

Headteacher Mr M Cunniffe

14th May 2024

Dear Parents/Carers,

We are looking forward to welcoming you and your child into the Northbrook family in September 2024.

On **Wednesday 12th June**, we are thrilled to invite you and your child to an Induction Meeting at Northbrook. We will be offering two sessions, either at 1.30pm or 4.00pm. This meeting will give you the chance to learn all about your child's transition into school and give your child the opportunity to spend time in their new classroom with their Reception teacher, whilst we share lots of information with you and complete the enrolment paperwork. For this meeting, you will need to bring your child's birth certificate. Please indicate on the reply slip which of the time slots you and your child will be attending.

We are having 3 Transition Sessions in school this year; **Tuesday 2nd July, Monday 8th July and 17th July**. During this hour, your child will meet their new friends and explore their classroom. It is a great opportunity to get to know their teachers and for their teachers to get to know them. Parents will be able to remain in school and have a drink with other parents, whilst their child attends the transition visits but don't feel like you have to.

As part of the transition process, we will attend your child's nursery. This enables us to meet your child in a setting they are comfortable in and get information from the nursery teachers. We may also offer a Home Visit.

Our 'Stay and Play' sessions are starting on **Monday 20th May from 1.45pm till 3pm**. We would love if you could attend these sessions but also understand if you have other commitments. This is a great opportunity for your child to meet their new friends and for you to meet other parents as well as key staff within the school. An adult is required to attend with each child at these sessions. The sessions will be weekly until Monday 1st July. We will be having a Forest School Session on Monday 1st July. We are closed Monday 27th May for half term.

If you have any concerns or questions before the Induction Meeting, please do not hesitate to contact the school office on 01772 421599 or email us at enquiries@northbrookpa.org. Please complete the attached form and return to us at your earliest convenience. We look forward to meeting you and your child and we are extremely excited about them starting this exciting journey with us.


Kind Regards,

M Cunniffe
Headteacher



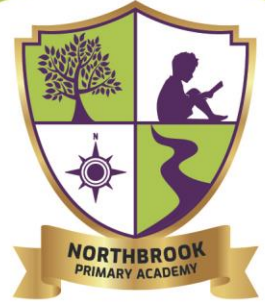
An Endeavour Learning Trust School
Registered in England
Company Registration Number 7848372
VAT Registration Number 125718416

01772 421599

 northbrookpa.org

 enquiries@northbrookpa.org

 Bannister Drive, Leyland, Lancashire, PR25 2GB



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Name of child:	
Home address:	

Acceptance of school place: Please tick the box and sign below.
I accept my child's place at Northbrook Primary Academy for September 2024.

Signed:

Date:

Please do not hesitate to contact us if you would like any further information about your child's place at Northbrook Primary Academy.

Nursery/Childcare details: Please tick the box and complete details below.

I give Northbrook Primary Academy permission to contact my child's nursery provision.

Name and address of nursery/childminder:	
The days my child attends:	

Induction Meeting: Please tick the correct box.

I can attend the induction meeting on **Wednesday 12th June. I will be attending at 1.30pm.**

I can attend the induction meeting on **Wednesday 12th June. I will be attending at 4.00pm**

I am **unable to attend** the induction meeting and would like the information in the post.



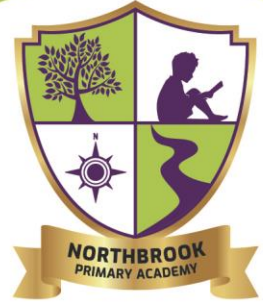
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Transition Sessions: Please tick the correct boxes (children can attend all visits).

- My child will be attending the Transition session on **Tuesday 2nd July at 10.35-11.35am**
- My child will be attending the Transition session on **Monday 8th July at 2.05-3.05pm.**
- My child will be attending the Transition session on **Wednesday 17th July at 1.00-3.00pm.**
- My child is **unable to attend** any of the Transition session dates.

We will be in contact if your child is unable to attend any of the sessions above.

Stay and Play: Please tick the correct box.

- I can attend every Stay and Play, starting on **Monday 20th May until Monday 24th June.**
- I can attend Stay and Play, starting on **Monday 20th May** but cannot commit to every week.
- I can attend the Forest School session on **Monday 1st July at 1.45pm-3.00pm.**
- I am **unable to attend** Stay and Play sessions.


The Stay and Play sessions will be weekly until Monday 24th June. We are closed Monday 27th May for half term.

There will be a final session on Monday 1st July which will be a Forest School session. Please ensure your child wears suitable clothing and footwear for this that you don't mind getting dirty i.e. long-sleeved top, pants and wellies.



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