



MOUNT CARMEL R.C. HIGH SCHOOL

Mission Statement

Mount Carmel is the Roman Catholic High School serving the people of Hyndburn.

With Christ at the heart of our community, we believe in the worth and dignity of each individual. Our aim is to nurture their gifts and talents by providing a caring, challenging and stimulating environment in which effective teaching and learning takes place.

We seek to encourage our students to witness Christ's teaching and to participate in building the Kingdom of God.

CHARGING AND REMISSIONS POLICY

INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority's policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- instrumental and vocal music tuition which is part of the National Curriculum.
- instrumental and vocal tuition for children in care;
- entry for a prescribed public examination provided that a pupil has been prepared for it at the school and excluding re-sit whereby a pupil wishes to gain a higher grade

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- any children of parents who do not wish to contribute will not be treated any differently;
- where there are insufficient contributions to make the activity viable then the activity will be cancelled

Chargeable Activities

The school may recover the full costs of the following activities but charges will not exceed actual cost:

- educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) part of the National Curriculum;
 - (b) part of a syllabus for a prescribed public examination which the pupil is being prepared for at school;
 - (c) part of religious education.(note: schools may wish to specify particular activities which are subject to charge. These could include any commissioned services)
- board and lodgings on residential visits (subject to remission arrangements).
- cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.
- cost of entering a pupil for a prescribed public examination including re-sits where no preparation has been provided by the school.
- cost for entering a pupil for re-sits if the pupil wishes to obtain an higher grade.
- cost for entering a pupil for a prescribed public examination if the school can prove that the pupil has failed to prepare sufficiently for the examination, eg completion of coursework, absences from lessons etc. This charge would be discussed with the parents in advance of the charge being made.
- provision of instrumental and vocal tuition, which takes place during the school day and which has been requested by parents/carers.
- There will be a reduced charge for board and lodgings for those pupils who qualify for pupil premium funding. Charges for other 'chargeable activities' may also be fully or partly remitted. Details of any remission arrangements will be made clear when parents are informed of charges for individual activities.

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