curriculum. We make no charge for this activity or for associated transport costs. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

Extra-Curricular School Clubs And Activities

The school offers a range of out-of-school clubs – and reserves the right to charge for such sessions to cover the cost of provision from an outside agency. Clubs provided by school staff will not incur a charge.

Transport To Extra-Curricular Activities

Parents/Carers may be charged to cover the transport expenses associated with the extra-curricular activity. Charges for transport will be strictly based on covering actual costs (as defined in legislation) with no profit element.

Loss Of/ Damage To School Property

Parents/Carers may be asked to meet the costs of repair/replacement of school property lost or damaged as a result of a pupil's misbehaviour. Charges may be made for the cost of replacing any property or item which has been loaned or hired to a pupil and not returned.

Remissions

The discretion to remit in whole or in part any charge, which may be made by the School, has been vested in the Headteacher. Remission may be made on the grounds of educational considerations with regard to both the pupil and the School needs. Remission may be made on the grounds of financial considerations with regard to both the pupil and the School needs. Remissions may be made on a group or an individual pupil basis.

Adopted by the Governing Body Autumn 2021

	Chair of Committee	Headteacher
Signed:
Dated: