

Headteacher Mr M Cunniffe

Monday 10th June 2024

Dear Parents,

Staffing Structure & Transition for September 2024

We have been working hard to secure stable staffing across all year groups from September 2024 and we are pleased to announce that yet again we will have committed teaching staff in position for all year groups for the next academic year. In this letter we want to explain not only the staffing structure but also the transition plan prior to the end of term.

Staffing structure:

As many of you are aware, Mrs Goldfarb is expecting her first child and she will be on maternity leave from the start of the new academic year in September. On behalf of the entire school, I would like to extend our warmest wishes to Mrs Goldfarb and her family, as she begins this next chapter in her life. Due to this wonderful news and the fact Mrs Wilson is currently on maternity, we have made two additional appointments to the Northbrook Primary Academy teaching staff team. We are excited to announce that we will have Mrs Higson, an experienced early years teacher, and Miss Wright, an experienced teacher across Key Stage 1, officially starting with us in September. In addition, we will also be retaining the services of Mrs Pizzey who has been working with us for a significant period of time and who knows our children and our school well. These appointments will add capacity for our Assistant Headteachers, to have a strong focus on developing teaching and learning across the school and allow our subject leaders to take ownership and drive improvements within their subject areas.

In addition, we are also hopeful that we will appoint a new member of support staff for the new academic year and the advert for the position is currently live and linked here - [Teaching Assistant | Northbrook Primary Academy \(northbrookpa.org\)](https://www.northbrookpa.org/teaching-assistant).

Taking all these points into consideration, the teaching responsibility for each of our classes from September next year, will be as follows:

Reception – Mrs Higson

Year 1 – Miss Gwynne

Year 2 – Miss Wright

Year 3 – Mrs Pizzey

Year 4 – Miss Jackson


Year 5 – Mr Iddon

Year 6 – Mrs Spence



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We have thought very carefully about the next year's staffing arrangements, considering the groups and individuals within each class, staffing changes during the academic year and of course the expertise and development of the professional individuals which make up the teaching staff team.

Transition:

We have planned for a transition day on **Wednesday 17th July** when each class will spend the day in their new classroom with their new teacher. This will allow for the children to build relationships with their teacher and support staff and also become accustomed to their new classroom. Hopefully, this will support their transition when they return in the new academic year.

Please note that we finish school on Friday 19th July at 2.10/2.15pm and there will be no afterschool club provision on this day. The school then fully re-opens on Wednesday 4th September. As always, if you have any questions or queries please do not hesitate to contact us at school. We are looking forward to a successful final half-term to the academic year for all our children.

Kindest regards,

M Cunniffe

Mr M Cunniffe
Headteacher