



Executive Headteacher Mrs C Adams
Headteacher Mr M Cunniffe
northbrookpa.org

Monday 23rd January, 2023

Dear Parents,

Changes to Staff Roles

We are writing to inform you of a small number of changes to staff roles within Northbrook Primary Academy.

First, we are pleased to announce that Mr Trainor-Tute has secured promotion to the position of Senior Operations Manager within Endeavour Learning Trust and will start his new role working across the schools within the trust in the very near future. We will still see him daily as he will be bringing Loki (our school dog) to Northbrook to ensure that our children still get the opportunity to work with him on a daily basis. We want to thank Mr Trainor-Tute for his hard work and dedication during his time at Northbrook and look forward to continuing to work with him within his new role.



Secondly, we are also pleased to announce that Mrs Borg will be our new Operations Manager and she is currently working alongside Mr Trainor-Tute to ensure there will be a seamless transition in this important role. This means that we are currently advertising for a new Headteacher's Personal Assistant/Receptionist. The advert has recently been linked on social media pages and can be found under 'vacancies' on our website. Again, we want to congratulate Mrs Borg on her well-deserved promotion.



Finally, for the remainder of the half-term Miss Sharrock has been seconded to Wellfield Academy to support their Student Services department, due to her experience and knowledge as a SENDCo. Miss Sharrock will continue in her role as Assistant Headteacher (EYFS/Key Stage 1 Lead & SENDCO) at Northbrook Primary Academy. We are pleased to announce that Mrs Pizzey will be teaching Year 4a on a Thursday and Friday during this period. Mrs Pizzey has worked with Northbrook Primary Academy many times over the last two academic years and we are pleased that we have secured a teacher of significant experience, who knows our children and school very well. Mrs Morris, Assistant Headteacher (Key Stage 2 Lead), will continue to teach Class 4a on a Monday, Tuesday and Wednesday as usual.

If you have any questions or queries do not hesitate to contact school. Thank you for your continued support.

Kindest regards,

M Cunniffe

Mr M Cunniffe
Headteacher