TERM-TIME HOLIDAYS - INFORMATION FOR FAMILIES

All schools and colleges who are a part of Minsthorpe Primary Partnership follow the Department for Education Statutory Guidance regarding attendance.

The Government changes to attendance guidance were legally enforced in August 2024 and penalty notices for term-time holidays are explained for you below.

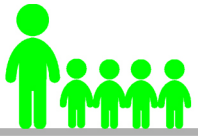
Parents/carers **must** complete a leave of absence form to notify school **before** the intended holiday. Your holiday will **not** be authorised. Written evidence of any exceptional circumstances must be provided.

Example 1 **A single parent of 1 child wanting to go on a week's holiday in term time.**

A penalty notice will be issued because your child will miss 5 school days (10 sessions).
The fine is £160, reduced to £80 if paid within 21 days.

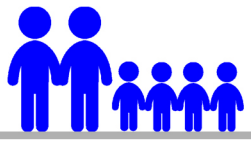
Example 2 **A penalty notice is given for <u>every child</u>.**

1 parent with 4 children = £640, reduced to £320 if paid within 21 days.



Example 3 **A penalty notice is given for <u>every parent/carer in all cases.</u>**

Both parents are fined for **each** child, for example,
2 parents with 4 children = £1280, reduced to £640 if paid within 21 days.



Example 4 **Penalty notices increase for <u>repeated</u> unauthorised absences.**

2nd offence
<u>No</u> discount for early payment.
2 parents and
1 child = £320
2 children = £640
3 children = £960
4 children = £1280

3rd offence
<u>No</u> penalty notice. Instead, your case will be taken to court. Magistrates can fine each parent £2500 for each child.
1 parent and 4 children = £10,000
2 parents and 4 children £20,000

Please contact us, if you need support to improve your child's attendance.