**KS2 Learner**

# **Acceptable Use Agreement**

*We would like you to read, understand and use these rules, to help you and others stay safe and behave responsibly when using the internet and digital technology.*

#### A poster of a smart phone Description automatically generated

### **For my own personal safety, I will be SMART online:**

* I will keep my username and password safe and secure. I will not share it or write it down.
* I will not share personal information about myself or others when online (e.g., full name, age, address, email address, telephone numbers, school).
* I will be aware of “stranger danger” when I am online. I will never arrange to meet people in real life who I’ve only met online. I will remember that people online might not always be who they say they are.
* I will think carefully before clicking on a link in case it could be a virus.
* When I am using the internet to find information, I should take care to check that the information is accurate and reliable. I understand that the work of others may not be truthful and may be a deliberate attempt to mislead me.
* I will immediately tell an adult or report anything I see online that is inappropriate or makes me feel uncomfortable.

### **I will look after the devices I use, so that the school and everyone there can be safe:**

* I will handle all the devices carefully and only use them if I have permission. I understand that there will be a consequence if anything is deliberately damaged or broken.
* I will try not to alter the settings on any devices or install any software or programmes.
* I will tell an adult if a device is damaged or if anything else goes wrong.
* I will only use the devices to do things that I am allowed to do in school e.g., activities I’ve been asked to do, visit age-appropriate websites.

### **I know that there are other rules that I need to follow:**

* I will think about how my behaviour online might affect other people:
* When online, I will act as I expect others to act toward me.
* I will not copy or use anyone else’s original work or files without their permission.
* Where work is protected by copyright, I will not try to download copies (including music and videos).
* I will be polite and responsible when I communicate with others, and I appreciate that others may have different opinions to me.
* I will not take or share photos/ videos of anyone without their permission.
* I understand that what I do online will be supervised and monitored.
* I will only use my own personal mobile phone in the school if a parent/ carer has completed a mobile phone permission slip. If I am allowed, I must continue to follow all the other school rules.
* I will not use any social media sites in school.
* I understand that if I do not follow these online safety rules, there will be consequences. This could include my parents/ carer being told, loss of access to the school computer/tablets/internet, I may lose privileges and in the event of illegal activities the police will be involved.

***Please sign below, to show that you take responsibility for your actions when using digital technology and being online, both in and out of school.***

Group/Class:

Date:

Class signatures

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