



NEWBRIDGE PRIMARY SCHOOL ASSOCIATION

DRAFT Minutes of NPSA AGM meeting

4th July 2022, 7pm Blue room

Present:

1. Ashley Purves
2. Tracey Pollard
3. Sarah Smith
4. Amy Swinburne-Goode
5. Kathy Runacres
6. Louise Slowgrove
7. Tamsin Smith
8. Sarah Evans
9. Gill Simpson
10. Amy Osborn
11. Jacky Hansard
12. Neil Clews
13. Fiona Remnant
14. Gill Kennaugh
15. Katherine Wellings
16. Charlotte Morris
17. Jan Bishop
18. Laura Pincock
19. Aimée Bates
20. Hannah Brownell
21. Miriam Wharf

Apologies:

- Anna Beeton
Amanda West
Lucinda Brook

1. Review of recent activity
 - a. BBQ - great event, good weather, food, drinks. Over £2000 raised.
 - b. Summer fair – poor weather and pre-arranged absences affected profits. A smaller event this year but still very well received. Choir to launch was very successful and meant that people arrived for the beginning of the fair.
 - c. Family fun run – very soon after the BBQ, wonderful, relaxed community event but also raised funds. Team is keen to redo this next year.
2. Upcoming activities
 - a. 2nd hand uniform sale for incoming reception pupils
 - b. Festival of football – refreshments to be sold.
 - c. Scarecrow Trail – not enough makers yet so proposal to postpone to September (possibly after first week of term). Minimum number of 20 required. To be publicised to new reception parents (who may wish to contribute as well as visiting). Suggestion to alternate winter Windowland and Scarecrow trail year on year.
 - d. Mr Cumpson has offered to go in the stocks on the last Friday of term. This coincides with Mufti day. Sweets to be sold. Volunteers will be required.
 - e. Request for volunteers to make tea and chat to new parents Friday 8th July.

- f. Grow your playground – Lucinda Brook has offered to coordinate this. Junior leadership team has £500 donated by Mr Hempleman when he left. They may wish to use this for grow your playground as a legacy to Mr H.
3. Financial update/summary of the year (Treasurer) - £24000 raised this year. Major plans include £10000 (updated after meeting to £22000) on playground equipment. £6000 historical grant allocated to inter-generational project – still to be arranged. Some costs have risen dramatically. 10 tickets for Bath half Sept 2023 are available. It may be that people with their own places for 2022 wish to raise funds for NPSA. Dormant Santander account with approx. 2 years' basic expenditure has been moved to Lloyds current account but we have decide we would like to open a community account with Metro Bank. Kathy Runacres (Trustee) and Neil Clews (Trustee will set up the account with Metro and will be the authorised signatories. They will be able to operate the account on a two to sign basis for withdrawals, cheques and administration tasks relating to the account. The signatories will be allowed view only access to online banking, and will not be allowed access to a debit card.
4. Look back at 2021/22 (Chair) – started with socially distanced cake sale; winter fair planned but unable to run, other events raised £10000 in the Autumn term. Summer term rejuvenated the NPSA events, around £7000 raised already this term. Several ongoing regular events (bag2school, amazon smile, hundred club etc) have raised around £6000. Many thanks to everyone involved, especially class reps.
5. Head's review of the year and look forward to 2022/23 fundraising objectives (GK): Major work needed on the outdoor equipment. This has been ongoing. Some areas of the grounds have improved but work still required. Inspiration has been taken from a school in Bristol whose grounds are themed. Gill Simpson and Neil Clews presented vision which was very well received.
6. Proposals for autumn 2022 events: Calendar needs a team early in term 1. Jan Bishop and Amy Swinburne-Goode will coordinate. Fireworks booked for early November. This is a financial commitment that needs organising. Christmas puddings: Laura Pincock, Christmas cards – Katherine Wellings.
7. Election of new committee members
 - a. Secretary – Tracey Pollard – unanimously elected
 - b. Chair – Ashley Purves – unanimously elected
 - c. Amy Osborne and David Phillips will take over responsibility for ticketing from Fiona Remnant.
8. AOB: Handover to new committee members to be arranged with information about traditional events. Thanks from Gill Kennaugh to reps and committee members and attendees.
- 9.
10. We have decide we would like to open a community account with Metro Bank. The key officials involved with the account will be Kathy Runacres (Trustee) and Neil Clews (Trustee). The authorised signatories will also be Kathy Runacres and Neil Clews, and will be able to operate the account on a two to sign basis for withdrawals, cheques and administration tasks relating to the account. The signatories will be allowed view only access to online banking, and will not be allowed access to a debit card.