



Executive Headteacher Mrs C Adams  
Head of School Mr M Cunniffe  
northbrookpa.org

Dear parents,

**Northbrook Primary Academy Parents' Evening on Thursday 3<sup>rd</sup> March 2022**

We would like to take this opportunity to invite you to the Northbrook Primary Academy's Parents Evening Meeting **on Thursday 3<sup>rd</sup> March**. The evening will run from 3.30pm – 6.30pm and will give you the opportunity to speak to your child's class teacher to discuss their engagement progress so far, this academic year.

Appointments will be five minutes in duration as there are lots of parents to see. Please don't be offended if your discussion is cut short, as the teaching staff will need to stick to a rigid appointment schedule in order to see everyone within their class. If you think that a longer appointment will be needed, please contact us to arrange a separate appointment. You will be able to book your appointments with your child's teacher through the ParentApp. Priority 1 parents will already have been sent a message, with a link to book your appointment. If you have any issues, please do not hesitate to contact [enquiries@northbrookpa.org](mailto:enquiries@northbrookpa.org).

Please arrive 8-10mins prior to your appointment time and enter school through the school's main entrance and you will then be guided to the main hall to wait for your appointment. Please note that the rooms will be well ventilated and may be a little cool. There will be refreshments available in the dining hall. Prior to the appointment or during your waiting time, please complete the short ParentView questionnaire through ParentApp, so that we can gather your views on various aspects of your child's education and their time at Northbrook Primary Academy. We will send confirmation of your appointment times prior to the event.

We look forward to seeing you on Thursday 3<sup>rd</sup> March but please understand that we may have to adapt the format of the event at short notice if the guidance around COVID regulations change or if we feel our community COVID rates are high. If you have any questions or queries please do not hesitate to contact me at school.

Kindest regards,

*M Cunniffe*

Mr M Cunniffe  
Head of School



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