



Minutes for the Full Governing Body

Wednesday 15th December, 2021

Blue - Answers/Responses

Purple - Actions

Green – Next steps

Welcome and apologies

Present
Sarah Evans, Gill Kennaugh, Jacky Hansard, Michael Farrier, Daniel Vilalta, Kate Lunt, Guy Whiting, Eric Lucas, Rupert Taylor, Mark Brownlee, Julia Hilton, Amy Osborn, Sarah Webb (Joined later)
Apologies
Emma Puzey, Katy Hancock

Declaration of business interests

As of 1 st Dec 2021, Amy Osborn has been appointed Clerk. Amy is also a member of school staff working one day a week in the school office. Sarah Webb was absent at this time so moved straight on to next item
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Previous minutes and matters arising

Update	Actions
Advertised for Clerk for Governors, appointed Amy Osborn	Meet and discuss format of minutes
Link in with Ollie regarding joining MGA	Sarah brief Amy and if viable set this in motion
Sarah has looked further into academisation	Sarah E meeting with Chris Wilford (Director of Education) 28 th Jan to discuss academisation and School buildings and site Sarah E will arrange Governor's meeting to feedback from the meeting above
Link reports have been actioned	All link reports should be sent to Gill then uploaded on drive for everyone's reference

Governor business (vacancies, governor training, correspondence, etc.)

Vacancies	Action
Katie Hancock stepping away from Chair of TLL and Vice Chair of Governors affective as soon as a replacement is found	Sarah E looking into the possibility of PGCE student from Bath Spa to fill Governor role Need volunteer for TLL chair and FGB Vice Chair
Sarah Webb stepping down at end of academic year	
Training	Action
South Gloucestershire Cluster offering courses	Sarah E and Amy will circulate to all Governors via email as and when they come in

Policy Review – Safeguarding Policy

<p>Banes have produced a Safeguarding policy which was shared in November. SLT have taken our own Safeguarding policy and blended it with the one from Banes. This was a big piece of work but Gill feels it was worthwhile as the blend of the two makes the policy robust</p>		
Comments/Questions	Answers/Response	Action
<p>Sarah E – Felt this is a thorough policy. Wanted to check the section on ‘duty of Governors to make sure teachers understand Safeguarding responsibilities’ How is this going to be achieved?</p>	<p>Michael as Safeguarding link has met with the team and feels confident the relevant training is in place. After reading the document Michael felt blending the two policies was a good principle.</p>	<p>Kate Lunt to put the Safeguarding policy on the website</p>

Overview of current picture in school with regard to Covid-19

<p>Gill Before half term 25% of the children were out of school either with COVID or waiting for results. Hard decisions had to be made with regards to clubs, lunches in classrooms etc. Public Health have been a real support. Very responsive and helpful. Very challenging for staff. The situation has caused much anxiety, but they have coped very well. Feels strongly that the children’s education has not been impacted due to the hard work of staff. Regular testing continues. Many events managed to take place, adapting them to keep everyone safe. A good example of this is the nativity outside. The decision has been made to continue stricter COVID restrictions for the first two weeks of Term 3 Prep for possible January school closure.</p>
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Head’s Report to Governors – attached

Comments/Questions	Answers/Responses	Actions
<p>Alex Idea for pupils to take on some communications ie Tweeting</p>		<p>Alex organising this with Junior Leadership Team</p>
<p>Gill Acknowledgement of how well the NPSA have done during this difficult time. It is great to see so many Lower School parents engaging which is a true testament to the school community</p>		
<p>Emma P (asked before meeting) Has the SDP been broken down into the 6 terms?</p>	<p>Gill No. The reason for this is to keep it flexible, but all action plans are.</p>	
<p>Emma P (asked before meeting) Are there too many actions?</p>	<p>Gill There are more than we would like but they are all important. We have a strong team of staff to carry out the plan. More have been created because we have lost time.</p>	
<p>Sarah E Will the cost of the intervention plan be covered by the ‘catch up’ funding?</p>	<p>Gill Unsure at this moment but if there isn’t quite enough there is money in the budget</p>	
<p>Julia H Re interventions – Are these trends in needs what would be</p>	<p>Gill/Alex/Jacky Mixed feeling on this. There is some evidence to suggest COVID</p>	

