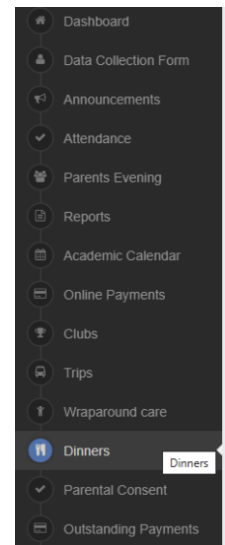


Step-by-Step Guide: ordering a school dinner on MCAS

1. **Log in:** Access My Child at School (MCAS) via the website (www.mychildatschool.com) or the parent app.

2. **Navigate to Dinners:** Find and click on the "Dinner" or "Dinner Register" section in the menu.

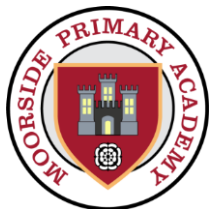


3. **Check your balance:** If you pay for school meals please ensure your child's dinner money account has a positive balance. Use the "Top Up" or "Add Dinner Money" option, which may be in a separate "Dinner Money" widget, to add funds. You can add money by clicking "Add to Basket" and then "Checkout". If your account is not in credit you will not be able to select a meal.

4. **Select meals:** Click on the day you want to book. And choose a meal for your child, they can pick a pudding on the day.

Week Commencing 03/11/2025 Next Week > 03/11/2025 - 09/11/2025						
Monday 03/11/2025	Tuesday 04/11/2025	Wednesday 05/11/2025	Thursday 06/11/2025	Friday 07/11/2025	Saturday 08/11/2025	Sunday 09/11/2025
Menu Name: Autumn 25-26 Menu Opt 1: Veggie Burger with bun or Vegetarian Lasagne (Quorn) or Jacket Potato with assorted fillings or Sandwiches - assorted fillings Set Items: vegetables of the day	Menu Name: Autumn 25-26 Menu Opt 1: Sausage and mash or Vegetable curry with rice or Jacket Potato with assorted fillings or Toasties- assorted fillings Set Items: vegetables of the day	Menu Name: Autumn 25-26 Menu Opt 1: Roast Chicken and stuffing or Quorn Sausage or Jacket Potato with assorted fillings or Sandwiches - assorted fillings Set Items: vegetables of the day	Menu Name: Autumn 25-26 Menu Opt 1: Yorkshire pudding filled with savory Turkey Mince or Spanish vegetable rice bake or Jacket Potato with assorted fillings or Toasties- assorted fillings Set Items: vegetables of the day	Menu Name: Autumn 25-26 Menu Opt 1: Fish cake with chips or Cheese whel with chips or Jacket Potato with assorted fillings or Sandwiches - assorted fillings Set Items: vegetables of the day		

5. **Confirm your choice:** Click "Select" to confirm your meal choice. The box will turn green to show your selection.



6. **View the week's menu:** Use the calendar at the top of the page to navigate to future weeks and book meals in advance.

Monday 03/11/2025	Tuesday 04/11/2025	Wednesday 05/11/2025
Selected Items: Menu Name: Autumn 25-26 Menu Jacket Potato with assorted fillings vegetables of the day	Menu Name: Autumn 25-26 Menu Opt 1: Sausage and mash or Vegetable curry with rice or Jacket Potato with assorted fillings or Toasties-assorted fillings Set Items: vegetables of the day	Menu Name: Autumn 25-26 Menu Opt 1: Roast Chicken or Quorn Sausage or Jacket Potato with assorted fillings or Sandwiches - assorted fillings Set Items: vegetables of the day

7. **Change your selection:** You can change a selection by clicking on the green box and choosing "Clear" and then making a new selection.

Meal Selection

Choice:

☐ Veggie Burger with bun
 ☐ Vegetarian Lasagne (Quorn)
 ☒ Jacket Potato with assorted fillings
 ☐ Sandwiches - assorted fillings

Set Menu Items:

vegetables of the day

Select

Clear

Close

8. **Note the deadline:** Please be aware of the deadline for changes, which is the Friday of the week before the meals are needed. **If your selection is not made by this date your child will need to bring a packed lunch for the week ahead.**