

Dear Parent/Guardian

We are very excited to announce that we are organising a three day residential trip at the Kingswood Centre, Colomendy, in October 2025. We are very fortunate to have secured a booking as it is an extremely popular venue with school groups.

For parents who are new to Kingswood, they are a leading residential activity centre provider, responsible for delivering safe and rewarding educational programmes to over 170,000 children every year. By combining many National Curriculum-linked modules with thrilling outdoor and indoor adventure activities, this trip is sure to provide your child with a wealth of new experiences outside of the classroom while developing key learning outcomes.

Residential courses organised by the school are, of course, an optional but invaluable part of the National Curriculum. Pupils benefit hugely from the experience, both educationally and socially and I feel certain that the Adventure Choice programme which we have chosen this year will prove to be both enjoyable and very worthwhile.

We would like to offer this opportunity to the pupils from the present Year 5. The trip will take place from **Monday 6th October** to **Wednesday 8th October**. The cost of the visit will be **£210.00** and includes return travel by coach, full board, accommodation and a full programme of activities. To confirm our booking, an initial non-refundable deposit of **£100.00** will be required **by Monday 31st March 2025 via MCAS**. Payment of the deposit and consent online is an acceptance of the booking conditions.

The payment for this is staggered across the academic year according to the schedule below. It is essential that this schedule is adhered to as we don't want to have to chase parents for money.

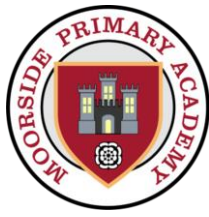
Payments Schedule

| | | |
|-----------------------------|--|---------|
| Initial payment | By Monday 31 st March 2025 | £100.00 |
| 2 nd Installment | By Wednesday 30 th April 2025 | £15.00 |
| 3 rd Installment | By Friday 30 th May 2025 | £15.00 |
| 4 th Installment | By Monday 30 th June 2025 | £15.00 |
| 5 th Installment | By Thursday 31 st July 2025 | £15.00 |
| Final Installment | By Friday 29 th August 2025 | £50.00 |

Payments can be made via MCAS all required amounts need to be paid by the due dates

If you have any financial queries, please email admin@moorside-primary.org

We will send out more information to you in more detail the exciting range of activities available at our destination of choice. In the meantime if you wish to find out more about the ethos of Kingswood, their programmes and safety information, please visit www.kingswood.co.uk.



BOOKING CONDITIONS

- 1) All payments for school trips and resources are made via MCAS. Please pay online by logging into your account or ask the Office about paying cash via PayPoint outlets. (Be aware that if any money, if refunded, goes into your PayPoint account and can not be returned to a bank account). The school no longer accepts cash or cheques for school trips or resources but are happy to help you with any MCAS queries or problems.
- 2) All deposits are non-refundable **even if your child leaves the School.**
- 3) If we are unable to fill enough spaces (minimum number not yet confirmed), there is a possibility the trip will have to be cancelled.
- 3) To ensure the safety and enjoyment of all students, children will only be allowed to participate if they have an excellent behavioural record. The school reserves the right to remove, from this trip at any stage, any student whose behaviour becomes a concern. Should this happen the school may not refund installments nor refund the deposit.
- 4) You must inform the school of any changes to your child's medical and dietary needs and/or emergency contact details.
- 5) The school must be made aware of any medical reason why the child may not travel and, if requested to, provide confirmation of not being fit to travel by a medical practitioner. Then a refund maybe possible.

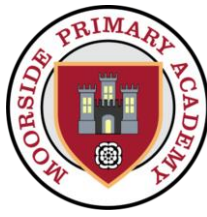
What to do next?

1. Pay the initial payment of £100 on MCAS by Monday 31st March 2025.
2. Return the reply slip on page 3 and the below form to the school office.

You will receive more information about this trip, including a specific itinerary closer to the time but if you have any questions at all about this trip please do not hesitate to contact us.

Yours sincerely

Mrs Cicchirillo & Miss Roberts



(PLEASE RETURN TO THE SCHOOL OFFICE BY Monday 31st March 2025)

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY

I/We understand that by committing my/our child to this trip I/we are entering into a contract with the school whereby no monies will be refunded if I/we choose to withdraw the child from the activity.

No monies paid will be refunded and I/we also understand that should the student be withdrawn before the balance has been paid in full, the outstanding sum may be sought by the school and will be my/our responsibility.

If your child is removed from the trip by the school for behavioural reasons such as not following instructions to keep themselves safe, or having a recent internal or fixed term suspension, we also cannot guarantee that any monies will be returned and you may have to still pay for the outstanding amount.

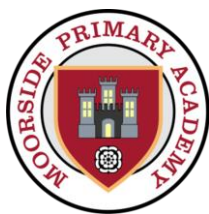
Name of Student: _____ Class: _____

I would like my son/daughter to attend the 2025 Year 6 Residential; Kingswood Centre, Colomendy and I have paid the initial payment of £100 using MCAS.

I understand that by signing below I am entering into a contract with the school and I hereby agree to pay the total cost of the trip; £210.00 by Friday 29th August 2025, and will meet all instalment dates otherwise may risk my child being taken off the trip.

I give permission for my son / daughter to be part of any group photographs should the opportunity arise. Should you have any issues with this please contact their teacher.

Signed: _____ (Parent/Carer)

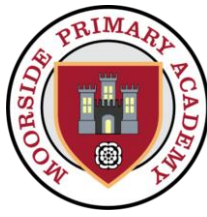


Please do not return this slip until the initial payment has been paid on MCAS.

Dear parent or guardian

You have already received details about our forthcoming visit or activity. Please complete and return this form giving your consent for your child to take part in this activity.

| | |
|--|----------------|
| School, college or establishment: | |
| Moorside Primary Academy | |
| Visit or activity: | |
| Year 6 Residential: Kingswood Centre, Colomendy | |
| Dates and times: | |
| Monday 6th October to Wednesday 8th October | |
| Name of child: | Date of birth: |
| Special details - any information about your child's health which may need special attention, but does not prevent them from taking part should be noted below. (For example; any allergies, any medication needed and the dosage, travel sickness, diabetes, asthma or epilepsy?) | |
| Has your child had any relevant recent illness? | |
| Does your child have any specific dietary requirements? | |
| Do you have any additional comments? | |
| Swimming ability (for water based activities) Is your child able to swim 50 metres? YES / NO Is your child water confident for the proposed activity? YES / NO | |



1. I would like my child to take part in this visit or activity and, having read the information provided, agree to him/her taking part in the activities described.
2. I consent to any emergency medical treatment required by my child during the course of the visit.
3. I confirm that my child is in good health and I consider him/her fit to participate

Signature of

parent or guardian _____

Date _____

Name of parent or guardian _____

Telephone number

Home: _____

Work: _____