normally expected at this point in the school year or are these interventions needed due to COVID?	has been detrimental to learning when in the classroom i.e. sitting in rows, the difficulty teaching grammar and punctuation via home learning. On the other hand, these interventions are typical. The social impact on children has been greater. It is reassuring that the teachers are picking up on needs that are not surprising.	
Mark B Regarding the School Improvement Officer's suggestions – Have the recommended development areas been put into the SDP?	Gill An SLT meeting is scheduled to work out what to work on next. The idea is to build on some of these over this year, but this is really a two-year plan. Jacqueline does individual work training TAs. This could be really valuable.	
Mark B Jaqueline made some really useful comments on Governor minutes		Sarah E to meet with Jaqueline Thursday 16 th Dec and will ask for an example of the minutes

Governor Monitoring – updates

Governor	Link subjects	Link Update	Action
Sarah E	PSHE English	<ul style="list-style-type: none"> Feels fully embedded. Great introduction of the Junior Leadership Team. Well planned over the next few terms. Clear actions they want to achieve. Concerns around Spelling and the use of the library but there are ideas for both of these. 	
Mark B	ICT	<ul style="list-style-type: none"> Great steps with Google classroom. Soltech has become an issue causing a lot of stress for Chris Handson. 	Need to progress in the search for a new IT provider to replace Soltech
Rupert	EYSF Maths	<ul style="list-style-type: none"> Adaptation due to COVID has been really successful ie booklets for children about to start in reception They have a well-structured plan Leads responding well on the back of Ofsted suggestions Doodle Maths good but 	

		<p>needs monitoring to track its effectiveness</p> <ul style="list-style-type: none"> Girls not doing as well in Maths as boys what are we doing to address this? 	
Guy	Art	<ul style="list-style-type: none"> Good progress on skills A lot of knowledge from the Art lead Conducting a survey for teachers as to how to teach art. Product of this will help support teachers COVID brings a challenge of where to display art so it can be seen 	
Sarah W	Science	<ul style="list-style-type: none"> Clear plan that is achievable Assessments now logged on SIMS Plans for Science week Plans for Science Fair Good resources which were purchased last year Would like to have a regular science piece in Newsletter 	
Julia	Pupil Premium	<ul style="list-style-type: none"> Detailed plan Although there is great progression in pupil development this isn't reflected in the external reports Good plan for catch up funding 	
Eric	SEN	<ul style="list-style-type: none"> Generally positive but need to keep on top of behaviour 	
			For all- Log findings' Term 5/6 try and organise learning walks.

Committee Updates

Chair/Committee	Updates	Actions
Mark /Premises	<ul style="list-style-type: none"> Power off for 10 days over the Christmas break Work on Boilers/trees/fire alarm over the Christmas break Windows have been delayed due to weather and money Library roof issue. Steve Gilbert agrees this is serious and if left too long we could lose a valuable resource 	<p>5Y plan to be has been drawn up by Steve Gilbert which will be taken to Chris Wilford.</p> <p>Sarah and Gill will meet Chris Wilford 27th Jan to discuss next steps ie can Banes help? If not, where do we go next?</p>
Katie/TLL	Not at the meeting to feed back but Head's report covers the main points	
Eric/Finance and Personnel	<ul style="list-style-type: none"> Healthy financial position at the moment 	Look for new cleaning contract in Jan

	<ul style="list-style-type: none">• ASC/BC income back• Site drawn down costing a lot• Cleaning contract coming to an end	
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Safeguarding update

Confidential matters discussed

AOB

Safeguarding training scheduled between 5.30pm-7.30pm Wednesday 26th January

Sarah E passes on thanks to all the staff and wishes them a wonderful Christmas break