

Headteacher Mr M Cunniffe

Dear parents,

Northbrook Primary Academy Parents' Evening on Thursday 21st March 2024

We would like to take this opportunity to invite you to the Northbrook Primary Academy's Parents Evening **on Thursday 21st March. The evening will run from 3.30pm – 6.30pm** and will give you the opportunity to speak to your child's class teacher to discuss your child's engagement and progress so far, this academic year.

Appointments will be five minutes in duration as there are lots of parents to see. Please don't be offended if your discussion is cut short, as the teaching staff will need to stick to a rigid appointment schedule in order to see everyone within their class. If you think that a longer appointment will be needed, please contact us to arrange additional time. You will be able to book your appointments with your child's teacher through ParentApps. If you have any issues, please do not hesitate to contact enquiries@northbrookpa.org or the school office on 01772 421599.

Please arrive approximately 10mins prior to your appointment time and enter school through the main entrance. You will then be guided to the main hall to wait for your appointment. There will be refreshments available in the dining hall. Prior to the appointment, there is an opportunity to look at your child's books. Mr Cunniffe (Headteacher), Mrs Morris (SENDCo) and Mrs Cole (Inclusion Co-ordinator) will also be available throughout the evening.

During your waiting time, you will be able to complete a Parent View questionnaire through ParentApps or paper copies will be available at the sign in desk if you prefer. This will help us to gather your views on various aspects of your child's education and their time at Northbrook Primary Academy. If your child attends with you, please ensure that they are supervised during the event so not to disturb any other conversations taking place. We will not have an additional area to support childcare.

We look forward to seeing you on Thursday 21st March. We will send confirmation of your appointment times prior to the event. If you have any questions or queries please do not hesitate to contact me at school.

Kindest regards,


M Cunniffe

Mr M Cunniffe
Headteacher



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