



## **Mobile Phone Policy**

<b>Approved by:</b>	Sam Ismail		
<b>Last reviewed:</b>	February 2024		
<b>Next review due by:</b>	February 2026		

Moorside Primary Academy has established the following Acceptable Use Policy for mobile phones that provides parents and pupils with guidelines and instructions for the appropriate use of mobile phones during school. We are sure that you will continue to support us and help us to ensure the safety of all our pupils and Moorside community.

While we acknowledge a parent's right to allow their child to bring a mobile phone to school, Moorside Primary Academy discourages pupils from bringing one to school.

The Acceptable Use Policy applies to pupils during school hours on the school site. Mobile phones are not permitted on school trips or residential trips.

If parents need to contact pupils for any reason during the school day, this should be done via the school office and not via the child's mobile phone.

Only pupils who have permission from their parent to travel/walk home are entitled to bring mobile phones to school. We advise parents to only request permission for pupils who walk to and from school without an adult.

If pupils bring a mobile phone to school, the phone must be switched off until they leave the school premises at the end of the day.

Pupils must hand their mobile phones to the adult at the door on arrival at school. If they arrive late or come in through the school office, phones must be given to the first adult they come across.

Pupils' mobile phones will be kept locked away until the end of the school day.

Mobile phones seen on the school premises being used at an inappropriate time will be confiscated immediately by a member of staff until the end of the day. At this time, it will be the responsibility of the parents to collect the phone from school, not the pupil. If this happens more than once, the child will not be able to bring their phone into school and a meeting with parents will take place.

If a pupil is found taking photographs or videos with a mobile phone of anyone, this will be regarded as a serious offence and serious action will be taken including a meeting with parents and external agencies if necessary.

The school cannot be held responsible for the security of pupils' mobile phones at any time.