



Executive Headteacher Mrs C Adams
Headteacher Mr M Cunniffe
northbrookpa.org

Thursday 20th April 2023

Maternity Leave – Miss Jackson (Year 3 Teacher)

Dear Parents,

We are writing to inform you that Miss Jackson, Year 3 Class teacher, will go on maternity leave from the final week in June. We know that you will all be very excited for her and will join us in wishing her the very best. However, we are also aware that you may have concerns about the impact this may have on your child in Year 3.

Mrs Spence, who will be their class teacher from September, will take over the teaching of Year 3 for the final four weeks of the academic year to minimise any disruption to their learning and to help with their transition into year 4. Mrs Spence is excited about the prospect of working with her new class prior to the summer so that she can establish strong relationships and routines ready for September. Miss Jackson will work alongside Mrs Spence and Mrs Morris, as Key Stage 2 Lead, to make sure the handover is as smooth as possible. Mrs Spence's current Year 4 class will be taught by Mrs Morris and Miss Reeder, who already share their teaching and know the children very well, until the end of the academic year.

In the meantime, if you have any questions or queries about any of the information within this letter, please do not hesitate to contact us at school or by email on enquiries@northbrookpa.org. We will write to all parents very soon to confirm the arrangements around next year's staffing and our plans for the children's transition to their new teachers.

Kindest regards,

M Cunniffe

Mr M Cunniffe
Headteacher