

MOORGATE PRIMARY SCHOOL CHARGING and REMISSIONS POLICY



HEAD TEACHER:	Mrs D. Hopwood
DESIGNATED STAFF:	Mrs D. Hopwood
CHAIR OF GOVERNORS:	Mrs S. Yates
DESIGNATED GOVERNOR:	Mrs S. Yates
DATE IMPLEMENTED:	November 2018
DATE REVIEWED:	September 2021
DATE OF NEXT REVIEW:	September 2022

SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN

Introduction.

The Education Act 2002 section 175 imposes a duty on schools and states that:

*“The governing body of a maintained school shall make arrangements for ensuring that their functions relating to the conduct of the school are exercised with a view **to safeguarding and promoting the welfare of children who are pupils at the school.**”*

Safeguarding is not just about Child Protection but also about making sure children are safe from accidental injury, crime and anti-social behaviour. It should also ensure that all children feel safe and have safe places to live.

Statutory guidance Keeping Children Safe in Education (September 2021). It defines schools' duty to safeguard and promote the welfare of children as:

- protecting children from maltreatment;
- preventing impairment of children's health or development;
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care; and
- taking action to enable all children to have the best outcomes.

Schools should give effect to their duty to safeguard and promote the welfare of their pupils by:

1.	Creating and maintaining a safe and secure learning environment.
2.	Identifying where there are child welfare concerns and taking action.
3.	Developing children's understanding, awareness and resilience through the curriculum.
4.	Adopting safer recruitment and selection procedures which prevent unsuitable persons from gaining access to children.

For schools, safeguarding children's welfare therefore covers more than the contribution made to child protection in relation to individual children. It also encompasses matters such as pupil health and safety, bullying, racist abuse (about which there are specific statutory requirements), together with a range of other issues, for example, arrangements for meeting the medical needs of children with medical conditions, providing first aid, school security, drugs and substance misuse, etc. about which the Secretary of State has issued guidance. Details of this school's policies in these areas are contained in other documents (See "Other Relevant Policies").

This policy applies primarily to 1 above and reflects current legislation, accepted best practice and complies with the government guidance: *Working together to Safeguard Children* (July 2018)

Statutory Policies including Governance
Health and Safety Policies
Staff including Premises Policies
Inclusion and Equality Policies
Curriculum Policies
Early Years and Foundation Stage Policies

Our Mission Statement

At Moorgate we have a safe, trusting, enabling and stimulating environment.

We promote a sense of purposeful citizenship with shared values and respect for diversity and equality.

We believe in enabling independence and resilience for all our children; motivating them to aspire to and achieve their full potential in an inclusive and valued community.

We believe in preparing pupils for the future, ensuring that they have the life skills to make a positive contribution to the British society and the Global community in which they live and develop a strong foundation for personal health and well-being.

School Aims

- To achieve and maintain high standards of behaviour, working together to promote an atmosphere of mutual respect, trust and understanding where all are valued and included.
- To promote the spiritual, ethical, moral, cultural, intellectual and social development of our pupils, ensuring well-being and celebrating British values and diversity.
- To provide a supportive and nurturing environment to develop pupil's self-worth and caring attitude, enabling them to value and share responsibility for themselves, their families, relationships, society and the environment.
- To achieve and maintain an inclusive climate of equal opportunity, developing individuals to aspire to and reach their full potential, whilst safeguarding the entitlement of all pupils to a high quality of education.
- To involve and value children's contributions in the decision-making process that impacts upon their learning, personal development and their environment.
- To foster an inclusive atmosphere conducive to learning and teaching which provides a breadth and balance of learning experiences that meet the needs of all children to promote independent learning.
- To equip children with the skills, knowledge and positive character attitudes which will allow them to develop a joy in life and learning, confidence in themselves to problem solve and reason, resilience, tolerance and respect for others including an understanding of the diversity of modern society and the wider world.
- To provide a safe, secure, enabling and stimulating environment where children can develop and celebrate their abilities, interests and talents to the highest possible standard they can achieve.
- To include parents/carers as partners and for them to be actively involved in their child's progress in development and learning.
- To strengthen partnerships between home, school, the local and global communities.

- To prepare our children as future citizens; preparing them to engage and persevere as individuals, parents and workers with the awareness to accommodate economic, social and cultural change.

Moorgate Primary School

Charging and Remissions Policy

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities, trips and residential experiences can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charging Policy

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The Governors endorse the guiding principles contained in the Act, in particular that no child should have his/her access to the curriculum limited by charges.

Charges

Charges will not be made for any activities which form part of the National Curriculum requirements. No charge can be made for education during school hours.

The Governing Body reserve the right to make a charge in the following circumstances for activities organised by the school:-

1. Activities Outside School Hours

The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours. This includes residential visits – a charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions), and the cost will not exceed the actual cost of provision.

2. Individual/Group Instrumental Tuition

The charge for providing individual/group instrumental tuition will not exceed the cost of provision. Children in care who wish to have instrumental tuition are entitled to free tuition.

3. Charging in Kind

The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

Voluntary Contributions

The Governing Body may ask parents for a voluntary contribution towards the cost of any activity taking place during school hours. Parents are under no obligation to make any contribution and pupils of parents who are unwilling to contribute will not be discriminated against. The contributions will not exceed the actual cost. In the event of insufficient voluntary contributions being made, the activity may have to be cancelled and refunds will be given.

Breakages

In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils the Headteacher, in consultation with the Chair of Governors, may decide to make a charge. Each incident will be dealt with on its own merit and at their discretion.

General

The Governing Body may, from time to time, amend the categories for which a charge may be made.

The Governing Body reserve the right to review the Charging and Remissions Policy as necessary.

Remissions Policy

Where the parents of a pupil are in receipt of state benefits which would entitle their child to receive free school meals, the Governing Body will remit in full the cost of board and lodging for any residential activity (classed as an optional extra taking place outside school hours).

In other circumstances the Governing Body will invite parents to apply in confidence to the Headteacher for the remission of charges in part or full.

The Headteacher, in consultation with the Chair of Governors, will make authorisation of remission.