

Neale Wade Academy - Risk Assessment & Contingency Plan – January 2022**Risk Assessment – Covid 19**

Item	Date	Version
Risk Assessment	01/09/2021	1
Review of RA	13/10/2021	2
Review of RA	13/12/2021	3
Review of RA	05/01/2022	4
Review of RA	11/01/2022	5
Review of RA	17/01/2022	6

https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contingency-framework-education-and-childcare-settings?utm_source=7%20December%202021%20C19&utm_medium=Daily%20Email%20C19&utm_campaign=DfE%20C19

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1044767/Evidence_summary_-_face_coverings.pdf

What are the hazards?	Who might be harmed and how?	What are you doing already?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Completed
Transmission of Covid 19	All persons on academy site	The academy has been adhering to all of the guidance and measures set out by the DfE and ALT where applicable. From January 2022 the academy will follow the guidance as specified, namely; <ol style="list-style-type: none"> 1. Ensure Good Hygiene for everyone. 2. Maintain appropriate cleaning regimes. 3. Keeping areas well ventilated. 4. Follow public health advice on testing, self-isolation and the management of 	Ensure that all visitors follow the signing in processes and hand sanitising procedures. Ensure that any cover teachers and/or visitors are aware of this document. Ensure that any cover teachers and/or visitors are aware of the requirement to wear a face covering whilst on site, inside. Visitor signage information on the main reception area. Copy of this document in the main reception area and on the academy website.	SLT	04/01/2022 & ongoing.	

		confirmed positive case of Covid 19.			
Transmission of Covid 19	All persons on academy site	Good Hygiene – hand sanitiser stations around the academy will remain in place, with the same checking/refilling as during the previous guidance will occur. Students to be reminded to utilise the hand sanitiser stations as they move around the academy. Staff to be reminded of good hygiene.	Hand sanitiser stations to be checked daily by the Housekeeping Team. Posters up to remind staff/students to sanitise their hands.	All staff	04/01/2022 & ongoing.
Transmission of Covid 19	All persons on academy site	Maintain appropriate cleaning regimes. Cleaning services to continue as per previous academic year.	Site Manager to continue to monitor cleaning regime.	Site Manager	04/01/2022 & ongoing.
Transmission of Covid 19	All persons on academy site	Keep areas well ventilated . Continue to open windows in all occupied areas to allow for ventilation. Utilise the WindowMaster system to maximise ventilation. CO2 monitors in use around the academy in older areas of the building without the Windowmaster system.	Site Team to action for shared spaces on a daily basis. Staff to open windows when entering a room.	Site Manager All staff	04/01/2022 & ongoing.
Transmission of Covid 19	All persons on academy site	Follow public health advice on testing, self-isolation and the management of confirmed positive Covid 19 cases. Take advice from DfE, PHE & CCC. Face coverings expected to be worn by staff, students, visitors and contractors in communal spaces. Students are expected to wear face coverings in classrooms, teachers don't need to wear face coverings as they are at the front of the class.	Communicate any issues to SLT	SLT	04/01/2022 & ongoing.

		Teachers can wear a face covering if they wish. Government to review this advice no later than 26 January 2022.			
Transmission of Covid 19	All persons on academy site	<p>Testing Students and staff expected to home test using LFD twice a week, uploading the result to TestRegister. The academy will follow the current process for positive test result(s), and follow national guidance. Under 18's irrespective of vaccination status and double vaccinated staff will not need to isolate if a close contact of a positive case. Will be requested to follow DfE/PHE/CCC guidance posted at the time of test notification.</p> <p>Changes effected 11/01/2022: Positive LFD Result Inform setting of positive LFD. Ensure child/young person isolates immediately. There is no need to take a confirmatory PCR test if LFD test is positive. Parents/guardians should report positive LFD test result https://www.gov.uk/report-covid19-result for contact tracing.</p> <p>Changes effected 17/01/2022 From 17 January 2022, a person with COVID-19 (a case) may take an LFD test on the fifth and sixth days of their isolation period. If both these LFD test results are negative, and they do not have a high temperature, they will be able to end their self-isolation after the</p>	Communicate any issues to SLT	SLT	17/01/2022 & ongoing.

		second negative test result. The LFD tests must be taken on consecutive days but the guidance no longer stipulates that these tests should be taken at least 24 hours apart. See CCC/PCC Flowchart – Appendix 1.			
Transmission of Covid 19	All persons on academy site	Movement Academy to maintain a one-way system. Separate areas for Year Groups with staggered lunch and break times. Face masks – compulsory in communal areas.	All staff	SLT	04/01/2022 & ongoing.
Transmission of Covid 19	All persons on academy site	Communication(s) Academy to ensure regular and clear communication regarding Covid 19 processes and requirements are available.	Maintain website with updates and use electronic communication methods.	SLT	04/01/2022 & ongoing.
Contingency/Outbreak Transmission of Covid 19 means that the academy has to close to all or some of the students	All persons on the academy site	Academy to follow DfE, PHE, CCC guidance relative to incident/outbreak. Ensure remote working/learning is available. Revert to contingency arrangements for learning as per previous academic year, i.e. bubbles, face coverings, remote learning, testing Face coverings expected to be worn by staff and students in communal spaces. Students are expected to wear masks in classrooms, teachers don't need to wear face coverings as they are at the front of the class. Teachers can wear a face covering if they wish.	Staff to be prepared. Relevant resources - ICT & other in place and ready to commence if required.	SLT	11/01/2022 & ongoing.

Government to review this advice no later than 26 January 2022.
 Staff should socially distance from each other within school buildings including in shared spaces such as staff rooms, where possible.
 Maximum of 4 persons in staff room(s) at any one time.
 Teaching should continue face to face as normal.
 Staff meetings to be held virtually.
 All visitors to schools must wear face coverings in school buildings.
 All non-essential events where parents visit schools are moved to being held virtually.
 Reminder to promote and monitor uptake of twice weekly LFD testing for all staff and pupils.
 All students will arrive to school in their PE kit on the day they have PE. They will not be getting changed, absolutely necessary i.e., poor weather
 Changing Rooms will not be in use and will be locked until further notice.

Management Plan

Robust measures remain in place to ensure that education can continue in the event of a major change in policy/guidance.

SLT (SEMT) to manage via the BCP. ICT & other resources to be available for students where required.

SLT(SEMT)

04/01/2022
& ongoing.